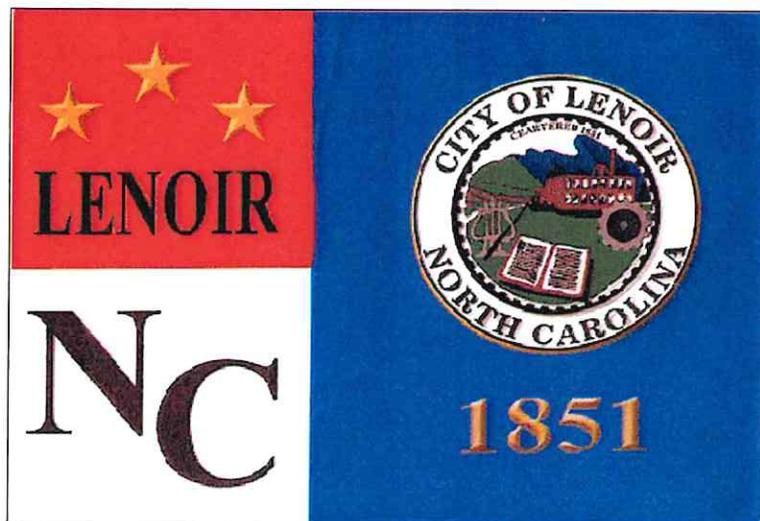


**CITY OF LENOIR
NORTH CAROLINA**

RECOMMENDED

ANNUAL BUDGET

FY 2020-2021



FISCAL YEAR
JULY 1, 2020 TO JUNE 30, 2021

CITY OF LENOIR MISSION STATEMENT

The mission of the City of Lenoir is:

- to serve our citizens and the community by providing a clean, safe, healthy, attractive living and business environment, through the efficient delivery of essential city services in a fiscally responsible manner
- to identify, plan and act on opportunities for preserving and improving the quality of life of all of our citizens and co-workers.

VISION FOR THE CITY OF LENOIR

We aspire to be the city of choice in western North Carolina for current and future generations—beautiful, clean and safe.

We will achieve our vision through:

- *a healthy economy*
- *strong businesses*
- *vital neighborhoods*
- *a vibrant downtown*
- *extensive recreational and cultural opportunities*

We will preserve Lenoir's friendly, small town atmosphere and celebrate the diversity of our people.

We require a city government that is:

- *accessible and engaged with the public*
- *accountable*
- *efficient & responsive*
- *an employer of choice*
- *forward thinking*
- *honest and ethical*
- *inclusive, innovative, collaborative*
- *transparent*
- *fiscally responsible*

with funding that is fair, affordable, and stable.



February 2020

CITY OF LENOIR
BUDGET CALENDAR
FY2020-2021

May 19, 2020	City Manager presents recommended budget to City Council. (City Clerk will have a copy of the proposed budget available for the public after presentation.)
May 21, 2020	Budget Work Session – 6:00 p.m., Third Floor, City Hall
May 26, 2020	Committee of the Whole – 8:30 a.m., Third Floor, City Hall (Budget Work Session if necessary)
May 28, 2020	Budget Work Session – 6:00 p.m., Third Floor, City Hall *if necessary
June 2, 2020	Public Hearing for recommended FY2020-21 Budget at City Council Meeting at 6:00 p.m. Earliest possible date to adopt FY2020-21 Budget. (City Clerk will have a copy of the final budget available for the public within five business days.)
June 16, 2020	City Council
June 23, 2020	Committee of the Whole Meeting

CITY OF LENOIR
2020-2021 RECOMMENDED ANNUAL BUDGET

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*City of Lenoir
North Carolina*



*FY2020-2021
Budget Message*



CITY MANAGER
SCOTT E. HILDEBRAN

CITY OF LENOIR
NORTH CAROLINA

MAYOR
JOSEPH L. GIBBONS
CITY COUNCIL
J.T. BEAL
T.H. PERDUE
J.I. PERKINS
R.S. PRISTWOOD
D.F. STEVENS
C.D. THOMAS
B.K. WILLIS

May 19, 2020

Honorable Mayor Gibbons and Members of the City Council:

Pursuant to Section 159-11 of the North Carolina General Statutes (Local Government Budget and Fiscal Control Act), I am pleased to submit the Recommended FY 2020-2021 Budget for your review and consideration. This document provides a financial plan for the ensuing fiscal year and was developed in accordance with the City Council's Priorities established in both the February Strategic Planning Retreat and the March Budget Retreat as well as during Council/Departmental meetings held over the past year. Due to the COVID-19 pandemic and the uncertainty of future revenue projections and service demands, the preparation of the recommended budget has been one of the most challenging tasks in my 31 years in local government.

General Fund

The proposed General Fund budget totals \$17,830,516 and is balanced with the current property tax rate of 58¢ per \$100 of assessed property value and the current Rescue Readiness Tax of 0.85¢ per \$100 of assessed property value. All other General Fund charges/fees are unchanged.

Water and Wastewater Fund

The proposed Water/Sewer Fund budget totals \$8,581,300 and maintains the current water and sewer rates. All other Water/Sewer Fund charges/fees are unchanged.

For reference, the Consumer Price Index - South Region for All Urban Consumers over the past 12-month period is 1.9% (February 2020).

