

AGENDA



**CITY OF LENOIR
CITY COUNCIL MEETING
CITY/COUNTY CHAMBERS
905 WEST AVENUE
TUESDAY, OCTOBER 18, 2016
6:00 P.M.**



I. CALL TO ORDER

- A. Moment of Silence & Pledge of Allegiance
- B. FY2015-16 Annual Audit Report: Eric Bowman, PA, will present the FY2015-16 Annual Audit Report to City Council.
- C. Special Recognition; German Exchange Students: Mayor Gibbons will recognize a group of Exchange Students and Faculty from Gymnasium Achern, Germany, along with Sascha Sanderlin, German Instructor, Hibriten High School. The students will be in our area from October 11 – October 31.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Minutes: Approval of minutes from the City Council Meeting of Tuesday, October 4, 2016 as submitted.
- B. Amendments; Municipal Records Retention & Disposition Schedule: Approval of amendments to the Municipal Records Retention and Disposition Schedule pertaining to 911 Recordings, Law Enforcement Audio and Video Recordings and Personnel Records including Accreditation Records, Family Medical Leave Act (FMLA) Records, Leave File and Leave without Pay as submitted.
- C. Resolution; PARTF Contract Agreement: Approval of a resolution between the City of Lenoir and the North Carolina Department of Natural and Cultural Resources (DNCR) to formally accept the North Carolina Parks and Recreation Trust Fund Grant (PARTF) in the amount of \$327,200 and approval of the NC PARTF Project Contract Agreement as submitted.
- D. Resolution; Wastewater Asset Inventory and Assessment Grant: Approval of a resolution formally accepting the North Carolina Department of Environmental Quality (NCDENR), Division of Water Infrastructure, grant in the amount of \$140,000 for the Wastewater Asset Inventory and Assessment Project and making the applicable assurances contained therein.
- E. Resolution; Water Asset Inventory and Assessment Grant: Approval of a resolution formally accepting the North Carolina Department of Environmental Quality (NCDENR), Division of Water Infrastructure, grant in the amount of \$80,000 for the Water Asset Inventory and Assessment Project and making the applicable assurances contained therein.

- F. Award Recommendation; Harper Avenue & Fairview Redevelopment Public Water & Sewer Extensions Project: City Staff recommends approval of the contract between the City of Lenoir and Brushy Mountain Builders (as modified) and as recommended by McGill Associates in the amount of \$42,000.00 for the Harper Avenue & Fairview Redevelopment Public Water & Sewer Extensions Project.
- G. Comprehensive Boundary Survey; Lenoir Watershed Property: A copy of the Request for Qualifications for a Comprehensive Boundary Survey for the Lenoir Watershed Conservation Easement Property as required by the Clean Water Management Trust Fund (CWMTF) is included in the agenda packet. **Note:** A recommendation is pending and will be provided to City Council prior to the meeting on Tuesday, October 18.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

1. The 2017 Holiday Schedule will be submitted to Council as information.
2. The 2017 City Council Meeting Schedule will be submitted to Council for their review and approval.
3. The Lenoir ABC Board will host a joint meeting with the Lenoir City Council on Thursday, October 20 at City Hall, Third Floor, former Council Chambers.
4. The annual North Carolina League of Municipalities Conference (NCLM) will be held in Raleigh on October 23 through October 25.
5. A Community Meeting is scheduled on Monday, October 24 from 4:00 p.m. – 7:00 p.m. at the Unity Park Community Gardens to learn more about the Fairfield South Project.
6. The Committee of the Whole Meeting of Tuesday, October 25 has been **cancelled** due to City Council attending the NCLM Conference.
7. The Foothills Regional Airport Authority will meet on Wednesday, October 26 at noon.
8. The Mad Hatters Pumpkin Patch Parade along with the annual Trick or Treat Event will be held on Friday, October 28 from 3:00 p.m. – 6:00 p.m. in Downtown Lenoir. Also, the Parks & Recreation's annual Halloween Carnival will be held from 5:30 p.m. – 8:00 p.m. at the Martin Luther King, Jr. Recreation Center.
9. One Stop Voting begins on Thursday, October 20 through Saturday, November 5 in the City/County Chambers located at 905 West Avenue, Lower Level.
10. The City Council Meeting of Tuesday, November 1 will be held at City Hall, Third Floor, former Council Chambers, due to early voting. Please note location change.

A. Items for Council Action

1. Proposed City Ordinance; Unlawful Passing: City Staff recommends that Council

call for a public hearing to be held on Tuesday, November 1 to consider amending the City of Lenoir's Code of Ordinances, Appendix B, Traffic, to include a proposed ordinance prohibiting vehicles from passing in a designated no-passing zone within the City limits. Upon approval, this ordinance would be included under Section 126, Unlawful Passing, in the City's Code.

2. Speed Limit Request/No Passing Zones; Corpening Place and Hillcrest Streets: Upon completion of a Traffic Study for Corpening Place, the Police Department recommends that Corpening Place and Hillcrest Street be designated as 20 MPH streets, and no passing zones, in their entirety, and that appropriate signage be posted and striping painted, at the direction of the Public Works Director. City Staff further recommends that Council call for a public hearing to be held on Tuesday, November 1 to consider this recommendation.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

- A. Board Re-appointment; Parks & Recreation Advisory Board: Mayor Gibbons will recommend that Lemuel Patterson be re-appointed to serve a two-year term on the Lenoir Parks and Recreation Advisory Board. This re-appointment was listed on the October 4 Agenda.

IX. REPORT AND RECOMMENDATIONS OF COUNCILMEMBERS

X. ADJOURNMENT