

**MINUTES
BOARD OF ADJUSTMENT MEETING
January 25, 2021
5:30 PM**

LOCATION: Virtual

VIA TELECONFERENCE:

James Bradshaw, Sharon T. Bryant, Mac Martin, Leah Hamilton, Lucy McCarl, Tim Scobie

STAFF PRESENT VIA TELECONFERENCE:

Jenny Wheelock, Hannah Williams, Lauren McKinney

A quorum was established and Chairperson Bryant called the meeting to order.

MINUTES:

Board Member Scobie moved approval of the meeting minutes of November 23, 2020. Board Member McCarl seconded the motion, which was voted upon and passed by unanimous vote.

NEW BUSINESS:

1. Adoption of Joint Rules of Procedure

Chairperson Bryant asked the board for any discussion on the Joint Rules of Procedure.

Board Member McCarl made a motion to adopt the Joint Rules of Procedure for the Board of Adjustment as submitted. Board Member Scobie seconded the motion, which was voted upon and passed unanimously.

2. Nomination and Election of Officers

Board Member Martin nominated Sharon Bryant for the Chair position of the Board of Adjustment.

Board Member Scobie nominated Leah Hamilton for the Vice-Chair position of the Board of Adjustment.

The board unanimously elected the nominated chair and vice-chair for new two year terms, to start February 2021.

ADJOURNMENT:

There being no further business to be brought before the Board, Chairperson Bryant adjourned the meeting at 5:55 p.m.

Sharon T. Bryant, Chair

Jenny Wheelock, Planning Director