Budget Highlights

The key components of this budget are:

- Core services are continued with revenue projections estimated in a realistic, conservative manner. The projections include the consideration for uncertainties due to the COVID-19 impact on the current economic environment and follows the UNC School of Government's and N.C. League of Municipalities' guidance for local governments.
- Employee Compensation: City Council and Management continue to recognize that our employees are vital to the delivery of quality municipal services and represent our most valuable asset. As our top strategic priority, the budget includes a 3.0% cost of living increase effective on January 1, 2021. The implementation of the COLA will be re-evaluated later in 2020 to determine if it is feasible based on the impact of COVID-19. Further, the budget funds the required 1.2% increase for the Local Government Retirement System. In concert with the budget adoption and as discussed during our budget planning

session, it is also recommended to provide employees with (1) personal leave day each year to be used for any use they deem appropriate, such as a birthday, holiday, school visit/trip, funeral, etc.

- The City's group health insurance premiums will increase by 6%, while maintaining the current plan benefit levels.
- The cost of the City's property/liability and workers' compensation insurance coverages will be relatively flat in the coming year.
- Street Resurfacing: The budget increases funding to \$390,000 to continue implementation of the recent Pavement Study, subject to State of N.C. Powell Bill allocation. Also, the budget includes an additional \$100,000 for roads/bridges improvements.
- Downtown: Allocates funds from the CDBG Capital Project Fund to continue improvements on the old Lenoir High School Auditorium, Gym and Mack Cook Stadium.
- Fiduciary Responsibility: The budget appropriates \$400,000 in fund balance proceeds but maintains a General Fund balance of approximately 48%, which is double the City Council's 24% goal. Utilizing the appropriation of fund balance will take place only if the impact of COVID-19 requires.
- Sidewalks/Greenways/Trails: Increases funding by \$50,000 to \$125,000 in FY 2020-2021 for greenways, trails, sidewalks.
- Code Enforcement: The budget includes a 49%, or \$18,710 increase, in support of code enforcement activities, which includes \$34,710 toward building demolition, \$20,000 toward nuisance removal, and \$2,000 in foreclosure expenses.
- Technology: Continues to fund Computer/IT upgrades throughout the organization to enhance and improve operations and security and the ongoing implementation of the Advance Metering Infrastructure Project.
- Environmental: Allocates funds for the second year of the outsource of management and oversight of our NPDES Phase II Stormwater Program to the Western Piedmont Council of Governments Stormwater Partnership, as well as fully implements automated sanitation collection. Also, the budget continues to use EPA Brownfield Grant funding to conduct environmental assessments and Appalachian Regional Commission Grant funding to begin clean-up of city-owned property on College and Virginia Street. And, the budget continues funding the construction/installation of the Wastewater Biosolids Project and the upcoming Smith Crossroads Sewer Project.
- The budget also funds all debt obligations.

The following General Fund capital items are included: Patrol Cars (4), Detective Cars – Used (2), Quick Response Vehicles (3) for Fire, SCBAs, Public Works Replacement Trucks (2), Building Repairs for the Fire Station #2, Police Department, and Aquatic Center, a mower to help with the Greenway, and an ice machine.

The proposed General Fund budget contains \$365,000 for a new installment financing package for capital items. The purchase of capital items will be made after evaluating the impact of COVID-19 on the budget.

The following Water/Sewer Fund capital items are included: Hudson Water Valve Installations, Major Pressure Release Valve Vault, Sewer Camera Replacement, and Replacement Vehicles (2).

Summary

In closing, this Recommended FY 2020-2021 Budget is balanced in accordance with State Statutes and attempts to address the goals and priorities that have been established by City Council for the City's future while being mindful of the current pandemic. Though the budget does not optimally fund all of the requested operating and capital needs, the Recommended FY 2020-2021 Budget represents a level of funding, which will allow the City to maintain and enhance current service levels while making organizational changes to be cost effective and more

efficient. Further, our staff continues to display a culture that encourages cost savings to maximize resources to accomplish budget initiatives.

I would like to recognize the efforts of Finance Director Donna Bean, as she has been instrumental in the preparation of this document. Her thoroughness and guidance are appreciated.

Finally, I would also like to express my thanks to the Department Directors, Team Lenoir and City Council for their patience, understanding, and dedicated work on this important policy document. Our primary goal, each and every day, via our employee-led customer service initiative, remains to provide "Service Beyond Measure".

A work session to review the Recommended FY 2020-2021 Budget is scheduled to be held on Thursday, May 21, 2020, at 6:00 p.m. and a public hearing on the budget is scheduled on Tuesday, June 2, 2020, at 6:00 p.m.

Respectfully submitted,



Scott E. Hildebran
City Manager

THE FY 2020-2021 BUDGET SUMMARY

TAX & USERS FEE RATES

Property Tax: The fiscal year 2020-2021 proposed tax rate of \$0.58 per \$100 of assessed value is based upon a total real and personal property value of \$2,212,733,726 with a collection rate of 95.77%. For fiscal year 2020-2021, City of Lenoir will continue to collect the Rescue Readiness Tax at a rate of .0085 per \$100 of assessed value. Discounts for early payment will be 2.25% in July and 1.25% in August.

