

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, JANUARY 7, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the Committee of the Whole Meeting of Tuesday, November 26, 2013.
- B. Minutes: Approval of minutes from the City Council Meeting of Tuesday, December 3, 2013.
- C. Resolution; Acceptance of State Revolving Loan: Staff recommends City Council adopt a resolution accepting a State Revolving Loan in the amount of \$1,275,000 with 0% interest for the Meadowood Sewer Replacement Project.
- D. Financing Proposal; BB&T: Staff recommends approval for Branch Banking and Trust Company's (BB&T) Financing Proposal for 2013-2014 Budgeted Capital Items to be Financed in the amount of \$487,000 at an interest rate of 1.36%.
- E. Engineering Services Contract; McGill & Associates: Staff recommends approval of an Engineering Services Contract between the City of Lenoir and McGill & Associates for the engineering design work for the Meadowood Sewer Replacement Project.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

- A. Items of Information
 - 1. January Calendar: The calendar for the month of January will be presented to Council with various meetings and events.
 - 2. The Sister Cities Committee will meet on Wednesday, January 8 at 11:30 a.m.
 - 3. The Lenoir Tourism Development Authority will meet on Thursday, January 9 at 3:00 p.m. at City Hall, Third Floor, former Council Chambers.
 - 4. Curbside Christmas Tree Pickup ends on Friday, January 10 and Curbside Leaf Pickup ends on Wednesday, January 15.

5. The City/County Services Committee will meet on Monday, January 13 at 11:45 a.m.
6. The Caldwell County Economic Development Commission will meet on Tuesday, January 14 at 8:00 a.m.
7. The Lenoir Business Advisory Board will meet on Tuesday, January 14 at 6:00 p.m., at City Hall, Third Floor, former Council Chambers.

B. Items for Council Action

1. Bid Award; Fairview Drive Bridge: Bids were received on Tuesday, December 17 for the Fairview Drive Bridge Replacement Project (B-5011.) City Staff recommends that City Council award the low bid of \$689,397.03 to the Louis Berger Group, Inc.
2. Minimum Housing Ordinance; 731 Stage Street: Staff recommends that City Council approve a Minimum Housing Ordinance for property located at 731 Stage Street in order to proceed with the asbestos removal and the demolition of the structure.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

- A. Appointment of Council Committees/Board Appointments: City Council will consider a list of representatives as recommended by Mayor Gibbons to be appointed/re-appointed to various Authorities/Boards/Commissions.

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, JANUARY 21, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, January 7, 2014.
- B. FY2013-2014 Budget Amendment; Downtown Wi-Fi Improvements: City Staff recommends approval of an FY2013-2014 Budget Amendment in the amount of \$96,120 for improvements to the City's Downtown Wi-Fi System.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. The City/County Coordinating Committee will meet on Monday, January 27 at 11:30 a.m.
2. City Council has scheduled a strategic planning retreat on Monday, January 27 & Tuesday, January 28.
3. The Foothills Regional Airport Authority will meet on Wednesday, January 29 at noon.
4. A Community Meeting is scheduled for Thursday, January 30 beginning at 6:00 p.m. at New Life Baptist Church located at 2111 Walt Arney Road. The public is encouraged to attend.
5. The Lenoir Planning Board has rescheduled their January meeting to Monday, February 3 at 5:30 p.m.

B. Items for Council Action

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

A. Closed Session: Pursuant to N.C.G.S. §143-318.11(a), (3), City Council will enter into closed session to discuss potential litigation.

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, FEBRUARY 4, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, January 21, 2014.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

- A. The Planning Board met on Monday, February 3, 2014. Phyllis Huffstetler, Chairperson, will present a report of the meeting.

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

- A. Items of Information

1. February Calendar: The calendar for the month of February will be presented to Council with various meetings and events.
2. The City/County Services Committee will meet on Monday, February 10 at 11:45 a.m.
3. The Caldwell County Economic Development Commission will meet on Tuesday, February 11 at 8:00 a.m.
4. The ABC Board will meet on Tuesday, February 11 at 5:30 p.m. at Lenoir Store #1 located at 123 ABC Court.
5. The Lenoir Business Advisory Board will meet on Tuesday, February 11 at 6:00 p.m. at City Hall, Third Floor, former Council Chambers.
6. The Sister Cities Committee will meet on Wednesday, February 12 at 11:30 a.m.
7. The Lenoir City Council will meet on Thursday, February 13 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers, to recap the discussion and items from the Strategic Planning Retreat held on January 27 & January 28.

8. The Lenoir Tourism Development Authority will meet on Thursday, February 13 at 4:00 p.m. at City Hall, Third Floor, former Council Chambers.
9. The City/County Coordinating Committee will meet on Monday, February 17 at 5:30 p.m.
10. The Parks & Recreation Advisory Board will meet on Monday, February 17 at 6:00 p.m.

B. Items for Council Action

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C.G.S. §143-318.11(a), (3), City Council will enter into closed session to discuss potential litigation.

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, FEBRUARY 18, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

- A. Zoning Ordinance Amendment: A public hearing will be held to consider a Zoning Ordinance Amendment as submitted by Staff. The proposed amendment would add "Pharmaceutical Manufacturing" to the list of Permitted Uses in the B-2 (General Business) zoning district.

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, February 4, 2014.
- B. Minutes: Approval of minutes from the Strategic Planning Retreat of Monday, January 27 & Tuesday, January 28, 2014.
- C. Resolution of Support; Western Piedmont Council of Governments: Staff recommends approval of a resolution of support for the Western Piedmont Council of Governments' Investing in Manufacturing Communities Program Application.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

- A. Update; Code Enforcement: Planning Director Jenny Wheelock, Police Chief Scott Brown, Nuisance Abatement Investigator Stacy Whalen and Zoning and Housing Inspector Zach Clark will present a report on the City's Code Enforcement Program and recommend that Council call for a public hearing on Tuesday, March 4, 2014 to consider a comprehensive update to the City's Code Enforcement procedures related to nuisance, minimum housing, and zoning violations in Chapters 1, 10, 12, and Appendix A of the Lenoir City Code.

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. The Planning Board will meet on Monday, February 24 at 5:30 p.m.
2. The Committee of the Whole will meet on Tuesday, February 25 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers.

3. The Foothills Regional Airport Authority will meet on Wednesday, February 26 at noon.
4. The Budget Retreat scheduled for Friday, February 28 has been rescheduled for Wednesday, March 19 beginning at 8:00 a.m. at City Hall, Third Floor, former Council Chambers.

B. Items for Council Action

1. Annexation Petition; Proposed New Middle School: City Staff recommends that Council call for a public hearing to be held on Tuesday, March 4 to consider an annexation petition as submitted by the Caldwell County Board of Education for the proposed new middle school to be located adjacent to Hibriten High School. The metes and bounds legal description accurately describes the new City limits and the subject properties are being recombined into a single lot, as described in the petition.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

- A. Board Appointments: Mayor Gibbons will recommend the following Board appointments/re-appointments to City Council for their consideration: Doug Spicer, Member & James Bradshaw, Alternate, Board of Adjustments; Terese Almquist, Lenoir Business Advisory Board; Erik Rabinowitz, Parks & Recreation Advisory Board; and Dana Clark & Keith Nordan, Lenoir Tourism Development Authority.

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C.G.S. §143-318.11(a), (3), City Council will enter into closed session to discuss potential litigation.

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, MARCH 4, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

- A. A public hearing will be held on Tuesday, March 4 to consider an annexation petition as submitted by the Caldwell County Board of Education for the proposed new middle school to be located adjacent to Hibriten High School. The metes and bounds legal description accurately describes the new City limits and the subject properties are being recombined into a single lot, as described in the petition.

