

**LENOIR CITY COUNCIL
TUESDAY, AUGUST 4, 2020
6:00 P.M.**

PRESENT: Mayor Joe Gibbons presiding. Councilmembers present were Ike Perkins, Jonathan Beal, David Stevens, Ben Willis and City Manager Scott Hildebran.

Staff present was Communications Director Joshua Harris.

ABSENT: Mayor Pro-Tem Crissy Thomas and Councilmember Ralph Prestwood.

OTHERS PRESENT:
Brent Phelps, Police Chief, Ken Hair, Fire Chief and Jared Wright, Public Works Director.

VIA TELECONFERENCE:
Participating via teleconference were Councilmember Todd Perdue, City Attorney T.J. Rohr and City Clerk Shirley Cannon.

Department Directors participating via teleconference were Donna Bean, Finance Director, Kenny Story, Recreation Director, Jenny Wheelock, Planning Director, Kaylynn Horn, Economic Development Director, and Radford Thomas, Public Utilities Director. Garrett Stell, News-Topic, also participated via teleconference.

I. CALL TO ORDER

- A. The meeting was opened by a moment of silence followed by the Pledge of Allegiance as led by Mayor Gibbons.
- B. Mayor Gibbons asked everyone to continue to pray for our leaders across the state and nation and also reminded everyone to continue following the protocols established for the COVID-19 virus which include wearing a mask, social distancing and washing your hands. He stated the main goal is for everyone to stay safe. Mayor Gibbons also requested that everyone pray for the Caldwell County School System and the students regarding the challenges they may face upon returning to school.

In addition, Mayor Gibbons asked everyone to remember the communities that were devastated and the families of victims from the recent Hurricane Isaias that occurred in North Carolina/South Carolina.

SPECIAL RECOGNITION; FIREFIGHTER OF THE YEAR & POLICE OFFICER OF THE YEAR, AMERICAN LEGION POST 29:

- C. Mr. Irv Eurto, American Legion Post 29, introduced Post Commander Wayne Mihilech, who stated he was pleased to present these awards and to express the American Legion's gratitude not only to these individuals for their selfless service, but also to the Departments for their general excellence and all they do to make the community a safer place. Mr. Eurto stated the Department

Directors were asked to select someone that met the criteria for the award.

Mr. Wayne Mihilech announced the Firefighter of the Year for the City of Lenoir is Lieutenant James Greer. He presented the plaque to Chief Hair who presented it to Lieutenant Greer. Chief Hair stated it was a privilege to nominate Lieutenant Greer and the Department was most grateful to have him on Staff. Chief Hair shared that Lieutenant Greer has a background in electrical engineering and installed the lighting at Headquarters and at Station No. 3.

In addition, Chief Hair stated Lieutenant Greer mentors future firefighters and has previously served in the U.S. Marines Corps and N.C. Forest Service. He stated Lieutenant Greer was an asset to the City and reiterated the Fire Department was most honored to have him.

Next, Mr. Mihilech presented the Police Officer of the Year award to Chief Phelps to present to Officer Chris Maher. Chief Phelps explained it was difficult to select just one individual, but Chris Maher was chosen for his concern for others. Chief Phelps gave an example of how Officer Maher assisted a lady and her children following a domestic dispute by filling her car with gas and he commended him for going above and beyond in his duties. Chief Phelps also shared he received around four calls last month from citizens complimenting Officer Maher. Chief Phelps further commended him for his professionalism and pointed out how his actions reflect well on the City and the Police Department.

Mr. Eurto reported the Caldwell County Emergency Medical Technician (EMT) will be recognized at a later date.

On behalf of City Council, Mayor Gibbons expressed appreciation to Lieutenant Greer and Officer Maher for all they do for the citizens of Lenoir and Caldwell County. Mayor Gibbons also thanked American Legion Post 29 for their support and service to the community.

On behalf of Post 29, Mr. Mihilech also commended Firefighter Greer and Officer Maher for going above and beyond in their duties and service to the community.

