



Lenoir Planning Board

Agenda • March 22, 2021

Meeting Information

Location

Virtual

Time

5:30 p.m.

Board Members

Lucy McCarl, Chairperson

Jeff Church, Vice-Chair

James Bradshaw

Sharon Bryant

Kent Greer

Marta Lazo

Mac Martin

Kaye Reynolds

Tim Scobie

Welcome!

We are glad you have joined us for tonight's meeting. The Lenoir Planning Board is an advisory board to City Council comprised of citizen members who voluntarily devote their time and talents to a variety of zoning and land development issues in the community. All Planning Board recommendations are subject to final action by City Council.

General Rules of Order

The Board is pleased to hear all non-repetitive comments. However, since a general time limit of five (5) minutes is allotted to the proponents/opponents of an issue, large groups are asked to name a spokesperson. If you wish to appear before the Board, please fill out an Appearance Request/Lobbyist Registration Form and give it to the Recording Secretary. When the Chairperson recognizes you, state your name and address and speak directly into the microphone. ROBERT'S RULES OF ORDER govern the conduct of the meeting.

OPENING SESSION

- Determination of a Quorum
- Call to Order
- Consideration of January 25, 2021 Minutes

NEW BUSINESS

1. Comprehensive Plan presentation

OTHER BUSINESS

- Update on zoning permits issued

ADJOURNMENT

MINUTES
PLANNING BOARD MEETING
January 25, 2021
5:30 P.M.

VIA TELECONFERENCE:

James Bradshaw, Sharon Bryant, Jeff Church, Kent Greer, Leah Hamilton, Marta Lazo, Lucy McCarl, Mac Martin Kaye Reynolds, Tim Scobie

STAFF PRESENT VIA TELECONFERENCE:

Jenny Wheelock, Hannah Williams, Lauren McKinney

Chairperson McCarl called the meeting to order.

MINUTES:

Board Member Scobie moved approval of the meeting minutes of November 23, 2020. Board Member Bryant seconded the motion, which was voted upon and passed by unanimous vote.

NEW BUSINESS:

1. Adoption of Joint Rules of Procedure
 - Chairperson McCarl asked the board for any discussion on the Joint Rules of Procedure.

Board Member Church made a motion to adopt the Joint Rules of Procedure for the Planning Board as submitted. Board Member Reynolds seconded the motion, which was voted upon and passed unanimously.

2. Vote on Officers
 - The following nominations were made at last month's meeting:
 - Lucy McCarl for Chair position.
 - Jeff Church for Vice-Chair position.

Board Member Bryant made a motion to approve the nominations for Board Chair and Vice-Chair positions. Board Member Hamilton seconded the motion, which was voted upon and passed unanimously.

3. Comprehensive Plan Presentation

Board Member Hamilton made a motion to table the Comprehensive Plan Presentation until next month. Board Member Bryant seconded the motion, which was voted upon and passed unanimously.

ADJOURNMENT:

Having no other matters to bring before the Board, Chairperson McCarl adjourned the Planning Board meeting.

HISTORIC PRESERVATION COMMISSION

NEW BUSINESS:

1. Adoption of Joint Rules of Procedure

Board Member Reynolds made a motion to adopt the Joint Rules of Procedure for the Historic Preservation Commission as submitted. Board Member Hamilton seconded the motion, which was voted upon and passed unanimously.

ADJOURNMENT:

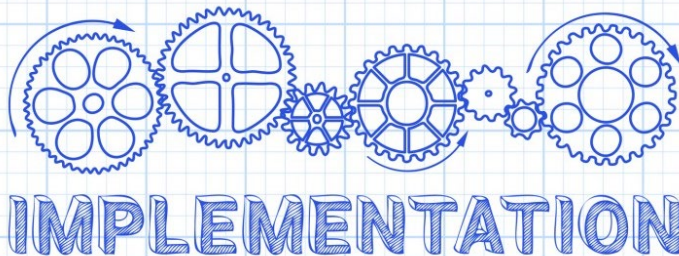
Having no other matters to bring before the Board, Chairperson McCarl adjourned the Planning Board meeting at **5:50 p.m.**