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, February 18, 2014.
- B. Closed Session Minutes:

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

- A. FY2013-2014 Financial Report: Danny Gilbert, Assistant City Manager, will present an update of the FY2013-2014 Financial Report.
- B. Rick Oxford, Plan Administrator, Western Piedmont Council of Governments, will hold the first of two public meetings to receive public comments regarding the proposed FY2014 Unifour Consortium's Consolidated Plan and the FY2014 Action Plan for City of Lenoir Consolidated Plan. The City of Lenoir serves as the Lead Entity for this program.
- C. Planning Board: The Planning Board met on Monday, February 24. Phyllis Huffsteter, will present a report of the meeting. The Board scheduled public hearings to be held on Tuesday, March 18 for the following items:
 - 1. Rezoning Request as submitted by Annie Ruth Hollar, for property located at 238 McCrary Place, SE. The applicant seeks rezoning from Heavy Industrial Zoning to Multi-Family Residential (I-2 to R-6.) Multiple neighboring properties located on McCrary Place and Drum Circle also seek rezoning of property from Heavy Industrial Zoning to Multi-Family Residential (I-2 to R-6.)

2. Special Use District/Special Use Permit as submitted by Dustin Hartley, for property located at 118 H. Lewis Price Street. The applicant seeks a Special Use Permit to operate an auto garage.

3. Amendment to Code Enforcement: The Police and Planning Departments are proposing changes to several chapters of the City of Lenoir's Code of Ordinances (specifically, Chapters 1, 10, 12 and Appendix A) to modify the process of Code Enforcement in the City.

D. Update; Code Enforcement: Planning Director Jenny Wheelock, Police Chief Scott Brown, Nuisance Abatement Investigator Stacy Whalen and Zoning and Housing Inspector Zach Clark will present a report on the City's Code Enforcement Program and recommend that Council call for a public hearing on Tuesday, March 18, 2014 to consider a comprehensive update to the City's Code Enforcement procedures related to nuisance, minimum housing, and zoning violations in Chapters 1, 10, 12, and Appendix A of the Lenoir City Code.

E. Annual Report; Police Department: Police Chief Brown will present an overview of the Department's FY2013 Annual Report.

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. March Calendar: The calendar for the month of March will be submitted to Council with various meetings and events.
2. The National League of Cities Conference will be held on March 8 – 12 in Washington, DC.
3. The City/County Services Committee will meet on Monday, March 10 at 11:45 a.m.
4. The EDC Board will meet on Tuesday, March 11 at 8:00 a.m.
5. The Lenoir ABC Board will meet on Tuesday, March 11 at 5:30 p.m. at Lenoir Store #1 located at 123 ABC Court.
6. The Lenoir Business Advisory Board will meet on Tuesday, March 11 at 6:00 p.m. at City Hall, Third Floor, former Council Chambers.
7. The Sister Cities Committee will meet on Wednesday, March 12 at 11:00 a.m.
8. The City/County Challenge Event (Leprechaun Leap) will be held on Saturday, March 15 at the Aquatic & Fitness Center beginning at 9:00 a.m.
9. The City/County Coordinating Committee will meet on Monday, March 17 at 11:30 a.m.
10. The Parks & Recreation Advisory Board will meet on Monday, March 17 at 6:00 p.m.
11. The City Council Budget Retreat will be held on Wednesday, March 19 at 8:00 a.m. at City Hall, Third Floor, former Council Chambers.

B. Items for Council Action

- 1.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, MARCH 18, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. Special Recognition: Mayor Gibbons will present a proclamation to Suzan Anderson, American Red Cross, proclaiming the month of March as “*Red Cross Month*” throughout the City of Lenoir.
- C. Special Recognition: Mayor Gibbons will present a proclamation to Regina Jenkins proclaiming the month of April as “*Fair Housing Month*” throughout the City of Lenoir.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

- A. A public hearing will be held to consider an Annexation Petition as submitted by the Caldwell County Board of Education for the proposed new middle school to be located adjacent to Hibriten High School.
- B. A public hearing will be held to consider a Rezoning Request as submitted by Annie Ruth Hollar, Ronald Stallings, Guido Sanniota, and the Planning Board for all industrial properties located adjacent to McCrary Place and Drum Circle. The applicants seek rezoning from Heavy Industrial Zoning to Multi-Family Residential (I-2 to R-6.)
- C. A public hearing will be held to consider a Special Use District/Special Use Permit as submitted by Dustin Hartley, for property located at 118 H. Lewis Price Street. The applicant seeks a Special Use District Overlay and a Special Use Permit to operate an auto garage.
- D. A public hearing will be held to consider a Comprehensive Update to the City’s Code Enforcement procedures related to nuisance, minimum housing, and zoning violations in Chapters 1, 10, 12, and Appendix A of the Lenoir City Code.

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the Committee of the Whole/Strategic Planning Session of Tuesday, February 25, 2014.
- B. Minutes: Approval of closed session minutes of November 5, 2013, November 19, 2013, December 3, 2013, January 7, 2014, January 21, 2014, January 27, 2014, February 4, 2014, February 18, 2014 and March 4, 2014 as reviewed by the City Attorney, City Manager and City Council.

- C. Proclamation; Red Cross Month: Approval of a proclamation proclaiming the month of March as “*Red Cross Month*” throughout the City of Lenoir.
- D. Resolution; Lenoir Fire Department: Staff recommends approval of a resolution by the City Council documenting that the Lenoir Fire Department is chartered as part of the municipal government of the City of Lenoir in order to meet the requirements of G.S. 58-2-40 and G. S. 58-36-10.
- E. Proclamation; Fair Housing Month: Approval of a Proclamation proclaiming the month of April as “*Fair Housing Month*” throughout the City of Lenoir.
- F. Resolution; Technical Assistance Grant for Biosolids Facility Evaluation: Staff recommends approval of a resolution authorizing the City Manager to execute and file an application on behalf of the City of Lenoir with the state of North Carolina for a Technical Assistance Grant for a Biosolids Facility Evaluation.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

- 1. Update; Repairs to West Avenue Stormwater System: Andy Lovingood, McGill Associates, will present an update including cost information to City Council regarding repairs to the West Avenue Stormwater System.

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

- 1. The City Council Budget Retreat will be held on Wednesday, March 19 at 8:00 a.m. at City Hall, Third Floor, former Council Chambers.
- 2. The Planning Board will meet on Monday, March 24 at 5:30 p.m.
- 3. The Committee of the Whole will meet on Tuesday, March 25 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers.
- 4. The City of Lenoir Employee Recognition Banquet will be held on Tuesday, March 25 at 6:00 p.m. at the J. E. Broyhill Civic Center.
- 5. The Foothills Regional Airport Authority will meet on Wednesday, March 26 at noon.
- 6. A Community Meeting will be held on Thursday, March 27 at 6:00 p.m. at New Life Baptist Church located at 2111 Walt Arney Road. The public is invited to attend.
- 7. The Business Growth Committee will meet at noon on Thursday, March 27 at City Hall, Second Floor Conference Room.

B. Items for Council Action

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

- A. Board Appointments: Mayor Gibbons will recommend that Joel Kincaid be re-appointed to serve a term on the Parks & Recreation Advisory Board and Ron

Smith be re-appointed to serve a term on the Lenoir Housing Authority.

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C.G.S. §143-318.11(a), (3), (4), City Council will enter into closed session to discuss economic development, potential litigation and a property acquisition.