II. MATTERS SCHEDULED FOR PUBLIC HEARINGS

III. CONSENT AGENDA ITEMS

- A. Upon a recommendation by City Manager Hildebran, the following Consent Agenda items were submitted for approval:
 - 1. Minutes: Approval of the minutes of the City Council meeting of Tuesday, July 21, 2020 as submitted.
 - 2. FY2019 Tax Collector's Settlement and FY2020 Tax Collection Charge Report: Staff recommends approval of the FY2019 Tax Collector's Settlement

and FY2020 Tax Collection Charge as recommended by City Staff. (Copies of these reports are on file in the Finance Director's Office).

3. Amendment; Charter Code of Ordinances; Traffic, Appendix A: A public hearing was held on Tuesday, August 7, 2020, to receive public comments regarding amending the Code of Ordinances, Traffic, Appendix A, to include the proposed section 101.A, On-Street Parking Only in Designated Spaces consistent with the attached memorandum. Staff recommends approval of the submitted ordinance. (A copy of the memorandum is hereby incorporated into these minutes by reference. Refer to pages 149-153).

Upon a motion by Councilmember Stevens, Council voted 5 to 0 to approve the above listed items on the Consent Agenda as recommended by City Manager Hildebran.

IV. REQUESTS AND PETITIONS OF CITIZENS

RECYCLING; CITY

- LIMITS:** A. Mr. Rocky Canupp, 412 Swanson Drive, presented a proposal to City Council regarding recycling pickup within the City limits of Lenoir and explained ways it may benefit the community, economy and environment.

A copy of the power point presentation is hereby incorporated into these minutes by reference. (Refer to pages 154-160).

Mr. Canupp thanked City Council for their time and for allowing him to present this information about recycling.

On behalf of City Council, Mayor Gibbons thanked Mr. Canupp for the good report and stated Council would take his proposal under consideration.

COMMENTS; CONFEDERATE

MONUMENT:

- B. Mr. Jeffrey Bryant, 259 Sullivan Avenue, Hudson, NC, addressed City Council regarding the Confederate monument located on the square in downtown Lenoir. Mr. Bryant stated he was a member of the Sons of Confederate Veterans and a descendant of a Confederate soldier. He spoke in favor of keeping the monument in its current location.

In addition, Mr. Bryant shared his great, great, grandfather helped General Harper place a time capsule in the original base of the monument prior to the placement of the monument in the center of the square in Lenoir. Mr. Bryant emphasized the monument has always been a way to remember the brave young men who died in the war and all those that served our country. Mr. Bryant also stated he was proud of his ancestor's service along with his service to Caldwell County. Mr. Bryant pointed out that history cannot be rewritten or erased by moving monuments or destroying them. He respectfully asked City Council to consider keeping the monument in its current location in order to honor all those brave young men that served their country and lived to return home plus the many individuals who didn't.

On behalf of City Council, Mayor Gibbons thanked Mr. Bryant for sharing his comments.

V. REPORTS OF BOARDS AND COMMISSIONS

VI. REPORT AND RECOMMENDATIONS OF THE CITY MANAGER

A. Items of Information

AUGUST

CALENDAR: 1. By consensus of the Council, the August calendar was approved listing various meetings and events.

CANCELLED; CITY/COUNTY SERVICES COMMITTEE:

2. The City/County Services Committee cancelled its meeting of Monday, August 10.

EDC: 3. The Caldwell County Economic Development Commission will conduct an electronic meeting on Tuesday, August 11 at 8:00 a.m.

LENOIR BUSINESS ADVISORY

BOARD: 4. The Lenoir Business Advisory Board will conduct an electronic meeting on Thursday, August 13 at 6:00 p.m.

PARKS & RECREATION ADVISORY

BOARD: 5. The Parks & Recreation Advisory Board will conduct an electronic meeting on Monday, August 17 at 6:00 p.m.