- **Water and Sewer Rates:** Water and Sewer rates are budgeted according to the following schedule:

	Water Inside Corporate Limits	
0-1,000 gallons		\$10.54
Over 1,000 gallons		\$3.33 per 1,000 gallons
	Sewer Inside Corporate Rates	
1-1,000 gallons		\$9.24
Over 1,000 gallons		\$3.91 per 1,000 gallons
	Water Outside Corporate Limits	
0-1,000 gallons		\$21.08
Over 1,000 gallons		\$6.67 per 1,000 gallons
	Sewer Outside Corporate Limits	
0-1,000 gallons		\$18.49
Over 1,000 gallons		\$7.83 per 1,000 gallons
	Resale Water	
\$2.22 per 1,000 gallons		
	Resale Sewer	
\$3.87 per 1,000 gallons		

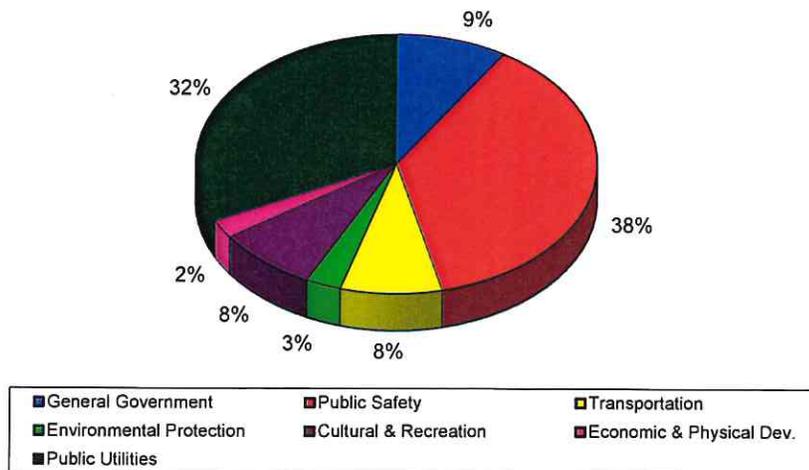
MAJOR FY 2020-2021 CAPITAL EXPENSES

- Building Maintenance
- Vehicles and Equipment
- Water and Sewer Improvements
- Infrastructure

KEY OPERATIONAL GOALS

- Evaluate COVID-19 Impact
- Focus on economic development activities
- Focus on maintaining the General Fund Balance
- Focus on maintaining the retained earnings for the Water & Sewer Fund

EXPENDITURE BY FUNCTION



WATER RATE COMPARISONS – March – 2020
5,000 GALLONS USAGE PER MONTH
(www.efc.unc.edu/RatesDashboards/nc.html)

<u>SYSTEM</u>	<u>WATER</u>	<u>SEWER</u>	<u>TOTAL</u>
Forest City	\$22.37	\$23.12	\$45.49
Morganton	\$15.25	\$33.23	\$48.48
Lenoir	\$23.86	\$24.88	\$48.74
Valdese	\$39.30	\$11.62	\$50.95
N. Wilkesboro	\$28.98	\$23.99	\$52.97
Hickory	\$24.77	\$32.26	\$57.03
Two Rivers Utilities **(Gastonia)	\$26.20	\$36.40	\$62.60
Statesville	\$24.16	\$38.71	\$62.87
Cherryville	\$33.58	\$30.52	\$64.10
Granite Falls	\$33.40	\$31.83	\$65.25
Shelby	\$25.42	\$41.42	\$66.84
Lexington	\$28.56	\$38.41	\$66.97
Taylorsville	\$33.95	\$33.95	\$67.90
Boone	\$34.20	\$34.20	\$68.40
Lincolnton	\$29.99	\$46.97	\$76.96
Siler City	\$41.00	\$37.25	\$78.25
Blowing Rock **(Bi-monthly)	\$39.38	\$39.38	\$78.76
Newton	\$34.07	\$44.95	\$79.02
Thomasville	\$34.90	\$50.30	\$85.20