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, APRIL 1, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. Special Recognition; CCC&TI: Mayor Gibbons will present a resolution to Dr. Ken Boham, President, Caldwell Community College and Technical Institute, in recognition of CCC&TI's 50th Anniversary.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, March 4, 2014.
- B. Minutes: Approval of minutes from City Council Meeting of Tuesday, March 18, 2014.
- C. Resolution; CCC&TI: Approval of a resolution in recognition of Caldwell Community College and Technical Institute's 50th Anniversary.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

- A. Planning Board: The Planning Board met on Monday, March 24, 2014. Phyllis Huffstetler, Chairperson, will present a report of the meeting. The Board scheduled public hearings to be held on Tuesday, April 15 for the following two items:
 - 1. Rezoning Request R#2-14 submitted by Aiken Development, for property located at 520 Realty Street. The applicant seeks rezoning from General Business Zoning to Heavy Industrial (B-2 to I-2).
 - 2. Special Use District/Special Use Permit SUD#2-14, submitted by RHA Health Services, for property located at 2415 Morganton Boulevard. The applicant seeks a Special Use District Overlay and a Special Use Permit to make an addition to Smokey Mountain Center for a Facility Based Crisis Center.

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

- 1. April Calendar: The calendar for the month of April will be submitted to Council with various meetings and events.

2. The Google Gravity Games will be held on Saturday, April 5 beginning at 8:30 a.m. in downtown Lenoir.
3. A Cruise-In Event will be held on Saturday, April 5 in downtown Lenoir from 4:00 – 9:00 p.m.
4. The Caldwell County Economic Development Commission will meet on Tuesday, April 8 at 8:00 a.m.
5. The ABC Board will meet on Tuesday, April 8 at 5:30 p.m. at Lenoir Store #1 located at 123 ABC Court.
6. The Lenoir Business Advisory Board will meet on Tuesday, April 8 at 6:00 p.m. at City Hall, Third Floor, former Council Chambers.
7. The Sister Cities Committee will meet on Wednesday, April 9 at 11:30 a.m.
8. The City/County Services Committee will meet on Monday, April 14 at 11:45 a.m.
9. City Council will receive an update regarding “Save Walker Stadium Fund.” The All-American Collegiate Baseball League will host games at the stadium over June and July 2014. A Caldwell County Team will participate in these games.

B. Items for Council Action

1. Traffic Project; 328 Mulberry Street: City Staff recommends approval of the addition of two parking spaces to be located in front of Medical Arts Pharmacy at 328 Mulberry Street as requested by Ms. Rebecca Snow, property owner.
2. Municipal Agreement; City of Lenoir & NCDOT: City Staff recommends approval of a Municipal Agreement between the City of Lenoir and NCDOT in the amount of \$120,000 to complete the retaining wall and landscaping at Smith Crossroads.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

X. ADJOURNMENT

AGENDA



CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, APRIL 15, 2014
6:00 P.M.



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. Special Recognition; Carolina Donor Services: Mayor Gibbons will present a proclamation to Ms. Beth Hinesley, Community Relations Coordinator, Carolina Donor Services, Winston-Salem, NC, proclaiming the month of April as *"Donate Life Month"* throughout the City of Lenoir and Caldwell County.
- C. Special Recognition; Police Department: Mayor Gibbons will present a proclamation to Scott Brown, Chief of Police, proclaiming the month of May as *"Motorcycle Awareness and Safety Month"* throughout the City of Lenoir and Caldwell County.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

- A. A public hearing will be held to consider a Rezoning Request #2-14 as submitted by Aiken Development, for property located at 520 Realty Street. The applicant seeks rezoning from General Business Zoning to Heavy Industrial (B-2 to I-2.)
- B. A public hearing will be held to consider a Special Use District and a Special Use Permit #2-14 as submitted by RHA Health Services, for property located at 2415 Morganton Boulevard. The applicant seeks a Special Use District overlay and a Special Use Permit for a 12-bed rehabilitation center in the I-1 zoning district, as an expansion to the existing outpatient treatment center.

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Budget Retreat of Wednesday, March 19, 2014.
- B. Minutes: Approval of minutes from Committee of the Whole Meeting of Tuesday, March 25, 2014.
- C. Minutes: Approval of minutes from the City Council Meeting of Tuesday, April 1, 2014.
- D. Proclamation; Donate Life Month: Approval of a proclamation proclaiming the month of April as *"Donate Life Month"* throughout the City of Lenoir and Caldwell County as requested by Carolina Donor Services.
- E. Proclamation; Motorcycle Safety and Awareness Month: Approval of a proclamation proclaiming the month of May as *"Motorcycle Safety and Awareness Month"* throughout the City of Lenoir and Caldwell County.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. City offices will be closed on Friday, April 18 in observance of Good Friday.
2. The City/County Coordinating Committee will meet on Monday, April 21 at 11:30 a.m. at City Hall, Third Floor, former Council Chambers.
3. The Parks & Recreation Advisory Board will meet on Monday, April 21 at 6:00 p.m.
4. The Sanitation Division's annual Spring Trash Bash is scheduled for the week of April 21 through Friday, April 26. Additional information is available on the City of Lenoir's website at www.cityoflenoir.com.
5. The Committee of the Whole will meet on Tuesday, April 22 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers.
6. The Lenoir Police Department will host a graduation ceremony for the Citizens Police Academy on Tuesday, April 22 at 6:00 p.m. at the Police Department.
7. NCDOT's annual Spring Litter Sweep begins on Saturday, April 26 through May 10.
8. The Planning Board will meet on Monday, April 28 at 5:30 p.m.
9. A Community Meeting is scheduled for Tuesday, April 29 at 6:00 p.m. at West Lenoir Baptist Church located at 311 Abington Road. The public is encouraged to attend.
10. The Foothills Regional Airport Authority will meet on Wednesday, April 30 at noon.

B. Items for Council Action

1. Property Acquisition; Greenway Sewer Line Replacement Project: Staff recommends approval from City Council to proceed with the purchase of property joining the City Greenway west of Powell Road from Mrs. Jan Pennell and Mrs. Reva Pennell in the amount of \$12,000.00 for the purpose of constructing a new sewer line.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C.G.S. §143-318.11(a), (4), City Council will enter in closed session to discuss a property acquisition.

X. ADJOURNMENT

AGENDA



CITY OF LENOIR
CITY COUNCIL MEETING
CITY HALL
801 WEST AVENUE
TUESDAY, MAY 6, 2014
6:00 P.M.



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. Special Recognition; Police Department: On behalf of City Council, Mayor Gibbons will present a proclamation to Scott Brown, Chief of Police, proclaiming the week of May 12 – May 16 as “*Peace Officers Memorial Week*” throughout the City of Lenoir and Caldwell County.
- C. Special Recognition; Public Works Department: On behalf of City Council, Mayor Gibbons will present a proclamation to Charles Beck, Public Works Director, proclaiming the week of May 18 – May 24 as “*National Public Works Week*” throughout the City of Lenoir and Caldwell County.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, April 15, 2014.
- B. Minutes: Approval of minutes from the Committee of the Whole Meeting of Tuesday, April 22, 2014.
- C. Proclamation; Peace Officers Memorial Week: Approval of a proclamation proclaiming the week of May 12 – May 16 as “*Peace Officers Memorial Week*” throughout the City of Lenoir and Caldwell County.
- D. Proclamation; National Public Works Week: Approval of a proclamation proclaiming the week of May 18-24 as “*National Public Works Week*” throughout the City of Lenoir and Caldwell County.
- E. Updates; Personnel Policy, Article IX, Section 6. Pre-dismissal Conference (page 36) and Article X. Section 6. Grievance and Adverse Action Appeal Procedure for Discrimination (page 40) as further amended by City Council. Staff recommends approval with amendments.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

- A. Rick Oxford, Plan Administrator, Western Piedmont Council of Governments, will hold the second of two public meetings to receive public comments regarding the proposed FY2014 Unifour Consortium’s Consolidated Plan and the FY2014 Action Plan for the City of Lenoir Consolidated Plan. **Note:** City Council will consider formal approval of these two plans to be submitted to HUD.

