

CITY OF LENOIR

AFTER ACTION MEMO

To: Department Heads/Division Superintendents

From: Scott Hildebran, City Manager

Date: Wednesday, September 7, 2016

Subject: Action taken by City Council on Tuesday, September 6, 2016.
Review all information to ensure that your department maintains
action taken by City Council.

- ✓ City Council approved the minutes from the City Council meeting of Tuesday, August 16, 2016 as submitted.
- ✓ City Council approved the minutes from the Committee of the Whole meeting of Tuesday, August 23, 2016 as submitted.
- ✓ Mayor Joe Gibbons introduced and welcomed Donna Bean as the City's new Finance Director. Ms. Bean began her duties with the City on Thursday, August 25.
- ✓ City Council adopted a resolution recognizing the National Moment of Remembrance of the 15th Anniversary of September 11th and requested the moment of remembrance to last for 1 minute beginning at 1:00 p.m. Eastern Daylight Time by, to the maximum extent practicable, ceasing all work or other activity; and marking the moment in an appropriate manner, including by ringing bells, blowing whistles, or sounding sirens. Mayor Gibbons stated this was a very important time of remembrance for our country and encouraged everyone to participate.
- ✓ City Council authorized a three-year City tax grant for 30% of the new tax base added to the company's current assessed tax for Project A-Frame upon their moving forward with their proposed expansion.
- ✓ City Council approved a resolution to authorize Staff to submit an application for state loan/grant assistance for the improvements to the Lower Creek WWTP Biosolids facility. These funds will be sufficient to cover construction, related engineering, inspections and administration of the project.
- ✓ City Council approved a resolution to allow special equipment bids for the Water Treatment Improvements Project. This step affords the City the opportunity to continue to use the current technology already in place at the Water Treatment Plant while maintaining consistency in the operations of the treatment process.
- ✓ Mayor Joe Gibbons announced an upcoming vacancy on the City's Parks and Recreation Advisory Board. Interested individuals may contact the City Clerk's office at (828) 757-2205 to obtain an application. This vacancy will also be posted on the City's website at www.cityoflenoir.com.
- ✓ The following events for September were highlighted:
 - The Sister Cities Committee will meet on Thursday, September 8 at 1:15 p.m. at

City Hall, Third Floor, former Council Chambers.

- The Lenoir Tourism Development Authority will meet on Thursday, September 8 at 3:30 p.m. at City Hall, Third Floor, former Council Chambers.
- The Lenoir Business Advisory Board will meet on Thursday, September 8 at 6:00 p.m., City Hall, Third Floor, former Council Chambers.
- The annual Sculpture Celebration will be held on Saturday, September 10 beginning at 9:00 a.m. at the T.H. Broyhill Park.
- The City/County Services Committee will meet on Monday, September 12 at 11:45 a.m.
- The Parks & Recreation Advisory Board will meet on Monday, September 12 at 6:00 p.m.
- The Caldwell County Economic Development Commission will meet on Tuesday, September 13 at 8:00 a.m.
- The Lenoir ABC Board will meet on Tuesday, September 13 at 5:30 p.m.
- The annual Caldwell is Hiring Event is scheduled for Thursday, September 15 from 8:30 a.m. until noon at the J.E. Broyhill Civic Center with 1,400 jobs currently available. Interested individuals seeking employment are encouraged to participate in this event.
- Fabulous Film Night is scheduled for Saturday, September 17 with the movie “Tomorrowland” being shown on the square at 8:30 p.m.
- The North Carolina Department of Transportation’s Annual Litter Sweep Campaign begins on Saturday, September 17 through Saturday, October 1. Citizens are encouraged to participate in this event.
- The Sanitation Division’s Annual Fall Trash Bash Week is scheduled for the week of September 19 through September 23. Citizens are encouraged to participate in this event.
- The City/County Coordinating Committee will meet on Monday, September 19 at 11:30 a.m.
- The Committee of the Whole meeting for Tuesday, September 27 has been cancelled.