

CITY OF LENOIR

AFTER ACTION MEMO

To: Department Heads/Division Superintendents

From: Danny A. Gilbert, Assistant City Manager

Date: Wednesday, January 27, 2016

Subject: Action taken by City Council on Tuesday, January 19, 2016.
Review all information to insure that your department maintains action taken by City Council.

- ✓ City Council adopted a resolution in honor of Caldwell County's 175th Anniversary. Mayor Pro-Tem Willis accepted the resolution on behalf of the Caldwell County 175th Anniversary Steering Committee.
- ✓ On behalf of City Council, Mayor Gibbons presented Mr. Don Weiller, part-time employee of the City of Lenoir Recycle Center, a framed copy of an article that was recently published in the *News-Topic* honoring Mr. Weiller for his two-years of dedicated service to the citizens of Lenoir and Caldwell County.
- ✓ City Council approved the minutes from the City Council meeting of Tuesday, January 5, 2016 as submitted.
- ✓ City Council awarded the low bid of \$285,462.00 to Mountain Crest, LLC, for the Smith Crossroads Expansion Project, Phase 2, contingent upon approval by the North Carolina Department of Transportation (NCDOT) and contingent upon City Council approving a budget amendment in the amount of \$179,000.00 for completion of the proposed project. The City received a federal highway grant in the amount of \$150,000.00 to extend the retaining wall and landscaping from its current termination to the entry drive at the Broyhill House on US Highway 321. CCC&TI also granted the City an easement to extend the project. It was noted the contingency amount is \$28,538.00 and the construction administration cost is \$15,000 for a total project cost of \$339,000.00 for this project.
- ✓ City Council awarded the low bid of \$154,400.00 which includes Alternate Bid 1 to Mountain Crest, LLC, for the Powell Road & Lower Creek Drive Improvements Project. (Caldwell County will reimburse the City in the amount of \$18,300.00 for the project.) City Council also approved Staff's recommendation to establish a Construction Budget in the amount of \$180,428.00 which includes a 12% contingency in the amount of \$18,428.00 and construction administration in the amount of \$7,500.00. Note: This project realigns 300-feet of Powell Road with the exit driveway at Lower Creek Elementary School. Also, 200-feet of sidewalk will be expanded and connected with the existing sidewalk.
- ✓ Mr. Ron Walker, 535 Hill Street, NW, addressed City Council in regards to three vacant properties located at 533, 533-A and 533-B Hill Street that are dilapidated and have

overgrown yards. Mr. Walker asked City Council to take action by cleaning up these properties and billing the owners for the expense. City Council directed City Attorney Blair to do a title search on these properties in order for the City to move forward with addressing this issue.

- ✓ Upon a recommendation by Mayor Gibbons, City Council re-appointed the following individuals to serve on the City of Lenoir's Authorities/Boards/Commissions:
 - Debbie Smith, Lenoir Housing Authority (3-year term)
 - Mac Martin & Mattie Patterson, Planning Board (4-year terms)
 - Leah Beth Hubbard, Parks & Recreation Advisory Board (2-year term)
 - Susan Strawn, Sister Cities (3-year term)
 - Angela Johnson & Rose Noakes, Lenoir Tourism Development Auth. (4-year terms)
- ✓ Mayor Gibbons also announced that Ralph Prestwood will replace Deborah Ashley-Smith as an Ex-Officio member of the Lenoir Tourism Development Authority due to Ms. Ashley-Smith resigning from the Chamber of Commerce and accepting another position.
- ✓ Councilmember Crissy Thomas thanked City Staff for all of their hard work and support during the recent celebrations held in honor of Martin Luther King, Jr. Ms. Thomas stated the events were coordinated in partnership with the NAACP and the group's goal is to continue to grow the experience of celebrating this historic event.
- ✓ The following events for January were highlighted:
 - The Planning Board will meet on Monday, January 25 at 5:30 p.m.
 - The Committee of the Whole will meet on Tuesday, January 26 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers.
 - The Foothills Regional Airport Authority will meet on Wednesday, January 27 at noon.
 - City Council will conduct a Strategic Planning Retreat on Friday, January 29 beginning at 8:00 a.m. at the Caldwell County Library, Room 7.