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. May Calendar: The calendar for the month of May will be submitted to Council with various meetings and events.
2. The City/County Services Committee will meet on Monday, May 12 at 11:45 a.m.
3. The Caldwell County Economic Development Commission will meet on Tuesday, May 13 at 8:00 a.m.
4. The ABC Board will meet on Tuesday, May 13 at 5:30 p.m. at Lenoir Store #1 located at 123 ABC Court.
5. The Lenoir Business Advisory Board will meet on Tuesday, May 13 at 6:00 p.m. at City Hall, Third Floor, former Council Chambers.
6. The Sister Cities Committee will meet on Wednesday, May 14 at 11:30 a.m.
7. The Lenoir Police Department will host a Vehicle Injury Prevention Program on Thursday, May 15 from 10:00 a.m. until 2:00 p.m. at the Hibriten High School Stadium.
8. The annual Multi-Cultural Festival will be held on Saturday, May 17 from 10:30 a.m. – 4:00 p.m. at Mulberry Recreation Center.
9. The City/County Coordinating Committee will meet on Monday, May 19 at 11:30 a.m. at the City/County Chambers.
10. Public Works will host a breakfast on Wednesday, May 21 at 7:30 a.m. at 1841 Café in honor of all Public Works employees.
11. The Lenoir Police Department will host a DARE Fishing Tournament (Fundraiser) event on Saturday, May 24 from 7:00 a.m. until 1:00 p.m. on Lake Hickory (Whittenburg Access.) Contact the Police Department for additional information.
12. The outdoor pool at the Aquatic & Fitness Center will officially open on Saturday, May 24.

B. Items for Council Action

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C. G. S. §143-318.11(a), (4), City Council will enter in closed session to discuss a property acquisition.

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, MAY 20, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, May 6, 2014.

IV. REQUESTS AND PETITIONS OF CITIZENS

- A. Mr. Charlie Downs, Assistant General Manager of the Hickory Crawdads Baseball Team, will present information to City Council regarding new features and promotions with the Hickory Crawdads.

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. Public Works will host a breakfast on Wednesday, May 21 at 7:30 a.m. at 1841 Café in honor of all Public Works employees.
2. The Lenoir Police Department will host a DARE Fishing Tournament (Fundraiser) event on Saturday, May 24 from 7:00 a.m. until 1:00 p.m. on Lake Hickory (Whittenburg Access.) Contact the Police Department for additional information.
3. The outdoor pool at the Lenoir Aquatic & Fitness Center officially opens on Saturday, May 24.
4. City offices will be closed on Monday, May 26 in observance of Memorial Day.
5. City Council will conduct a Budget Work Session on Tuesday, May 27 at 8:30 a.m. during the Committee of the Whole Meeting, Third Floor, City Hall. **Note:** An additional Budget Work Session will be held on Thursday, May 29 at 6:00 p.m. at City Hall if necessary.

6. The Foothills Regional Airport Authority will meet on Wednesday, May 28 at noon.
7. The North Carolina League of Municipalities annual Town Hall Day will be held on Wednesday, June 4 in Raleigh.

B. Items for Council Action

1. Bid Award; Gunpowder Creek WWTP: City Staff recommends City Council approval of a resolution to award the Gunpowder Creek WWTP Improvements Project to Gilbert Engineering Company up to a maximum total bid amount of \$3,475,599, as other savings may be realized before the construction contract is executed. The bids received were higher than anticipated and additional funding up to \$320,000 may be needed. The additional funds would be loaned at 0% interest and would not negatively impact the Utilities Department CIP. **The award should be made contingent upon approval by NCDENR Division of Water Infrastructure (DWI.)**

In addition, Staff recommends that the City establish a construction contingency in the amount of \$173,799 (5%), which is the maximum allowable by DWI for funding. This contingency is important due to uncertainties with work on an operational and previously disturbed plant site.

2. Minimum Housing Ordinance; 731 Stage Street: City Staff recommends that Council adopt a Minimum Housing Ordinance for property located at 731 Stage Street to proceed with the demolition and removal of the structure.
3. FY2014-2015 Recommended Budget: City Manager Lane Bailey will present the recommended FY2014-2015 Annual Budget to City Council and also recommends that Council call for a public hearing to be held on Tuesday, June 3 for consideration of adoption of the proposed Annual Budget.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, JUNE 3, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

- A. FY2014-2015 Annual Budget: A public hearing will be held to receive public comments regarding the annual budget for the fiscal year beginning July 1, 2014 through June 30, 2015 for the City of Lenoir.

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, May 20, 2014.
- B. Asphalt Bid Award: Approval of the low bid of \$88.00 per ton as submitted by Maymead, Inc. for the two-year Asphalt Contract for the City of Lenoir.
- C. FY2014-2015 Annual Privilege License Fee Schedule: Staff recommends approval of the FY2014-2015 Annual Privilege License Fee Schedule as submitted.
- D. Amendment, Capital Project Budget Ordinance; Gunpowder Creek WWTP Improvements Project: City Staff recommends approval of amending the Capital Project Budget Ordinance for the Gunpowder Creek WWTP Improvements Project from \$3,927,000 to \$4,253,400.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. June Calendar: The calendar for the month of June will be presented to Council with various meetings and events.
2. The North Carolina League of Municipalities Town Hall Day is scheduled for Wednesday, June 4 in Raleigh.
3. Friday after Five begins on Friday, June 6 with the Harris Brothers performing on the square from 7:00 – 10:00 p.m.
4. A Cruise-In will be held on Saturday, June 7 from 4:00 – 9:00 p.m. in the downtown area.

5. The City/County Services Committee will meet on Monday, June 9 at 11:45 a.m.
6. The Caldwell County Economic Development Commission will meet on Tuesday, June 10 at 8:00 a.m.
7. The Lenoir ABC Board will meet on Tuesday, June 10 at 5:30 p.m. at Lenoir Store #1 located at 123 ABC Court.
8. The Lenoir Business Advisory Board will meet on Tuesday, June 10 at 6:00 p.m., Third Floor, City Hall.
9. The Sister Cities Committee will meet on Wednesday, June 11 at 11:30 a.m.
10. Pop Ferguson will host a Block Party on Friday, June 13 from 6-8:00 p.m. at the Martin Luther King, Jr. Center. This event is free to the public.
11. Pop Ferguson will host workshops on Saturday, June 14 from 9:00 a.m. until noon at the Highland Coffee House in downtown Lenoir.
12. The City/County Coordinating Committee will meet on Monday, June 16 at 11:30 a.m.

B. Items for Council Action

1. Street Naming; Connector Street between US HWY 321 & Haven Circle SW: City Staff recommends that Council call for a public hearing to be held on Tuesday, June 17 to consider naming the unnamed connector street between US Highway 321 and Haven Circle SW as “Buffington Street.” Note: Caldwell County Emergency-911/Addressing and City of Lenoir public safety officials have approved “Buffington Street” as the proposed name.
2. Acceptance of Right-of-Way; McCrary Place: City Staff recommends acceptance of the dedicated permanent right-of-way and easement to extend McCrary Place, a public street, by forty-feet (40’.) Note: James & Wanda Correll, property owners, have dedicated this easement to the City in an effort to comply with regulations governing the minor subdivision of property.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, JUNE 17, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. Special Recognition; Amateur Radio Club: Mayor Gibbons will present a proclamation to Ms. Roberta Maddox proclaiming the week of June 23 – 29 as “Amateur Radio Recognition & Appreciation Week” throughout the City of Lenoir and Caldwell County.
- C. Special Recognition; Altrusa International Club: Mayor Gibbons will present a proclamation to Ms. Gwen Gibson, President, Altrusa International, in honor and recognition of Altrusa’s forty years of exemplary service to the citizens of Lenoir and Caldwell County.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

- A. Street Naming; Connector Street between US HWY 321 & Haven Circle SW: A public hearing will be held to consider naming the unnamed connector street between US Highway 321 and Haven Circle SW as “Buffington Street.” Note: Caldwell County Emergency-911/Addressing and City of Lenoir public safety officials have approved “Buffington Street” as the proposed name.