GENERAL FUND SUMMARY

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
General Fund Summary				
General/Revenue	\$18,299,197	\$17,362,391	\$17,830,516	\$17,830,516
General/Expenditures				
Personnel				
Legislative	77,238	82,072	84,069	84,069
Administrative	455,239	453,225	473,678	473,678
Financial Services	495,798	527,717	548,497	548,497
Planning Services	294,362	293,171	305,630	305,630
StormWater	54,632	-	-	-
Building Maintenance	285,513	294,775	298,602	298,602
Police Support Services	1,147,329	1,201,542	1,240,579	1,240,579
Police Detectives	889,331	945,037	957,622	957,622
Police Patrol	2,156,773	2,370,203	2,462,356	2,462,356
Fire Administration	403,003	508,308	527,260	527,260
Fire Suppression	2,716,331	2,731,035	2,851,102	2,851,102
Fire Prevention/Training	72,105	72,536	75,410	75,410
Public Works Adm.	155,665	157,626	163,880	163,880
Vehicle Services	196,024	203,818	214,841	214,841
Street Administration	120,878	123,346	128,219	128,219
Street Maintenance	512,054	550,181	538,363	538,363
Street Traffic Control	6,977	79,185	82,997	82,997
Sanitation Residential	563,725	604,165	519,589	519,589
Recreation Administration	203,764	206,821	210,692	210,692
Aquatic/Fitness Center	390,080	371,459	380,510	380,510
Recreation Mulberry	109,121	113,228	105,951	105,951
Recreation ML King	152,809	151,992	157,665	157,665
Parks and Grounds	264,034	269,831	290,952	290,952
Cemeteries	248,451	262,828	274,132	274,132
Total Personnel	\$11,971,234	\$12,574,101	\$12,892,596	\$12,892,596
Operating Expense				
Legislative	443,038	269,701	269,035	269,035
Administrative	92,322	104,093	102,330	102,330
Financial Services	80,484	101,050	117,880	117,880
Planning Services	(17,538)	75,910	69,880	69,880
StormWater	32,979	51,669	51,670	51,670
Building Maintenance	30,451	23,640	24,370	24,370
Police Support Services	299,367	361,415	312,920	312,920
Police Detectives	123,588	99,360	113,800	113,800
Police Patrol	375,723	310,500	347,500	347,500
Fire Administration	211,105	70,150	70,650	70,650
Fire Suppression	226,581	319,500	323,000	323,000
Fire Prevention/Training	7,118	7,500	5,550	5,550
Public Works Adm.	119,771	54,970	53,970	53,970
Vehicle Services	26,773	1,659	1,660	1,660
Street Administration	27,323	27,150	27,420	27,420
Street Maintenance	606,896	717,703	896,730	896,730
Street Traffic Control	405,627	345,250	345,250	345,250
Sanitation Residential	265,227	225,050	228,900	228,900
Recreation Administration	111,267	105,838	104,350	104,350
Aquatic/Fitness Center	204,156	156,786	156,300	156,300
Recreation Mulberry	86,811	92,580	92,180	92,180
ML King Center	82,686	76,436	76,950	76,950
Parks and Grounds	133,741	133,015	133,120	133,120
Cemeteries	104,570	91,698	91,800	91,800
Total Operating	\$4,080,068	\$3,822,623	\$4,017,215	\$4,017,215
Debt Expense				
Legislative	10,091	9,856	9,593	9,593
Administrative	-	-	-	-
Financial Services	-	-	-	-
Planning Services	-	-	-	-
StormWater	-	-	-	-
Building Maintenance	-	-	-	-

GENERAL FUND SUMMARY

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
Police Support Services	-	-	-	-
Police Detectives	-	-	-	-
Police Patrol	132,921	53,780	39,556	39,556
Fire Administration	68,000	136,000	129,685	129,685
Fire Suppression	200,230	145,048	-	-
Fire Prevention/Training	-	-	-	-
Public Works Adm.	213,441	47,147	-	-
Vehicle Services	-	-	-	-
Street Administration	69,721	68,096	66,664	66,664
Street Maintenance	37,440	-	-	-
Street Traffic Control	-	-	-	-
Sanitation Residential	-	-	-	-
Recreation Administration	43,005	19,342	-	-
Aquatic/Fitness Center	-	-	-	-
Recreation Mulberry	11,926	11,648	11,208	11,208
ML King Center	-	-	-	-
Parks and Grounds	-	-	-	-
Cemeteries	-	-	-	-
Total Debt	\$786,775	\$490,917	\$256,706	\$256,706
Capital Outlay				
Legislative	-	-	-	-
Administrative	-	12,000	-	-
Financial Services	-	45,000	-	-
Planning Services	-	-	-	-
StormWater	-	-	-	-
Building Maintenance	35,000	-	-	-
Police Support Services	250	35,000	45,000	45,000
Police Detectives	45,903	20,000	20,000	20,000
Police Patrol	232,743	200,000	250,000	250,000
Fire Administration	25,099	-	-	-
Fire Suppression	-	33,000	169,000	169,000
Fire Prevention/Training	-	-	-	-
Public Works Adm.	250	16,250	-	-
Vehicle Services	-	10,000	-	-
Street Administration	-	-	-	-
Street Maintenance	153,120	80,000	90,000	90,000
Street Traffic Control	-	-	-	-
Sanitation Residential	-	-	-	-
Recreation Administration	-	-	-	-
Aquatic/Fitness Center	-	-	55,000	55,000
Recreation Mulberry	-	10,000	-	-
ML King Center	250	13,500	-	-
Parks and Grounds	-	-	35,000	35,000
Cemeteries	9,900	-	-	-
Total Capital	\$502,515	\$474,750	\$664,000	\$664,000

GENERAL FUND SUMMARY

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
Department Totals				
Legislative	530,367	361,628	362,697	362,697
Administrative	547,561	569,318	576,008	576,008
Financial Services	576,282	673,767	666,377	666,377
Planning Services	276,824	369,081	375,510	375,510
StormWater	87,611	51,669	51,670	51,670
Building Maintenance	350,964	318,415	322,972	322,972
Police Support Services	1,446,946	1,597,957	1,598,499	1,598,499
Police Detectives	1,058,822	1,064,397	1,091,422	1,091,422
Police Patrol	2,898,161	2,934,483	3,099,412	3,099,412
Fire Administration	707,207	714,458	727,595	727,595
Fire Suppression	3,143,141	3,228,583	3,343,102	3,343,102
Fire Prevention/Training	79,223	80,036	80,960	80,960
Public Works Adm.	489,127	275,992	217,851	217,851
Vehicle Services	222,797	215,477	216,500	216,500
Street Administration	217,922	218,593	222,303	222,303
Street Maintenance	1,309,509	1,347,884	1,525,093	1,525,093
Street Traffic Control	412,603	424,435	428,247	428,247
Sanitation Residential	828,952	829,215	748,489	748,489
Recreation Administration	358,036	332,000	315,042	315,042
Aquatic/Fitness Center	594,236	528,245	591,810	591,810
Recreation Mulberry	207,858	227,456	209,339	209,339
ML King Center	235,746	241,928	234,615	234,615
Parks and Grounds	397,775	402,846	459,072	459,072
Cemeteries	362,921	354,526	365,932	365,932
Grand Total	\$17,340,591	\$17,362,391	\$17,830,516	\$17,830,516
Revenue Over/(Under)				
Expenditures	\$958,606	\$0	\$0	\$0