B. ITEMS FOR COUNCIL ACTION

STREET NAMING; OFF OF JACOB LANE:

1. Staff recommends four (4) private streets located off of Jacob Lane, for the previously approved expansion of R&D Manufactured Home Park, be named as follows: Harrow Lane, Haystack Lane, Plow Lane and Furrow Lane. The street names proposed for the park have been verified by the Planning Department to meet all the conventions for street naming.

Upon a motion by Councilmember Willis, Council voted 5 to 0 to approve Staff's recommendation to name the four (4) private streets as Harrow Lane, Haystack Lane, Plow Lane and Furrow Lane as described above and as recommended by City Staff.

AMENDMENTS; CHAPTER 12-1; DESIGNATION OF NUISANCES:

2. Staff recommends Council call for a public hearing to be held on Tuesday, August 18, 2020 to consider amending the City's Code of Ordinances, Chapter 12-1, Designation of Nuisances, as related to raccoons and other "disease vector species. The proposed changes expand on the existing nuisance declarations and clarify the intent of the ordinance to apply

to all nuisance species, including rabies-vector species.

Mr. Hildebran clarified for Council this ordinance would apply to the entire City and not just one neighborhood.

Upon a motion by Councilmember Perkins, Council voted 5 to 0 to schedule a public hearing to be held on Tuesday, August 18, 2020 to consider amending the City's Code of Ordinances, Chapter 12-1, Designation of Nuisances, as described above and as recommended by City Staff.

VII. REPORT AND RECOMMENDATIONS OF THE CITY ATTORNEY

VIII. REPORT AND RECOMMENDATIONS OF THE MAYOR

BOARD ANNOUNCEMENTS; BOARD RE-APPOINTMENTS:

- A. On behalf of City Council, Mayor Gibbons presented the following list of individuals for consideration of approval to the City's Authorities/Boards/Positions:

<u>Board Re-Appointments</u>		<u>Term</u>
Lenoir Business Advisory Board	Patrick Longano	4-year
Planning Board	Lucy McCarl	4-year
Board of Adjustments	Lucy McCarl	3-year
	Richard Hedrick*Retiring off of Board	
Lenoir Housing Authority	Charlie Rivens	3-year
	Ron Smith*Retiring off of Board	
<u>New Board Appointments</u>		
Planning Board	Kent Greer	4-year
Lenoir Business Advisory Board	Darren McKinney	2-year
	Gonzalo Vasquez	2-year
Lenoir Housing Authority	John Francis	3-year

Mayor Gibbons stated everyone is doing a great job and has agreed to serve another term. He also stated that Richard Hedrick and Ron Smith will be recognized for their tenure at a later date.

These appointments/re-appointments will be submitted to City Council for their consideration of approval at the August 18 City Council meeting.

IX. REPORT AND RECOMMENDATIONS OF COUNCIL MEMBERS

EXPRESSION OF APPRECIATION; CHARTER COMMUNICATIONS:

- A. Councilmember Ben Willis reported the Education Foundation hosted Charter Communications and other cable providers at an event today to recognize their

contribution to community service for providing food to families through the Caldwell County School System. He also commended the City of Lenoir for providing Wi-Fi at the City's Recreation Centers, on school buses and in the downtown area for children that would not have access to it otherwise.