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the Committee of the Whole Meeting of Tuesday, May 27, 2014.
- B. Minutes: Approval of minutes from the City Council Meeting of Tuesday, June 3, 2014.
- C. Closed Session Minutes: Approval of Closed Session Minutes of Tuesday, March 18, 2014, Tuesday, April 15, 2014, Tuesday, April 22, 2014, Tuesday, May 6, 2014, Tuesday, May 27, 2014 & Tuesday, June 3, 2014 as reviewed by the City Attorney, City Manager and City Council.
- D. Proclamation; Amateur Radio Club: Approval of a proclamation proclaiming the week of June 23- 29 as “Amateur Radio Recognition and Appreciation Week” throughout the City of Lenoir and Caldwell County.
- E. Proclamation; Altrusa International: Approval of a proclamation in honor and recognition of Altrusa’s forty years of exemplary service to the citizens of Lenoir and Caldwell County.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. Friday after Five is scheduled on Friday, June 20 from 7:00 – 10:00 p.m. with the Silvio Martinat Swing Band performing on the square.
2. The City Council Marketing Committee will meet on Monday, June 23 at 3:00 p.m. at City Hall, Third Floor, former Council Chambers.
3. The Planning Board will meet on Monday, June 23 at 5:30 p.m.
4. The Committee of the Whole will meet on Tuesday, June 24 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers.
5. The Foothills Regional Airport Authority will meet on Wednesday, June 25 at noon.
6. The Lenoir Tourism Development Authority will meet on Thursday, June 26 at 3:00 p.m. at City Hall, Third Floor, former Council Chambers.
6. Fabulous Film Night is scheduled for Saturday, June 28 with the movie “Cloudy with a Chance of Meatballs 2” being shown on the square at 8:30 p.m.
7. City offices will be closed on Friday, July 4 in observance of Independence Day.
8. Parks & Recreation will sponsor the annual Fourth of July activities on Friday, July 4 from 5:00 – 10:00 p.m. at the Mulberry Recreation Center.
9. City Council will conduct one regularly scheduled City Council Meeting on Tuesday, July 15 at 6:00 p.m. **Note:** The Committee of the Whole will not meet in July.

B. Items for Council Action

1. Authorizing Resolution; Gunpowder Creek WWTP: City Staff recommends approval of a resolution to authorize the acceptance of state loan assistance for the Gunpowder Creek WWTP Improvements Project.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C. G. S. §143-318.11(a), (4), City Council will enter in closed session to discuss contract negotiations.

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY HALL
801 WEST AVENUE
TUESDAY, JULY 15, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, June 17, 2014.
- B. Minutes: Approval of minutes from the Committee of the Whole Meeting of Tuesday, June 24, 2014.
- C. Capital Project Budget Ordinance; 2014 Unifour Consortium HOME Program: Staff recommends approval of the 2014 Capital Project Budget Ordinance for the Unifour Consortium HOME Program in the amount of \$1,016,600.00.
- D. Capital Project Budget Ordinance; 2014 Community Development Block Grant Program: Staff recommends approval of the 2014 Capital Project Budget Ordinance for the Community Development Block Grant in the amount of \$155,004.00.
- E. Resolution of Support; Western Campus of N.C. School for Science & Mathematics: Staff recommends approval of a resolution of support for the Establishment of a Western Campus of the North Carolina School for Science and Mathematics in Morganton, North Carolina.

IV. REQUESTS AND PETITIONS OF CITIZENS

- A. A representative with the Wig Bank will present information to City Council regarding their annual Beach Bash that will be held on Saturday, August 9 at the Caldwell County Fairgrounds.

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

- 1. Friday after Five will be held on Friday, July 18 with the band Tim Hall & Buffalo Country performing on the square from 7-10:00 p.m. The Logic Band will perform on the square on Friday, July 25.

2. The City/County Coordinating Committee will meet on Monday, July 21 at 11:30 a.m. at City Hall, Third Floor, former Council Chambers.
3. The Committee of the Whole will not meet in July. The next meeting is scheduled for Tuesday, August 26 at 8:30 a.m.
4. Fabulous Film Night is scheduled for Saturday, July 26. The movie “Despicable Me 2” will be shown on the square at 8:30 p.m.
5. The Planning Board will meet on Monday, July 28 at 5:30 p.m.
6. The Foothills Regional Airport Authority will meet on Wednesday, July 30 at noon.
7. The annual Harambee Festival is scheduled from Saturday, August 2 through Friday, August 8 at the Martin Luther King, Jr. Center.

B. Items for Council Action

1. Bid Award; Powell Road Sewer Line Replacement Project: Bids were received on Thursday, July 10 for the Powell Road Sewer Line Replacement Project. Public Utilities Director Thomas will present additional information regarding the bids at the City Council Meeting.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, AUGUST 5, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, July 15, 2014.
- B. Project Budget Ordinance; Powell Road Greenway Sewer Line: Staff recommends approval of a Project Budget Ordinance in the amount of \$590,070 for the Powell Road Greenway Sewer Line Replacement Project.
- C. FY2013-2014 Budget Amendments: Staff recommends approval of FY2013-2014 Budget Amendments in the amount of \$450,000 for the General Fund and \$125,000 for the Water/Sewer Fund for a total amount of \$575,000.

IV. REQUESTS AND PETITIONS OF CITIZENS

- A. Mr. Doug Perkins will address City Council regarding several programs offered at the LINK Center located in the West End Community.

V. REPORTS OF BOARDS AND COMMISSIONS

- A. Update; Minimum Housing Enforcement: Planning Director Jenny Wheelock and Walter Robinson, ASU Intern, will present an update on Minimum Housing Enforcement to City Council.

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. August Calendar: The calendar for the month of August will be presented to Council with various meetings and events.
2. The annual Harambee Festival will be held on August 2 through August 8 at the Martin Luther King, Jr. Center. Additional information is available on the City's website at www.cityoflenoir.com.
3. Friday after Five will be held on Friday, August 8 with the Chad Triplett Band performing on the square from 7-10:00 p.m. The Night Move Band will perform on Friday, August 15.

4. Fabulous Film Night is scheduled for Saturday, August 9. The movie “The Smurfs 2” will be shown on the square at 8:30 p.m.
5. The City/County Coordinating Committee will meet on Monday, August 18 at 11:30 a.m. at the City/County Chambers.
6. The Parks & Recreation Advisory Board will meet on Monday, August 18 at 6:00 p.m.
7. The ABC Board will meet on Tuesday, August 19 at 5:30 p.m. at Lenoir Store #1 located at 123 ABC Court.
8. City Staff is preparing to do some work for a crosswalk on US Highway 321 and Seehorn Street.

B. Items for Council Action

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C. G. S. §143-318.11(a), (4), City Council will enter into closed session to economic development.