GENERAL FUND REVENUES

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
General Fund Revenue				
AD VALOREM TAXES 2008	6,374	-	-	-
AD VALOREM TAXES 2010	8,398	-	-	-
AD VALOREM TAXES 2011	7,313	2,000	2,000	2,000
AD VALOREM TAXES 2012	14,538	2,000	2,000	2,000
AD VALOREM TAXES 2013	12,725	7,500	7,500	7,500
AD VALOREM TAXES 2014	23,858	18,000	18,000	18,000
AD VALOREM TAXES 2015	22,674	28,000	28,000	28,000
AD VALOREM TAXES 2016	33,535	28,000	28,000	28,000
AD VALOREM TAXES 2017	77,014	76,000	28,000	28,000
AD VALOREM TAXES 2018	7,724,716	120,000	76,000	76,000
AD VALOREM TAXES 2018-Rescue Readiness	194,722	3,000	3,000	3,000
AD VALOREM TAXES 2018 M. VEH	784,269	8,000	2,000	2,000
AD VALOREM TAXES 2019		12,092,141	120,000	120,000
AD VALOREM TAXES 2019-Rescue Readiness	-	177,939	3,000	3,000
AD VALOREM TAXES 2019 M. VEH	-	713,000	3,000	3,000
AD VALOREM TAXES 2020	-	-	12,296,110	12,296,110
AD VALOREM TAXES 2020-Rescue Readiness	-	-	175,000	175,000
AD VALOREM TAXES 2020 M. VEH	-	-	700,000	700,000
GROSS RECEIPTS TAX RENTAL VEH.	5,442	3,000	3,000	3,000
RECEIPT IN LIEU OF TAX	16,641	13,000	13,000	13,000
LIENS AGAINST PROPERTY	14,578	10,000	16,100	16,100
TAX DISCOUNT ALLOWED	(98,700)	(95,000)	(93,000)	(93,000)
TAX REFUNDS	-	(4,751,107)	(4,650,634)	(4,650,634)
TAX PENALTIES & INTEREST	92,283	93,000	93,000	93,000
PRIVILEGE LICENSE	905	1,000	1,000	1,000
INT. EARNED ON INVEST.	170,445	57,878	65,000	65,000
POWELL BILL INTEREST	540	-	-	-
INT. EARNED WIRELESS 911	4,287	-	-	-
RENT INCOME-PW FACILITY	13,200	13,200	6,600	6,600
MISCELLANEOUS REVENUE	88,720	170,000	160,000	160,000
CINGULAR TOWER RENTAL	19,044	19,000	19,000	19,000
SALE OF LAND	-	7,500	7,500	7,500
FIRE PROTECTION CHARGES	15,333	12,000	12,000	12,000
POLICE DEPT. FEES & CHARGES	8,699	10,000	10,000	10,000
SCHOOL RESOURCE OFFICER	147,337	158,650	165,000	165,000
EXPLORER POST #246	-	1,000	1,000	1,000
PUBLIC WORKS FEES & CHARGES	8,018	15,000	15,000	15,000
POLICE BENEFIT REVENUE	5,444	5,000	5,000	5,000
DARE REVENUE	6,960	6,000	6,000	6,000
VEHICLE MAINT. INCOME	6,857	5,000	5,000	5,000
EMP. SHOE REIMBURSEMENT	2,238	1,500	1,500	1,500
ALARM REVENUE	-	2,000	2,000	2,000
UTILITIES FRANCHISE TAX	2,426,156	2,400,000	2,185,000	2,185,000
WINE & BEER TAX	77,088	80,000	80,000	80,000
FIRE LINE CHARGES	224,474	220,000	220,000	220,000
POWELL BILL ST ALLOCATION	553,191	553,190	545,790	545,790
ARTICLE 39 SALES TAX DIST.	1,215,225	1,122,000	1,009,800	1,009,800
ARTICLE 40 SALES TAX DIST.	961,042	846,000	761,400	761,400
ARTICLE 42 SALES TAX DIST.	589,871	530,400	477,360	477,360