Lucy McCarl
Chairperson

Jenny Wheelock
Planning Director

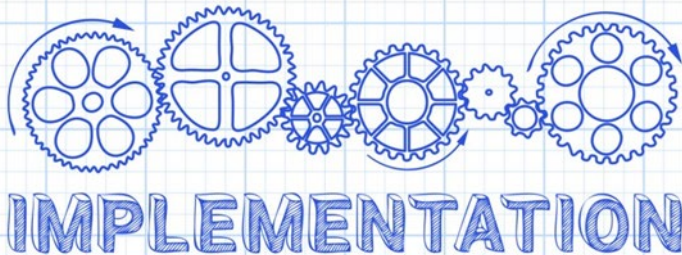
Implemented Strategy Recommendations

- ✓ Allow some by-right multi-family uses at 150% of density permitted for SFHs (2019 zoning overhaul)
- ✓ Establish a high-density residential zoning district that doesn't allow manufactured housing (R-C est. 2019 zoning overhaul)
- ✓ Require riparian buffers/Phase II SW regs (City of Lenoir SW ordinance adopted 2019)
- ✓ Allow "cluster subdivisions" (2019 zoning overhaul)
- ✓ Adopt property maintenance code/restrict broken windows, overgrown yards, and junk (2014 CE changes)
- ✓ Establish a National Register Historic District in Downtown Lenoir (Est. 2007; expanded 2014)
- ✓ Develop design standards for new commercial development/redevelopment - prohibit blank walls and metal buildings (2010 design standards - Sec. 714)
- ✓ Avoid unnecessary cut/fill (2010 design standards - Sec. 714)
- ✓ Provide incentives for redevelopment of existing, vacant industrial sites. Pursue grant opportunities such as federal funds for brownfield mitigation. (EPA brownfield assessment grants, building re-use grants, etc)
- ✓ Require landscaped areas along road frontages; screen/hide loading and maintenance areas (2010 design standards - Sec. 714)
- ✓ Require landscaped areas in parking lots (2010 design standards - Sec. 714)
- ✓ Reduce number of required parking spaces (2015 and 2019 parking code changes)



Implemented Strategy Recommendations

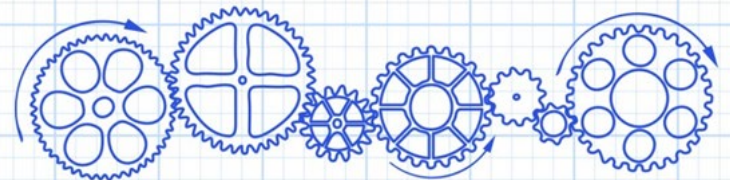
- ✓ Reduce number of required parking spaces (2015 and 2019 parking code changes)
- ✓ Expand sidewalk network through: requiring sidewalks for businesses, residential subdivisions (2010 design standards, 2012 Pedestrian Plan, 2015 sidewalk fund amendment)
- ✓ Limit use of windblown signs such as banners or balloons (2016 sign code re-write)
- ✓ Promote monument signs, master sign plans, branding/logo signs that are easily recognized (2016 sign code re-write)
- ✓ Require stormwater retention areas to control SW run-off (SW ordinance 2019)
- ✓ Develop a database of flood-prone properties (FNI SW study 2019)
- ✓ Restrict number of driveways permitted for commercial developments and consolidate access (2010 design standards - Sec. 714)
- ✓ Require non-residential development to stub-out streets (cross access required by 2010 design stds ordinance Sec. 714)
- ✓ Develop a Pedestrian, Greenway, and Bicycle plan (2012 Pedestrian Plan; 2018 Bicycle Plan)
- ✓ Use Rails-to-Trails program to develop railway lines that have been abandoned (Railbanking with Caldwell County Pathways; OVT paving)
- ✓ Create places for Pedestrians to cross US 321 safely (greenway underpass; crossing signal at Seehorn, upcoming crossing signal at Hospital Avenue)
- ✓ Require sidewalks in major subdivisions (2015 sidewalk fund amendment)
- ✓ Explore options for acquiring and restoring the Lenoir train depot (2018 privately acquired)



Other Planning Efforts...