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, AUGUST 19, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, August 5, 2014.
- B. Resolution; Declaration of Official Intent to Reimburse: Approval of a Resolution of Official Intent to Reimburse for the FY2014-2015 Budget in the amount of \$1,135,000.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. Friday after Five will be held on Friday, August 22 with Deacon Black performing on the square from 7-10:00 p.m. Hannah Gardner & Mercury Rising will perform on Friday, August 29.
2. Fabulous Film Night is scheduled for Saturday, August 23. The movie "Disney Planes" will be shown on the square at 8:30 p.m.
3. The Planning Board will meet on Monday, August 25 at 5:30 p.m.
4. The Committee of the Whole will meet on Tuesday, August 26 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers.
5. The Foothills Regional Airport Authority will meet on Wednesday, August 27 at noon.
6. City offices will be closed on Monday, September 1 in observance of Labor Day.
7. City Council will participate in two Legislative Update Webinars on Wednesday, September 3 and Tuesday, September 9 from 10:00 a.m. – noon. The Webinars are offered by the UNC School of Government and are designed to highlight the most significant pieces of legislation affecting local governments. These meetings are open to the public.

B. Items for Council Action

1. Proposed Charter Code Amendments, Chapter 11, Article II, Section 11-51 and Chapter 12, Article II, Section 12-12: City Staff recommends that Council call for a public hearing to be held on Tuesday, September 2, 2014 to consider amendments to the Charter Code of Ordinances, Chapter 11, Motor Vehicles and Traffic, Article II, Section 11-51, Stopping or Parking Prohibited, No Signs Required and Chapter 12, Nuisances, Article II, Section 12-12, Nuisances Declared.
2. Authorizing Resolution; Drinking Water Treatment Works Project: City Staff recommends approval of a resolution to authorize the acceptance of state loan assistance for the construction of a Drinking Water Treatment Works Project at the George L. Bernhardt, Sr., Water Treatment Plant.
3. LINK Center: City Staff has outlined various options for the LINK Center for Council's consideration. Staff requests direction from City Council regarding which options or comments they prefer for this facility. (See attached list of Options for LINK Building.)

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C. G. S. §143-318.11(a), (3), City Council will enter into closed session to potential litigation.

X. ADJOURNMENT

AGENDA



CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, SEPTEMBER 2, 2014
6:00 P.M.



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. Special Recognition; Bernhardt Furniture, Inc.: Mayor Gibbons will present a resolution to Mr. G. Alex Bernhardt, Sr., Chairman, and Mr. G. Alex Bernhardt, Jr., President & CEO, and Mr. William Howard, Vice-President of Bernhardt Furniture Company, Inc. in honor and recognition of Bernhardt's 125th Anniversary.
- C. Special Recognition: Mayor Gibbons will present a proclamation to Sharon Osborne, Executive Director, Caldwell County Yokefellow, Inc., as requested by Second Harvest Food Bank, to proclaim the month of September as "*Hunger Action Month*" throughout the City of Lenoir and Caldwell County.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

- A. Proposed Charter Code Amendments; Chapter 11, Article II, Section 11-51 and Chapter 12, Article II, Section 12-12: A public hearing will be held to consider amendments to the Charter Code of Ordinances, Chapter 11, Motor Vehicles and Traffic, Article II, Section 11-51, Stopping or Parking Prohibited; No Signs Required and Chapter 12, Nuisances, Article II, Section 12-12, Nuisances Declared as recommended by City Staff.

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, August 19, 2014.
- B. Resolution; Bernhardt Furniture Company: Approval of a resolution in honor and recognition of Bernhardt Furniture Company's 125th Anniversary.
- C. Proclamation; Caldwell County Yokefellow: Approval of a proclamation proclaiming the month of September as "*Hunger Action Month*" throughout the City of Lenoir and Caldwell County.

IV. REQUESTS AND PETITIONS OF CITIZENS

- A. Mr. Jimmy Bright, Recruiter, Tarheel Challenge Academy, has requested to address City Council to present information regarding this program.

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. September Calendar: The calendar for the month of September will be submitted to Council with various meetings and events.
2. City Council will participate in two Legislative Update Webinars on Wednesday, September 3 and Tuesday, September 9 from 10:00 a.m. – noon. The Webinars are offered by the UNC School of Government and are designed to highlight the most significant pieces of legislation affecting local governments. These meetings are open to the public.
3. The Sister Cities Committee will meet on Tuesday, September 2 at 11:30 a.m. at 117 Main Street. **Please note date and location change.**
4. The annual Sculpture Celebration will be held on Saturday, September 6 beginning at 9:00 a.m. at the T.H. Broyhill Walking Park.
5. A Cruise-In will be held in downtown Lenoir on Saturday, September 6 from 4-9:00 p.m.
6. The Sister Cities Board is hosting a Southern Summer Supper in honor of guests from Altenburger Land, Germany, on Sunday, September 7 at 7:00 p.m.
7. The City/County Services Committee will meet on Monday, September 8 at 11:45 a.m.
8. The Caldwell County Economic Development Commission will meet on Tuesday, September 9 at 8:00 a.m.
9. The Lenoir Business Advisory Board will meet on Tuesday, September 9 at 6:00 p.m.
10. Fabulous Film Night is scheduled for Saturday, September 13 with the movie “The Nut Job” being shown on the square at 8:30 p.m.
11. The Sanitation Division’s Annual Fall Trash Bash Week will be held the week of September 15 – 19. Citizens are encouraged to participate.
12. The Parks & Recreation Advisory Board will meet on Monday, September 22 at 6:00 p.m.
13. The Lenoir City Council has **cancelled** the previously scheduled City Council Meeting for Thursday, September 18. The next City Council meeting will be held on Tuesday, October 7 at 6:00 p.m. at the City/County Chambers.
14. NCDOT’s Fall Litter Sweep begins on Saturday, September 20 through October 4. The public is encouraged to participate.
15. The City/County Coordinating Committee will meet on Monday, September 22 at 11:30 a.m. at the City/County Chambers. **Please note date change.**
16. The Planning Board will meet on Monday, September 22 at 5:30 p.m.
17. The Committee of the Whole will meet on Tuesday, September 23 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers.
18. The Foothills Regional Airport will meet on Wednesday, September 24 at noon.
19. Fabulous Film Night is scheduled for Saturday, September 27 with the Lego Movie being shown on the square at 8:30 p.m.

B. Items for Council Action

1. Lease Agreement; West End Community Center: At the August 26th Committee of the Whole meeting, City Council requested that Staff contact both the American Legion Post 231 and Upward Movement Ministries. After meeting with both groups, the Upward Movement Ministries deferred to Post 231 to be the primary tenant. Enclosed in your packet is a tentative lease agreement with Post 231 along with financial data about the organization. Staff's recommendation is to approve the lease agreement for the facility. Whole Meeting on August 26.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C. G. S. §143-318.11(a), (3), City Council will enter into closed session to discuss potential litigation.

X. ADJOURNMENT

AGENDA



CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, OCTOBER 7, 2014
6:00 P.M.



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. FY2013-2014 Audit Report: Eric Bowman, PA, will present the FY2013-2014 Audit Report to City Council.
- C. Mr. Kevin Mosteller, P.E., HDR Engineers, will present the Catawba-Wateree Management Group Water Supply Master Plan and Non-binding Resolution for consideration by City Council.
 - 1. City Staff recommends approval of a non-binding resolution in support of the Water Supply Plan for the Catawba-Wateree River.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the Committee of the Whole Meeting of Tuesday, August 26, 2014.
- B. Minutes: Approval of minutes from the Committee of the Whole Meeting of Tuesday, September 23, 2014.
- C. Minutes: Approval of minutes from the City Council Meeting of Tuesday, September 2, 2014.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

- A. Jenny Wheelock, Planning Director, will present an update to City Council on Minimum Housing. **Note:** Due to time constraints, this item has been postponed until the October 21 City Council meeting.