GENERAL FUND REVENUES

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
SALES TAX HOLD HARMLESS	1,071,134	879,240	791,316	791,316
SALES TAX SEC 32.19 ADJUSTMENT	238,941	222,360	200,124	200,124
ABC REVENUE	291,964	225,000	227,300	227,300
ABC LAW ENFORCEMENT REVENUE	-	7,500	7,500	7,500
FED. FORFEIT. REV. DRUG TASK FORCE	3,731	1,600	1,600	1,600
INTEREST FORT.	(51,697)	-	-	-
INSURANCE REIMBURSEMENT	10,158	40,000	40,000	40,000
REIMB ADMIN HOUSING PROGRAMS	7,462	7,400	7,400	7,400
COURT COST FEES CHARGES	6,779	9,000	9,000	9,000
POLICE RESTITUTION	33	-	-	-
PARKING VIOLATIONS	1,460	3,000	3,000	3,000
CONTROLLED SUBSTANCE TAX DIST.	22,918	8,000	8,000	8,000
STORM WATER REVENUE	52,171	-	-	-
PLANNING DEPT. MISC REVENUE	13,085	10,000	15,000	15,000
RECYCLING REVENUE	1,870	-	-	-
ROLL OUT CONTAINER SALES	7,984	5,000	25,000	25,000
RESIDENTAL SOLID WASTE FEE	710,510	772,000	772,000	772,000
CEMETERY LOTS	72,078	55,000	60,000	60,000
CEMETERY MARKERS	56,654	45,000	50,000	50,000
GRAVE OPENING CHARGES	38,531	40,000	40,000	40,000
CHRISTMAS PARADE	1,895	1,400	1,400	1,400
REVENUE STRONACH CENTER	119,538	125,000	80,000	80,000
MEN'S BASKETBALL MULBERRY CENTER	1,140	100	-	-
CONTRIB. HARAMBEE FESTIVAL	4,382	2,600	2,600	2,600
CONCESSIONS MULBERRY CENTER	3,225	2,500	1,250	1,250
CONCESSIONS STRONACH CENTER	12,066	8,000	4,000	4,000
CONCESSIONS ML KING CENTER	-	100	50	50
RECREATION REVENUE	20,523	45,000	25,000	25,000
RENTAL LHS AUDITORIUM	1,055	500	125	125
YOUTH BASEBALL	6,863	6,500	-	-
YOUTH BASKETBALL MULBERRY CENTER	4,813	6,000	4,000	4,000
RENTAL LHS GYM	-	500	25	25
SWIM LENOIR	1,650	1,500	1,500	1,500
SALES REVENUE STRONACH CENTER	5,846	4,000	2,000	2,000
RENTAL MULBERRY CENTER BUILDING	11,880	7,500	3,000	3,000
RENTAL ML KING CENTER BUILDING	4,637	3,500	1,000	1,000
RENTAL PARKS	100	-	-	-
VENDING MACHINES MULBERRY CENTER	1,608	1,500	500	500
VENDING MACHINES STRONACH CENTER	387	500	200	200
VENDING MACHINES ML KING CENTER	191	800	400	400
ML KING REVENUE	7,814	2,500	1,000	1,000
REVENUE FROM SALE OF SCRAP	1,988	-	-	-
ML KING BASKETBALL CAMP	425	500	-	-
SALE OF FIXED ASSETS	37,724	25,000	45,000	45,000
LENOIR STICKERS SALES	15	-	-	-
OCCUPANCY TAX ADMIN	3,213	2,000	1,200	1,200
CONTRIBUTIONS	5,000	-	-	-
RURAL CTR GRANTS	-	-	-	-
NC CLEAN WATER MGT TRUST	-	-	-	-
FUND BALANCE APPROPRIATED	-	-	400,000	400,000
FINANCING SOURCES	-	-	365,000	365,000

GENERAL FUND REVENUES

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
SUBTOTAL	\$18,299,197	\$17,362,391	17,830,516	\$17,830,516
GRAND TOTAL	\$18,299,197	\$17,362,391	\$17,830,516	\$17,830,516

Legislative

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4110				
General/Legislative				
Personnel				
Salaries & Wages	63,736	72,314	74,168	74,168
Wages Part Time	6,250	3,550	3,550	3,550
FICA Expense	6,751	5,804	5,945	5,945
Retirement Expense	501	405	405	405
Total Personnel	\$77,238	\$82,072	\$84,069	\$84,069
Operating				
Vehicle Allowance				
Board Expenses	19,964	21,160	21,160	21,160
Professional Services	8,041	12,971	13,000	13,000
Miscellaneous Expense	2,075	3,000	3,000	3,000
Travel & Training	25,198	18,000	18,000	18,000
Postage	432	200	200	200
Election Expenses	-	10,100	10,100	10,100
Parking Lot Leases	677	1,000	1,000	1,000
Insurance & Bonds	1,516	1,850	1,850	1,850
Purchase of Land	159,390	-	-	-
Dues & Subscriptions	43,128	36,706	36,700	36,700
Economic Incentives	8,275	-	-	-
Contributions to M/L Airport	47,137	47,137	47,137	47,137
Transfer to Special District Fund	151,236	151,236	151,238	151,238
Reimburse from Water Fund	(24,029)	(33,660)	(34,350)	(34,350)
Total Operating	\$443,038	\$269,701	\$269,035	\$269,035
Debt Expense				
Property Purchase Contracts Princ.	9,445	9,445	9,445	9,445
Property Purchase Contracts Int.	647	411	148	148
Total Debt Expense	\$10,091	\$9,856	\$9,593	\$9,593
GRAND TOTAL	\$530,367	\$361,628	\$362,697	\$362,697