X. ADJOURNMENT

A. There being no further business, the meeting was adjourned at 6:42 p.m.

Shirley M. Cannon, City Clerk

Joseph L. Gibbons, Mayor

City of Lenoir
Public Works Department



DEPARTMENT MEMORANDUM

DATE: June 12, 2020

Mr. Scott Hildebran, City Manager

Mr. Brent Phelps, Police Chief

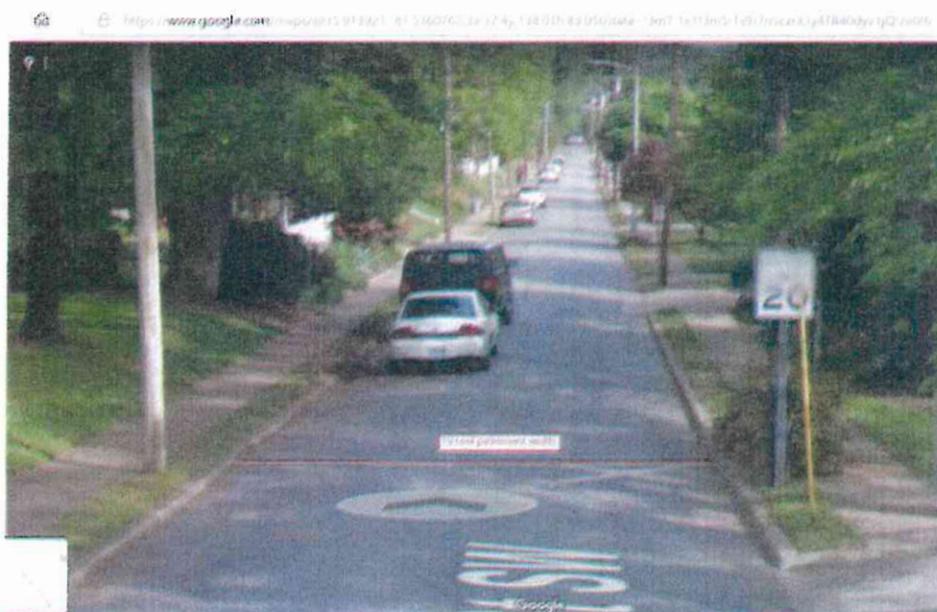
RE: Norwood Street – On-street parking assessment

This memorandum outlines efforts of the Public Works Department to identify suitable areas to allow on-street parking on the one-way portion of Norwood Street, specifically in the blocks south of College Avenue to a point 1,000 feet south of the intersection of College Avenue and Norwood Street.

The study area was identified by City staff as the section of Norwood Street with higher housing density, driveways, and potential conflicts with vehicular traffic exiting driveways and vehicles parked on the street. In early 2020 the City of Lenoir Police Department conducted a traffic and parking study on Norwood Street, and this memorandum should be used as a supplement to those findings.

Background – Roadway and Parking Space Dimensions

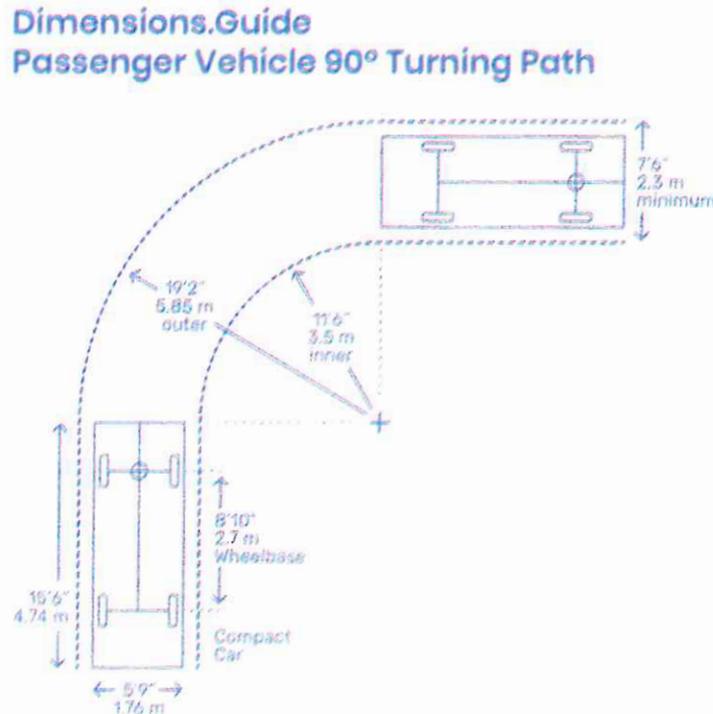
The section of Norwood Street within the study area features a paved street surface with curb and gutter on each side. The street right-of-way in this area is 50 feet, however the actual pavement width measures 19 feet. This measurement was taken from curb face to curb face since the gutter pan on each side of the street has been paved over and functions as part of the useful travel lane.