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

- 1. October Calendar: The calendar for the month of October will be submitted to Council with various meetings and events.
- 2. The ABC Board will meet on Tuesday, October 7 at 5:30 p.m. at Lenoir Store #1.

3. The Police Department will host its annual National Night Out on Tuesday, October 7 from 6:00 – 9:00 p.m. in downtown Lenoir.
4. The annual North Carolina League of Municipalities Conference will be held on Sunday, October 12 through Tuesday, October 14 in Greensboro.
5. The City/County Services Committee will meet on Monday, October 13 at 11:45 a.m.
6. The Caldwell County Economic Development Commission will meet on Tuesday, October 14 at 8:00 a.m.
7. The Lenoir Business Advisory Board will meet on Tuesday, October 14 at 6:00 p.m.
8. The Sister Cities Committee will meet on Wednesday, October 15 at 11:30 a.m.
9. Fabulous Film Night is scheduled for Saturday, October 18 at the LHS Auditorium with the movie “Muppets: Most Wanted” being shown at 7:00 p.m.
10. City Staff will host a breakfast on Monday, October 20 at 8:30 a.m. at Fire Station #1 in honor of our two guests from the country of East Timor who are visiting our area as part of the International City Manager’s Association (ICMA) Fellows Program.
11. The City/County Coordinating Committee will meet on Monday, October 20 at 11:30 a.m. at City Hall, Third Floor, former Council Chambers.
12. The Parks & Recreation Advisory Board will meet on Monday, October 20 at 6:00 p.m.
13. One Stop Voting begins on Thursday, October 23 through November 1 at the City/County Chambers.

B. Items for Council Action

1. NCDOT Smith Crossroads Project: City Staff seeks guidance from City Council to give to NCDOT regarding the proposed Smith Crossroads Interchange Project.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. NLC Voting Delegates: City Council will appoint a Delegate and Alternate Voting Delegate to represent the City of Lenoir at the National League of Cities (NLC) Annual Business Meeting to be held on Saturday, November 22, 2014 at the Congress of Cities & Exposition Conference in Austin, Texas. Mayor Pro-Tem Rohr and Councilman Willis are attending this event.
- B. Closed Session: Pursuant to N.C. G. S. §143-318.11(a), (3), City Council will enter into closed session to discuss two potential litigation issues.

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, OCTOBER 21, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. Special Recognition; Red Ribbon Week: Mayor Gibbons will present a proclamation to Greg Ross, Commander, Young Marines, proclaiming the week of October 23 – 31 as “*Red Ribbon Week*” throughout the City of Lenoir and Caldwell County.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes of the joint City Council/ABC Board Meeting of Tuesday, September 30, 2014.
- B. Minutes: Approval of minutes of the City Council Meeting of Tuesday, October 7, 2014.
- C. Minutes: Approval of closed session minutes of June 17, July 15, August 5, August 19, September 2, September 23 & October 7, 2014 as reviewed by the City Attorney, City Manager and City Council.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

- A. Jenny Wheelock, Planning Director, will present a report on Minimum Housing to City Council.

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

- A. Items of Information
 - 1. One-Stop Voting begins on Thursday, October 23 through November 1 at the City/County Chambers.
 - 2. The Sanitation Division’s annual Fall Leaf Pickup began on October 15 and ends on January 15.
 - 3. The Committee of the Whole will meet on Tuesday, October 28 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers.
 - 4. The City of Lenoir will host a Community Meeting on Tuesday, October 28 at Smith Memorial United Methodist Church, 426 Woodsway St., NW, beginning at 6:00 p.m. The public is encouraged to attend.

5. The Foothills Regional Airport Authority will meet on Wednesday, October 29 at noon.
6. The annual Downtown Trick or Treat Event will be held on Friday, October 31 from 3:00 p.m. – 5:00 p.m.
7. The City Council Meeting scheduled for Tuesday, November 4 at 6:00 p.m. will be held at City Hall, Third Floor, former Council Chambers due to Election Day. **Note location change.**
8. City offices will be closed on Tuesday, November 11 in observance of Veterans Day.
9. The American Legion Post 29 will host a Veterans Day Ceremony on Tuesday, November 11 beginning at 11:00 a.m. at the Veterans Plaza on the square.
10. The 2015 Holiday Schedule will be submitted to Council as information.
11. The 2015 City Council Meeting Schedule will be submitted to Council for their review and approval.
12. City Manager Bailey will recognize the City's two ICMA Professional Fellows Exchange Program participants, Jose (Josh) Trindade and Ivo Mateus (Marco) Goncalves who will be visiting our area until November 2.

B. Items for Council Action

1. Ordinance; Weapons Prohibited on City Property: City Staff requests that Council call for a public hearing to be held on Tuesday, November 4 to consider adoption of a proposed Ordinance that prohibits weapons on City Property. Upon approval, the Charter of Ordinances will be amended to include this Ordinance in Chapter 13, Offenses and Miscellaneous Provisions, Article I, Section 13-9.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

- A. Board Appointments: Mayor Gibbons will recommend that the following individuals be re-appointed to serve another term: Matthew Underwood, Lenoir Tourism Development Authority, Catherine Matz, Student Representative, Recreation Advisory Board, Michael Davis, Student Representative, Recreation Advisory Board and Mayor Joe Gibbons, Foothills Regional Airport Authority. Mayor Gibbons currently serves as the City of Lenoir's representative on the Airport Authority Board.

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C. G. S. §143-318.11(a), (3), City Council will enter into closed session to discuss potential litigation.

X. ADJOURNMENT

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
LENOIR CITY HALL
801 WEST AVENUE
TUESDAY, NOVEMBER 4, 2014
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. Special Recognition: Mayor Gibbons will recognize sixteen exchange students and two teachers who are visiting here from Achern, Germany.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes of the City Council Meeting of Tuesday, October 21, 2014.
- B. Minutes: Approval of minutes of the Committee of the Whole Meeting of Tuesday, October 28, 2014.

IV. REQUESTS AND PETITIONS OF CITIZENS

- A. Ms. Sylvia Greene, Finley Avenue, has requested to address City Council.

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

- A. Items of Information
 - 1. November Calendar: The calendar for the month of November will be submitted to Council with various meetings and events.
 - 2. The Marketing Committee will meet on Thursday, November 6 at noon at City Hall, Second Floor Conference Room.
 - 3. The Lenoir Tourism Development Authority will meet on Thursday, November 6 at 3:00 p.m. at City Hall, Third Floor, former Council Chambers.
 - 4. The City/County Services Committee will meet on Monday, November 10 at 11:45 a.m.
 - 5. City offices will be closed on Tuesday, November 11 in observance of Veterans Day.
 - 6. American Legion Post 29 will host a Veterans Day Ceremony on Tuesday, November 11 beginning at 11:00 a.m. at the Veterans Plaza on the square.
 - 7. The Sister Cities Committee will meet on Wednesday, November 12 at 11:30 a.m.

