

# City of Lenoir

## Job Vacancy Announcement

5/20/2016

### **Police Department**

Patrol Officer

Salary Range: \$28,434 - \$45,177 (DOQ)

### **General Duties and Responsibilities:**

Performs general law enforcement work in a Community Policing environment. Duties include traffic control; preventing, detecting, and investigating crimes; apprehending criminal suspects; presenting testimony in court; and preparing records and reports.

### **Knowledge, Skills, and Abilities:**

Must have considerable knowledge of modern law enforcement practices and procedures, including knowledge of Community Policing philosophy. Must also have knowledge of NC Law and General Statutes. Must have ability to effectively interact with the public in a Community Policing environment and to maintain effective working relationships with other employees. Must have good written and oral communication skills.

### **Requirements:**

Completion of high school and NC Basic Law Enforcement Training (BLET). Must meet the standards set by the North Carolina Criminal Justice Education and Training Standards Commission. Must possess a valid NC Driver's License. Must submit to extensive background investigation; as well as written, verbal, and physical testing.

### **Benefits:**

11 holidays; 10 vacation days; 12 sick days; medical, life and worker's compensation insurance; retirement; membership at City fitness facilities.

### **Hiring Procedures:**

All applicants for the Patrol Officer position must submit an official City of Lenoir employment application to the NC Works Career Center or the Human Resources Department. Applications for the Patrol Officer position are accepted at all times and will remain valid and on file with the City for one year. Applications will be reviewed when a need arises within the department, and interested applicants will be contacted for an interview at that time.

**To apply or for more information regarding essential job functions and requirements, contact the NC Works Career Centers at 1909 Hickory Blvd., Lenoir NC 28645; 828-759-4680.  
Pre-employment drug screen and successful background check required.**

**THE CITY OF LENOIR IS AN EQUAL OPPORTUNITY EMPLOYER**