

**LENOIR CITY COUNCIL
TUESDAY, FEBRUARY 18, 2020
6:00 P.M.**

PRESENT: Mayor Gibbons presiding. Councilmembers present were Beal, Perdue, Perkins, Prestwood, Stevens, Thomas and Willis. Also in attendance were City Manager Hildebran, City Clerk Cannon and City Attorney Rohr.

I. CALL TO ORDER

- A. The meeting was opened by a moment of silence followed by the Pledge of Allegiance as led by Mayor Gibbons.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Upon a recommendation by City Manager Hildebran, the following Consent Agenda items were submitted for approval:
1. Minutes: Approval of the minutes of the City Council meeting of Tuesday, February 4, 2020 as submitted.
 2. Minutes: Approval of the closed session minutes of the City Council meeting of Tuesday, February 4, 2020 and the City Council meeting of Tuesday, September 2019 as submitted.
 3. Amendment No. 1; Engineering Services Contract: Staff recommends approval of Amendment No. 1 to the Engineering Services Contract with McGill Associates for the Crossroads Sewer Replacement Project. The amendment to the scope of the agreement results in increases to the Planning, Surveying, Design line item by \$21,000 and the Construction Phases services for the Linkside Sewer by \$16,000. (A copy of the amendment is hereby incorporated into these minutes by reference. Refer to page 29).

Public Utilities Director Radford Thomas clarified for Council that the increases in the amount of the contract with the project are due to a change in the scope of the project. The Division of Water Infrastructure allowed the addition of the sewer line work along Wilkesboro Boulevard to turn the flow of the sewer from the new car wash heading east to Linkside Court. The new line will tie back into the system at Viridian apartments on Linkside. This will allow us to abandon the sewer line that runs under the major intersection at Smith Crossroads.

Upon a motion by Councilmember Stevens, Council voted 7 to 0 to approve the above listed items on the Consent Agenda, as recommended by City Manager Hildebran.

IV. REQUESTS AND PETITIONS OF CITIZENS

V. REPORTS OF BOARDS AND COMMISSIONS

UPDATE; FY2020 ACTION PLAN & FY2020-2024 UNIFOUR HOME CONSORTIUM:

- A. Rick Oxford, Plan Administrator, Western Piedmont Council of Governments, held the first of two public meetings to receive public comments regarding the proposed FY2020 Action Plan of the City of Lenoir and the FY2020-2024 Unifour HOME Consortium as part of the five-year Consolidated Plan. This plan, as required by the U.S. Department of Housing and Urban Development (DHUD), outlines goals and action plans of the City of Lenoir and the Unifour HOME Consortium and its use of Community Development Block Grant (CDBG) and HOME funds for fiscal year 2020, beginning July 1, 2020 and ending June 30, 2021. The City of Lenoir serves as the Lead Entity for the Unifour Consortium.

Mr. Oxford stated HUD has not yet released funding amounts for municipalities, but reported the City received \$137,000 in Community Development Block Grant Funds (CDBG) in 2019 and \$1,100,000 in HOME Funds. They are proposing these funds be used for improvements at the Mack Cook Stadium and the former Lenoir High School Auditorium (LHS) and gym. Mr. Oxford reported a housing market analysis has been conducted for strategic planning in order to establish goals and identify priority needs of which housing ranks at the top. He stated funds will also continue to be used for the Downpayment Assistance Program for first time home buyers and non-profit organizations such as Habitat. However, he reported the process for future buyers is currently being revised and approval for these applicants will be based on an as needed basis.

On behalf of City Council, Mayor Gibbons thanked Mr. Oxford for the good report.

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

STRATEGIC PLANNING

- RETREAT:** 1. City Council will conduct its annual Strategic Planning Retreat on Friday, February 21 beginning at 8:30 a.m. in the meeting room at Blue Ridge Energies located at 100 Cooperative Way.

PLANNING

- BOARD:** 2. The Planning Board will meet on Monday, February 24 at 5:30 p.m. at the City/County Chambers.

COMMITTEE OF THE

- WHOLE:** 3. The Committee of the Whole conduct a joint meeting with the Lenoir ABC on Tuesday, February 25 at 8:30 a.m. at City Hall, Third Floor, former Council Chambers at which time the ABC Board will present their annual audit report to City Council.

**FOOTHILLS REGIONAL AIRPORT
AUTHORITY:**

4. The Foothills Regional Airport Authority will meet on Wednesday, February 26 at noon.

B. ITEMS FOR COUNCIL ACTION

**AUTHORIZING RESOLUTION;
"PROJECT TRILOGY":**

1. If Council wishes to proceed with the grant submittal, City Council should adopt the enclosed Authorizing Resolution for NC Department of Commerce Building Reuse Grant Submission by the Caldwell Economic Development Commission for "Project Trilogy".

A copy of the authorizing resolution is hereby incorporated into these minutes by reference. (Refer to page 30).

City Manager Hildebran reported the company plans a \$400,000 expansion along with the creation of forty (40) new jobs at an average salary of \$39,750.00 upon approval of the grant. The deadline to submit the application is February 27, 2020.