8. The Caldwell County Economic Development Commission will meet on Thursday, November 13 at 8:00 a.m. at the J.E. Broyhill Civic Center. **Please note date change.**
9. The Meleah Mikeal Half-Marathon will be held on Saturday, November 15 at 9:00 a.m. at the Aquatic & Fitness Center.
10. The Committee of the Whole will meet on Monday, November 17 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers. ***Please note date change.**
11. The City/County Coordinating Committee will meet on Monday, November 17 at 11:30 a.m. at the City/County Chambers.
12. The Planning Board will meet on Monday, November 17 at 5:30 p.m. ***Please note date change.**
13. The City Council will not meet on Tuesday, November 18. The next meeting will be held on Tuesday, December 2 at 6:00 p.m.
14. The ABC Board will meet on Tuesday, November 18 at 5:30 p.m. at 123 ABC Court.
15. The Lenoir Business Advisory Board will meet on Tuesday, November 18 at 6:00 p.m. at City Hall, Third Floor, former Council Chambers. ***Please note date change.**
16. The National League of Cities Conference will be held on Tuesday, November 18 through Sunday, November 23 in Austin, Texas.
17. The annual Light up Lenoir Event will be held on Thursday, November 20 from 3:00 – 6:00 p.m. in downtown Lenoir.
18. The annual Downtown Light Show begins on Thursday, November 20 through Friday, January 2.
19. Fabulous Film Night is scheduled for Saturday, November 22 with the movie “Free Birds” being shown at 7:00 p.m. at the LHS Auditorium.
20. The Foothills Regional Airport Authority will meet on Wednesday, November 26 at noon.
21. City offices will be closed on Thursday, November 27 & Friday, November 28 in observance of the Thanksgiving Holiday.
22. The annual Christmas Parade is scheduled for Friday, December 5 at 6:30 p.m. in downtown Lenoir.

B. Items for Council Action

1. Ordinance; Weapons Prohibited on City Property: City Staff recommends that Council call for a public hearing to be held on Tuesday, December 2 to consider adoption of an Ordinance, Weapons Prohibited on City Property, as recommended by City Staff. The Charter Code of Ordinances, Chapter 13, Offenses and Miscellaneous Provisions, Article I, Section 13-9, will be amended to include the proposed ordinance. **Note:** This item was tabled from the October 21 City Council Meeting.
2. Street Re-Naming; Expo Boulevard: City Staff recommends that Council call for a public hearing to be held on Tuesday, December 2 to consider a request as submitted by Blue Ridge Electric Membership Corporation to re-name “Expo Boulevard” to “Cooperative Way.” The street name has been verified by the Planning Department as meeting all requirements for street naming in the City.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

A. Closed Session: Pursuant to N.C. G. S. §143-318.11(a), (4), (5), City Council will enter into closed session to discuss a property acquisition and economic development.

X. ADJOURNMENT

AGENDA



CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, DECEMBER 2, 2014
6:00 P.M.



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

- A. Ordinance; Weapons Prohibited on City Property: A public hearing will be held to consider adoption of an Ordinance; Weapons Prohibited on City Property, as recommended by City Staff. The Charter Code of Ordinances, Chapter 13, Offenses and Miscellaneous Provisions, Article I, In General, Section 13-19, Weapons Prohibited on City Property, will be amended to include the proposed ordinance.
- B. Street Naming; Cooperative Way: A public hearing will be held to consider a request as submitted by Blue Ridge Electric Membership Corporation to re-name "Expo Boulevard" to "Cooperative Way." The street name has been verified by the Planning Department as meeting all requirements for street naming in the City.
- C. Special Use District and Special Use Permit: A public hearing will be held to consider a Special Use District and a Special Use Permit #3-14 as submitted by Kevin Steer and Neil White, for property located at 1028 West Avenue, with the following conditions as recommended by Staff: 1) The dilapidated roll-up door must be replaced. If a metal roll-up door is used, it must be painted with a non-reflective color to blend into the district; 2) A kneewall (2-3 ft. high) must be installed to provide a buffer between the pedestrian/public realm and the non-conforming front yard parking. Planter boxes are strongly encouraged to add landscaping to site and mimic the downtown streetscape; 3) The existing windows must be maintained as clear, transparent glass to allow for visibility into the building, except for the 20% allowance for window decal signs in the Downtown district; 4) All automotive repair work must be done within the building. No inoperable vehicles shall be permitted to be parked outside and absolutely no outdoor storage shall be permitted; and 5) If a building permit has not been issued within 24 months of the adoption of the Special Use District/Permit, the approval shall be considered null and void. The applicant seeks a Special Use District overlay and a Special Use Permit to allow for an automobile repair use in the existing 14,000 square foot building. **Note:** A separate public hearing will be held for the Special Use District overlay, which is considered a legislative public hearing and the Special Use Permit is a quasi-judicial public hearing for consideration of the Special Use Permit whereby Council receives sworn testimony and evidence.

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, November 4, 2014.
- B. Minutes: Approval of minutes from the Committee of the Whole Meeting of Monday, November 17, 2014.
- C. Resolution; Dee Blackwell; WPCOG: Approval of a resolution honoring H. Dewitt “Dee” Blackwell upon his forty-years of dedicated public service.
- D. Authorizing Resolution: Approval of a resolution authorizing the City Manager to enter into appropriate agreements on behalf of the City of Lenoir for or related to the acquisition of street, waterline and sewer line easements and rights-of-way, together with related improvements, which are necessary to serve the City’s municipal water, sewage and street systems.
- E. Resolution of Support; NCDOT Bicycle and Pedestrian Planning Grant Application: Approval of a Resolution of Support for the NCDOT Bicycle and Pedestrian Planning Grant Application. The application for grant funding for a municipal bicycle plan requires endorsement of the City Council.

IV. REQUESTS AND PETITIONS OF CITIZENS

- A. Ms. Sylvia Greene, Finley Avenue, will address City Council on behalf of a group of citizens that are seeking to have property in the Freedman area designated as historic.
- B. Ms. Debbie Eller, Executive Director, Communities in Schools, will update City Council regarding their organization and its services.

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

- A. Items of Information
 - 1. December Calendar: The calendar for the month of December will be submitted to Council with various meetings and events.
 - 2. A Community Walk is scheduled for Thursday, December 4 for the Patterson Street and Finley Avenue neighborhood.
 - 3. The annual Christmas Parade will be held on Friday, December 5 at 6:30 p.m. downtown.
 - 4. The annual Luminary Display is scheduled on Friday, December 5 from 6:00 – 9:00 p.m. at Blue Ridge Memorial Park. *In case of inclement weather, a rain date has been scheduled for Friday, December 12.
 - 5. A Cruise-In will be held on Saturday, December 6 from 4:00 -9:00 p.m. in the downtown area.
 - 6. The City/County Services Committee will meet on Monday, December 8 at 11:45 a.m.
 - 7. The Caldwell County Economic Development Commission will meet on Tuesday, December 9 at 8:00 a.m.

8. The ABC Board will meet on Tuesday, December 9 at 5:30 p.m. at Lenoir Store #1 located at 123 ABC Court.
9. The Lenoir Tourism Development Authority will meet on Tuesday, December 9 at 3:00 p.m. at City Hall, Third Floor, former Council Chambers.
10. The Lenoir Business Advisory Board will meet on Tuesday, December 9 at 6:00 p.m. at City Hall, Third Floor, former Council Chambers.
11. Fabulous Film Night is scheduled for Saturday, December 13 with the movie “Frozen” being shown at 7:00 p.m. at the LHS Auditorium.
12. The City/County Coordinating Committee will meet on Monday, December 15 at 11:30 a.m.
13. The Planning Board will meet at noon on Monday, December 15.
14. The City Council meeting scheduled for Tuesday, December 16 has been cancelled. The next meeting will be held on Tuesday, January 6 at 6:00 p.m.
15. City offices will be closed on December 23, 24 & 25 in observance of the Christmas holidays and also on Thursday, January 1 in observance of New Year’s Day.

B. Items for Council Action

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

- A. Board Appointments; LBAB: Mayor Gibbons will recommend that Ms. Kimmie Rogers and Mr. Sean Williams be appointed to serve a four-year term on the Lenoir Business Advisory Board.

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

- A. Closed Session: Pursuant to N.C. G. S. §143-318.11(a), (4), City Council will enter into closed session to discuss economic development.

X. ADJOURNMENT