

2016 PLANNING BOARD SCHEDULE

| Application Deadline (Friday) | Letters Mailed to Adjoining Property Owners (Friday) | Staff Recommendation Available/Board Packets Mailed (Friday) | Planning Board Meeting (4th Monday/Month) | 1st Publication Date in News Topic & Letters Mailed to Adjoining Property Owners (Friday) | 2nd Publication Date in News Topic (Friday) | City Council Public Hearing (1st/3rd Tuesday) |
|--------------------------------------|---|---|--|--|--|--|
| January 1, 2016 | January 15, 2016 | January 15, 2016 | January 25, 2016 | February 5, 2016 | February 12, 2016 | February 16, 2016 |
| January 29, 2016 | February 12, 2016 | February 12, 2016 | February 22, 2016 | March 4, 2016 | March 11, 2016 | March 15, 2016 |
| March 4, 2016 | March 18, 2016 | March 18, 2016 | March 28, 2016 | April 8, 2016 | April 15, 2016 | April 19, 2016 |
| April 1, 2016 | April 15, 2016 | April 15, 2016 | April 25, 2016 | May 6, 2016 | May 13, 2016 | May 17, 2016 |
| April 29, 2016 | May 13, 2016 | May 13, 2016 | May 23, 2016 | June 3, 2016 | June 10, 2016 | June 21, 2016 |
| June 3, 2016 | June 17, 2016 | June 17, 2016 | June 27, 2016 | July 8, 2016 | July 15, 2016 | July 19, 2016 |
| July 1, 2016 | July 15, 2016 | July 15, 2016 | July 25, 2016 | August 5, 2016 | August 12, 2016 | August 16, 2016 |
| July 29, 2016 | August 12, 2016 | August 12, 2016 | August 22, 2016 | September 9, 2016 | September 16, 2016 | September 20, 2016 |
| September 2, 2016 | September 16, 2016 | September 16, 2016 | September 26, 2016 | October 7, 2016 | October 14, 2016 | October 18, 2016 |
| September 30, 2016 | October 14, 2016 | October 14, 2016 | October 24, 2016 | November 4, 2016 | November 11, 2016 | November 15, 2016 |
| November 4, 2016 | November 18, 2016 | November 18, 2016 | November 28, 2016 | December 9, 2015 | December 16, 2016 | TBD |
| November 25, 2016 | December 9, 2016 | December 9, 2016 | December 19, 2016 | December 30, 2016 | January 6, 2017 | TBD |

*Note Time Change: December meeting at noon

Advertising Requirements for Public Meetings and Public Hearings:

Public Meeting (Planning Board)

Mail notice to adjoining property owners 10 days prior to meeting

Public Hearing (City Council)

Advertise in newspaper 1x week for 2 consecutive weeks

1st advertisement must be at least 10 days but no more than 25 days prior to hearing date

Mail notice to adjoining property owners 10 days prior to hearing

Post notice of hearing on property - Applicant's responsibility after Planning Board sets public hearing date