Administrative

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4120				
General/Administrative				
Personnel				
Salaries & Wages	315,026	346,999	358,298	358,298
Wages Part Time	770	-	-	-
Holiday Pay	15,435	-	-	-
Vacation Pay	22,829	-	-	-
Sick Pay	6,287	-	-	-
401 K Contribution	3,463	3,300	3,300	3,300
FICA Expense	25,788	26,545	27,410	27,410
Group Insurance	37,239	44,700	47,765	47,765
Retirement Expense	28,401	31,681	36,905	36,905
Total Personnel	\$455,239	\$453,225	\$473,678	\$473,678
Operating				
Professional Services	63,492	37,766	38,000	38,000
Departmental Supplies	17,708	20,000	20,000	20,000
Personnel Programs	19,992	20,000	20,000	20,000
Wellness Program	568	-	1,000	1,000
Miscellaneous Expense	4,361	3,500	3,500	3,500
Contingency	-	20,000	20,000	20,000
Travel & Training	19,581	15,000	15,000	15,000
Telephone Service	6,788	6,700	6,700	6,700
Postage	3,101	2,000	2,000	2,000
Electricity	13,868	15,000	15,000	15,000
Water & Sewer	1,042	1,100	1,100	1,100
Maint. & Repairs Bldg & Grounds	3,527	16,000	16,000	16,000
Maint. & Repairs Equipment	360	477	500	500
Advertising & Printing	6,115	8,000	8,000	8,000
Contracted Services	56,858	60,000	60,000	60,000
Insurance & Bonds	16,743	17,000	17,000	17,000
Unemployment Compensation	3,805	5,000	5,000	5,000
Dues & Subscriptions	6,278	7,000	7,000	7,000
Reimburse from Water Fund	(151,866)	(150,450)	(153,470)	(153,470)
Total Operating	\$92,322	\$104,093	\$102,330	\$102,330
Capital Outlay				
Capital Outlay Equipment	-	12,000	-	-
Total Capital Outlay	\$0	\$12,000	\$0	\$0
GRAND TOTAL	\$547,561	\$569,318	\$576,008	\$576,008

Finance

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4130				
General/Finance				
Personnel				
Salaries & Wages	348,019	400,854	412,800	412,800
Wages Part Time	1,328	-	-	-
Overtime Pay	875	-	-	-
Holiday Pay	17,115	-	-	-
Vacation Pay	15,364	-	-	-
Sick Pay	8,480	-	-	-
FICA Expense	28,701	30,665	31,579	31,579
Group Insurance	45,243	59,600	61,600	61,600
Retirement Expense	30,672	36,598	42,518	42,518
Total Personnel	\$495,798	\$527,717	\$548,497	\$548,497
Operating				
Professional Services	57,193	55,000	55,000	55,000
Departmental Supplies	8,988	20,000	20,000	20,000
OSHA & ADA	-	-	20,000	20,000
Miscellaneous Expense	4,733	5,000	5,000	5,000
Travel & Training	5,361	9,000	9,000	9,000
Telephone Service	6,098	7,000	7,000	7,000
Postage	9,791	9,000	9,000	9,000
Vehicle Maintenance	1,025	850	850	850
Contracted Services	47,159	67,350	67,350	67,350
Tax Collection Fees	31,820	30,000	30,000	30,000
Technology	55,694	40,000	40,000	40,000
Insurance & Bonds	13,367	15,300	15,300	15,300
Dues & Subscriptions	624	650	650	650
Reimburse from Water Fund	(161,369)	(158,100)	(161,270)	(161,270)
Total Operating	\$80,484	\$101,050	\$117,880	\$117,880
Capital Outlay				
Capital Improvements	-	45,000	-	-
Total Capital Outlay	\$0	\$45,000	\$0	\$0
GRAND TOTAL	\$576,282	\$673,767	\$666,377	\$666,377

Planning

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4910				
General/Planning				
Personnel				
Salaries & Wages	198,402	217,611	225,006	225,006
Board Salaries	2,765	3,500	3,500	3,500
Wages Part Time	-	1,000	1,000	1,000
Holiday Pay	8,687	-	-	-
Vacation Pay	13,147	-	-	-
Sick Pay	7,004	-	-	-
FICA Expense	14,169	16,647	17,213	17,213
Group Insurance	28,462	29,800	30,800	30,800
Group Insurance Retirees	4,725	4,745	4,935	4,935
Retirement Expense	17,001	19,868	23,176	23,176
Total Personnel	\$294,362	\$293,171	\$305,630	\$305,630
Operating				
Professional Services	3,146	4,000	4,000	4,000
Departmental Supplies	3,165	6,000	10,600	10,600
Miscellaneous Expense	8,453	1,500	1,500	1,500
Travel & Training	3,408	3,500	2,500	2,500
Telephone Service	2,997	1,650	3,000	3,000
Postage	1,337	900	1,400	1,400
Maint. & Repairs Equipment	25.95	250	250	250
Vehicle Maintenance	778	750	750	750
Advertising & Printing	1,823	1,000	1,000	1,000
Building Demolition	27,053	24,000	34,710	34,710
Foreclosure Expense	-	2,000	2,000	2,000
Contracted Services	9,338	5,000	10,000	10,000
Insurance & Bonds	10,571	11,500	10,570	10,570
Dues & Subscriptions	1,647	2,100	2,100	2,100
Reimbursements to Stormwater	(28,689)	-	-	-
Transfer to Capital Projects Fund	-	75,000	50,000	50,000
Reimburse from Water Fund	(62,592)	(63,240)	(64,500)	(64,500)
Total Operating	(\$17,538)	\$75,910	\$69,880	\$69,880
GRAND TOTAL	\$276,824	\$369,081	\$375,510	\$375,510