Upon a motion by Councilmember Willis, Council voted 7 to 0 to approve the Authorizing Resolution as described above and as recommended by the Caldwell Economic Development Commission.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

ANNOUNCEMENTS; AUTHORITIES/BOARDS/COMMISSIONS:

- A. Upon a recommendation by Mayor Gibbons, the following individuals were presented for re-appointment to the City's Authorities/Boards/Commissions. These re-appointments were announced at the February 4 City Council meeting. Mayor Gibbons reported all of the board members were doing a great job and wished to serve another term.

Lenoir Business Advisory Board	Terese Almquist	3-year term
Lenoir Tourism Development Authority	Angela Johnson	4-year term
Parks and Recreation Advisory Board	Erik Rabinowitz	2-year term
Planning Board	Mac Martin	4-year term

Upon a motion by Councilmember Perdue, Council voted 7 to 0 to approve the above list of individuals to serve on the City's Authorities/Boards/Commissions as recommended by Mayor Gibbons.

IX. REPORT AND RECOMMENDATIONS OF COUNCIL MEMBERS

X. ADJOURNMENT

A. There being no further business, the meeting was adjourned at 6:18 p.m.

Shirley M. Cannon, City Clerk

Joseph L. Gibbons, Mayor

AMENDMENT NO. 1

to the

AGREEMENT FOR ENGINEERING SERVICES – DATED JUNE 4, 2019

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree to amend the Agreement for Engineering Services as follows:

Attachment "A" – Project Understanding shall be amended to add the following project understanding description:

The proposed project also includes the abandonment of an existing 8-inch gravity sewer underneath US 321 that connects to the Crossroads Sewer by re-routing the sewer flow with 600 LF of proposed 8-inch gravity sewer along Wilkesboro Blvd and Linkside Court to the existing 18-inch gravity sewer on the east side of US 321.

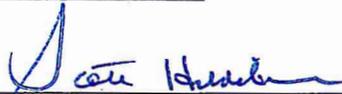
Section 6 – Payment to the Engineer, Article 6.1.1 shall be amended to include the following additional lump sum fees:

6.1 PAYMENT FOR BASIC SERVICES

Planning, Surveying, Design, and Permitting Phase (Linkside Sewer)	\$21,000
Construction Phase (Linkside Sewer)	\$16,000

In accordance with the Agreement for Engineering Services, the Owner agrees to pay the ENGINEER the amounts noted above for the Additional Services rendered as outlined in this Amendment No. 1.

CITY OF LENOIR



Scott Hildebran
City Manager

McGILL ASSOCIATES, P.A.

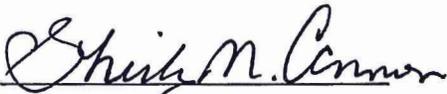


Douglas Chapman, PE
Principal – Hickory Office Manager

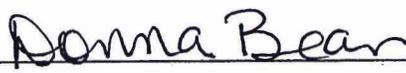
Date: 2/19/2020

Date: 2-5-2020

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

ATTEST: 

Shirley M. Cannon City Clerk

By: 

Donna Bear, Finance Director



CITY MANAGER
SCOTT E. HILDEBRAN

CITY OF LENOIR
NORTH CAROLINA

MAYOR
JOSEPH L. GIBBONS

CITY COUNCIL
J. T. BEAL
T. H. PERDUE
J. I. PERKINS
R. S. PRESTWOOD
D. F. STEVENS
C. D. THOMAS
B. K. WILLIS

**Project Trilogy
Authorizing Resolution**

WHEREAS, Deborah Murray, Executive Director of the Caldwell County Economic Development Commission, has been working with an existing company involving an expansion to their Lenoir operations; and

WHEREAS, the Building Reuse Grant requires a local government to serve as the formal applicant for these incentive grant dollars on behalf of the company; and

WHEREAS, this project expansion will result in the creation of additional jobs and private investment at the Lenoir facility; and

WHEREAS, The City of Lenoir wishes to assist in this expansion by serving as the local government applicant for a Rural Building Reuse Grant for the project.

NOW THEREFORE BE IT RESOLVED, BY THE LENOIR CITY COUNCIL that the City Council of Lenoir supports the Project Trilogy expansion in the City; and

BE IT FURTHER RESOLVED that The City of Lenoir shall serve as the project applicant for the Building Reuse Grant; and

BE IT FURTHER RESOLVED that The City of Lenoir will meet the local government 5% match requirement through the Caldwell County Local Jobs Incentive for the project; and

BE IT FURTHER RESOLVED that Scott E. Hildebran, City Manager, and successors so titled, is hereby authorized to execute and file applications on behalf of the City of Lenoir with the North Carolina Department of Commerce for grant assistance in the development of the project described above; and

BE IT FURTHER RESOLVED that the City of Lenoir has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this the 18 day of February 2020, in Lenoir, North Carolina.

Attest:


Shirley M. Cannon, City Clerk


Joseph L. Gibbons, Mayor

