

CITY OF LENOIR

AFTER ACTION MEMO

To: Department Heads/Division Superintendents

From: Scott Hildebran, City Manager

Date: Wednesday, November 16, 2016

Subject: Action taken by City Council on Tuesday, November 15, 2016.  
Review all information to ensure that your department maintains  
action taken by City Council.

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- ✓ City Council approved the minutes from the City Council Meeting of Tuesday, November 1, 2016 as submitted.
- ✓ City Council approved the closed session minutes of Tuesday, September 20, 2016 as reviewed by the City Attorney, City Manager and City Council.
- ✓ City Council approved a proclamation proclaiming Thursday, November 17 as “World Pancreatic Cancer Day” throughout the City of Lenoir and Caldwell County.
- ✓ City Council approved a resolution to award the low bid of \$4,415,000 to Frizzell Construction Company, Inc. for the George L. Bernhardt, Sr., Water Treatment Plant Improvements Project. City Council further approved establishing a construction contingency up to the amount of \$441,500 (or 10%) due to the unknowns that could exist within a facility of this type and age. The bid award is contingent upon and subject to approval by the North Carolina Department of Environmental and Natural Resources, Division of Water Infrastructure.
- ✓ City Council approved a resolution requesting the North Carolina Department of Transportation to perform a study to consider the removal of the traffic signal at North Main Street and Creekway Drive in the City of Lenoir.
- ✓ City Manager Hildebran reported the City of Lenoir has received a \$5,000 grant from Duke Energy to construct a Public Electric Charging Station in the City of Lenoir.
- ✓ City Manager Hildebran thanked Planning Director Jenny Wheelock and Interim Recreation Director Kenny Story for all of their assistance regarding the improvements slated for the J.E. Broyhill Park. Construction on the project has begun and additional information will be submitted as the project continues to move forward.
- ✓ City Manager Hildebran reported that Caldwell County Pathways has completed a segment of the Lower Creek Greenway between the old Lenoir Mall and Harrisburg Drive. He expressed appreciation to Planning Director Jenny Wheelock and Public Works Director Charles Beck for their work regarding this project.
- ✓ The following events for the month of November & December were highlighted:
  - The National League of Cities Annual Conference (NLC) will be held on Wednesday, November 16 through Saturday, November 19. City Manager Hildebran will be representing the City of Lenoir at this event. **Note:** City

Council also appointed Mr. Hildebran to serve as the City's delegate at the NLC's business meeting.

- The Lenoir Tourism Development Authority will meet on Thursday, November 17 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers.
- The Business Growth Committee will meet on Thursday, November 17 at 2:00 p.m. at City Hall, Third Floor, former Council Chambers.
- The annual Light-Up Lenoir event is scheduled for Thursday, November 17 from 3:00 p.m. – 6:00 p.m. in downtown Lenoir. Also, the annual Light Show begins daily on Thursday, November 17 and will continue until early January from 6:00 p.m. - 10:00 p.m.
- Voices & Instruments on the Square is scheduled for Friday, November 18 with New Covenant Church performing at 6:00 p.m. and Mountain Grove Church at 6:30 p.m.
- The downtown Christmas Festival will be held on Saturday, November 19 from 10:00 a.m. – 4:00 p.m.
- The City/County Coordinating Committee meeting of Monday, November 21 has been cancelled due to not having any agenda items.
- Annual Fall Leaf Pickup will continue through January 15. Information is available on the City's website at [www.cityoflenoir.com](http://www.cityoflenoir.com) or citizens may contact the Public Works Department at (828) 757-2173.
- The annual "Turkey Tuesday" event is slated for Tuesday, November 22 at the Martin Luther King, Jr. Center. Donations are currently being accepted to purchase turkeys which will be distributed to families in need. Additional information about this event is available on the City's website at [www.cityoflenoir.com](http://www.cityoflenoir.com).
- The Lenoir ABC Board will meet on Tuesday, November 22 at 5:30 p.m. at Lenoir Store #1.
- City offices will be closed on Thursday, November 24 & Friday, November 25 in observance of the Thanksgiving holiday.
- The Planning Board will meet on Monday, November 28 at 5:30 p.m.
- The Foothills Regional Airport Authority will meet on Wednesday, November 30 at noon.
- The annual Christmas Parade will be held on Friday, December 2 at 6:30 p.m. in downtown Lenoir.
- The Lenoir Downtown Cruisers will host a Cruise-In and Christmas Toy Drive on Sunday, December 4 from 1:30 p.m. – 4:30 p.m.