- ✓ Pedestrian Plan (NCDOT Planning grant - 2012)
- ✓ Bicycle Plan (NCDOT Planning grant - 2018)
- ✓ City Council Strategic Plans (2015-present)
- ✓ OVNHT Lenoir-to-Morganton Master Plan (2015)
- ✓ North Main Small Area Plan (2015)
- ✓ Fairfield South/Funkytown Vision (2016)
- ✓ Comprehensive Historic Architectural Survey (2018)
- ✓ Main Street Vision and Work Plans (2015-present)
- ✓ Stormwater Management Plan (2019-present)
- ✓ Downtown Branding (2016)
- ✓ City-wide Branding (2020)
- ✓ Vehicular Wayfinding Plan (2021)
- ✓ Retail Coach (2015)
- ✓ Retail Strategies (2021)

Incorporate By Reference!



IMPLEMENTATION

Permit Report

01/18/2021 - 03/11/2021

Permit #	Permit Date	Permit Type	Applicant Name	Issued Date	Description	Parcel Address
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Group: Driveway

2021018	2/17/2021	Driveway	Frank Barnes	2/17/2021	10ft driveway	GEORGETOWN EST SECT VII LT 4
2021012	2/3/2021	Driveway	Jonathan Beal	2/3/2021	driveway	1023 WILLIAMSBURG DR
Group Total: 2						

Group: Floodplain Development

2021009	1/27/2021	Floodplain Development	Jason Dillingham	1/27/2021	135 s.f. deck addition plus ADA ramp. Deck is elevated 36.5" and open below to allow free passage of water. Deck is anchored by 4x4 posts in concrete footers, and bolted to existing deck.	520 REALTY ST
2021008	1/22/2021	Floodplain Development	Sharon Harmon	1/22/2021	modifications to parking lot and installing landscaping, while maintaining existing grade. See plans for details.	202 HARPER AV
Group Total: 2						

Group: Zoning

2021028	3/8/2021	Zoning	Travis Shook	3/8/2021	24'x30' open carport	2336 LAKESIDE TERRACE CR
2021027	3/5/2021	Zoning	Brian Poarch	3/9/2021	63'x12' manufactured home	247-1 FALLS ST
2021026	3/5/2021	Zoning	Action Sign	3/5/2021	48.27 sq ft pylon sign	1440 BLOWING ROCK BV
2021025	3/2/2021	Zoning	Diversified Landscaping Inc	3/2/2021	15'x20' covered patio	604 FOXRIDGE CT
2021024	3/1/2021	Zoning	Debra Palmer/ARDA Designs	3/1/2021	14' x 14' Pavilion with roof	GEORGETOWN EST SECT VII LT 14
2021022	2/25/2021	Zoning	Brian Henry	2/25/2021	24 'x 30' carport	206 COUNTRYSIDE DR
2021021	2/19/2021	Zoning	Jamie Buck			1450 HOMEGROWN CT
2021017	2/10/2021	Zoning	BVNA for Sunbelt Rentals		Small accessory container structure with fiber cement siding	935 BLOWING ROCK BL
2021016	2/10/2021	Zoning	Jillian Horner	2/10/2021	18' x 32' inground pool	316 TREMONT CR
2021015	2/10/2021	Zoning	John Moore	2/10/2021	14' x 32' roof over existing porch	1010 WELLINGTON CT
2021013	2/9/2021	Zoning	Jason Dillingham	2/9/2021	135 sq. ft deck, 72 sq. ft ramp	520 REALTY ST
2021011	2/3/2021	Zoning	Sedgewick Homes	2/3/2021	2727 SF residential dwelling with driveway	1023 WILLIAMSBURG DR
2021007	1/19/2021	Zoning	David Connor	1/19/2021	12'x12' enclosed deck, 12'x16' addition	2231 OLDE WELL RD

Group Total: 13

Group: Zoning Verification

2021010	1/29/2021	Zoning Verification	Chicago Title Insurance Company and UMB Bank	1/29/2021		840 COMPLEX ST
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Group Total: 1

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Total Records: 18

3/10/2021