Parking space dimensions used for space identification in the study area were 9 feet x 18 feet. The 9 feet width requirement is a common dimension for on-street parallel spaces and off-street parking stalls. The 18 feet length may not fully accommodate larger trucks and SUV's, but is acceptable for most passenger vehicles. These dimensions were used to maximize possible spaces in the study area while still offering adequate width for passenger vehicles within the space.

Parking Space Identification

One of the concerns identified with current on-street parking conditions in the study area was conflicts between parked cars on the eastern side of the street (by ordinance, parking is only allowed on the eastern side), and backing movements from vehicles exiting driveways on the western side of the street. In an effort to minimize these conflicts, turning movements from all western-side driveways were modeled and measured on-site. The turning radius used for this modeling was 15 feet (assumed center of backing vehicle – 11+' near edge, 19+' far edge, see example below).



Staff also attempted to prevent conflicts with traffic exiting eastern side driveways by establishing a sight triangle between the nearest proposed parking space and the northern edge of each driveway. A 15 feet horizontal leg measured at the curb/driveway interface was used for this dimension (see graphic below).



Using each of the above criteria, 15 feet turning radii for driveways on the western side of the street, and 15' site triangles for driveways on the eastern side, staff identified non-encroachment zones for proposed parking spaces. These zones were avoided during parking space layout. The work resulted in identifying a potential for 17 marked spaces within the 1,000 feet study area. The general space locations are shown on the attached maps, however the maps are for illustrative purposes only and are not to scale. Additionally, please note that many of the areas shown with two spaces between non-encroachment zones do not use the entire available area, so marked spaces may be shifted north or south by several feet. These areas can easily accommodate two spaces but will not allow for a third marked space.

Public Works staff is prepared to work with the Police Department to initiate necessary ordinance revisions and complete space marking should City Council decide to perform these improvements.

Respectfully submitted,

City of Lenoir
Public Works Department

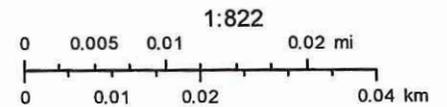
JARED WRIGHT
Public Works Director

Norwood 1



May 29, 2020

This map is NOT of land survey quality and is NOT suitable for such use.



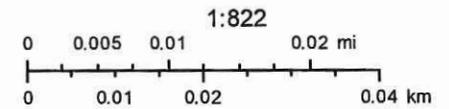
Norwood 2

Minutes City of Lenoir Council Meeting
Tuesday, August 4, 2020



May 29, 2020

This map is NOT of land survey quality and is NOT suitable for such use.



Lenoir Recycling Pickup Proposal

Rocky Canupp II

Current Recycling Programs in Lenoir

- ▶ Residents are encouraged to visit the recycling center located at Pennton Ave. for all of their recycling needs, with the exception of household hazardous waste.
- ▶ If residents would like to have scheduled pickups from their home, they will need to contact Simply Green and set up a contract.

Environmental Impact in Lenoir

- ▶ The landfills are continuing to overflow with recyclables because of the lack of sustainable recycling options to the residents.
- ▶ By there being more and more recyclables in the landfills, we are not saving valuable energy/materials that could be used to reduce the need for virgin materials that are used in factories located in Lenoir; which will ultimately reduce carbon emissions in the city.
- ▶ This will continue to happen until there is a viable option for free recycling pick ups at the residents' houses. It is one thing to go to school and learn about, "reduce, reuse, recycle," but it is another thing to put it into action in your own home. The environmental impact is generational and we must teach our residents the need to "reduce, reuse, recycle."

Thank You!

- ▶ Thank you for listening to me and allowing me to propose a new way to provide recycling to all residents. If I can be of any assistance, please let me know. I would like to get involved in any kind of initiatives with the city to promote recycling and the need to do so. My contact information is below.

- ▶ Rocky.Canupp@outlook.com
- ▶ **980-258-3124**