StormWater

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4930				
General/Planning/StormWater				
Personnel				
Salaries & Wages	32,653	-	-	-
Holiday Pay	1,947	-	-	-
Vacation Pay	2,591	-	-	-
Sick Pay	3,694	-	-	-
FICA Expense	3,099	-	-	-
Group Insurance	7,398	-	-	-
Retirement Expense	3,250	-	-	-
Total Personnel	\$54,632	\$0	\$0	\$0
Operating				
Professional Services	3,035	51,669	51,670	51,670
Departmental Supplies	72	-	-	-
Miscellaneous Expense	55	-	-	-
Travel & Training	25	-	-	-
Vehicle Maintenance	(194)	-	-	-
Insurance & Bonds	437	-	-	-
Dues & Subscriptions	860	-	-	-
Reimburse to Planning	28,689	-	-	-
Total Operating	\$32,979	\$51,669	\$51,670	\$51,670
GRAND TOTAL	\$87,611	\$51,669	\$51,670	\$51,670

Building Maintenance

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4260				
General/Building Maintenance				
Personnel				
Salaries & Wages	179,476	214,142	213,991	213,991
Holiday Pay	9,284	-	-	-
Vacation Pay	15,744	-	-	-
Sick Pay	5,275	-	-	-
FICA Expense	15,700	16,382	16,370	16,370
Group Insurance	43,275	44,700	46,200	46,200
Retirement Expense	16,758	19,551	22,041	22,041
Total Personnel	\$285,513	\$294,775	\$298,602	\$298,602
Operating				
Uniforms	1,798	2,000	2,000	2,000
Departmental Supplies	2,373	3,500	3,500	3,500
OSHA	1,154	1,300	1,300	1,300
Miscellaneous Expense	2,415	2,000	2,000	2,000
Travel & Training	-	100	100	100
Telephone Service	1,769	2,000	2,000	2,000
Electricity	5,225	4,500	5,500	5,500
Water & Sewer	2,766	2,500	2,500	2,500
Maint. & Repairs Bldg & Grounds	7,312	2,000	2,000	2,000
Maint. & Repairs Equipment	3,519	4,000	4,000	4,000
Vehicle Maintenance	10,600	5,500	5,500	5,500
Contracted Services	-	500	500	500
Insurance & Bonds	6,765	7,000	7,000	7,000
Reimburse from Water Fund	(15,243)	(13,260)	(13,530)	(13,530)
Total Operating	\$30,451	\$23,640	\$24,370	\$24,370
Capital Outlay				
Capital Outlay Equipment	35,000	-	-	-
Total Capital Outlay	\$35,000	\$0	\$0	\$0
GRAND TOTAL	\$350,964	\$318,415	\$322,972	\$322,972

Police Support Services

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4310				
General/Police Support				
Personnel				
Salaries & Wages	638,564	749,710	802,730	802,730
Wages Part Time	39,310	42,000	35,000	35,000
Overtime Pay	54,039	51,390	51,390	51,390
Holiday Pay	31,780	20,000	20,000	20,000
Vacation Pay	39,221	-	-	-
Sick Pay	15,935	-	-	-
Separation Allowance	52,948	47,328	11,300	11,300
FICA Expense	62,015	69,648	69,548	69,548
Group Insurance	132,660	141,550	154,000	154,000
Group Insurance Retirees	6,521	7,088	7,088	7,088
Retirement Expense	63,381	62,563	78,862	78,862
401k Contribution	10,955	10,265	10,661	10,661
Total Personnel	\$1,147,329	\$1,201,542	\$1,240,579	\$1,240,579
Operating				
Professional Services	5,770	6,000	6,000	6,000
Uniforms	2,183	5,000	5,000	5,000
Departmental Supplies	35,198	29,000	33,000	33,000
D.A.R.E. Exp.	3,177	6,000	6,000	6,000
Police Benefit	9,336	10,000	10,000	10,000
Adopt-A-Cop	6,990	8,000	8,000	8,000
Controlled Subst Tax Dist Supplies	-	7,000	7,000	7,000
Explorer Post 246	1,928	2,000	2,000	2,000
National Night Out Exp.	2,137	2,000	2,500	2,500
K-9 Expenditures	7,399	1,000	1,000	1,000
Federal Forfeit	-	1,000	1,000	1,000
OSHA	1,456	3,600	3,600	3,600
Miscellaneous Expense	573	500	500	500
Travel & Training	16,524	8,500	7,000	7,000
Telephone Service	11,230	49,000	12,000	12,000
Postage	1,692	1,500	1,500	1,500
Electricity	24,923	22,500	22,500	22,500
Natural/Propane Gas	2,242	3,000	3,000	3,000
Water & Sewer	1,888	1,720	1,820	1,820
Maint. & Repairs Bldg & Grounds	17,861	26,000	26,000	26,000
Maint. & Repairs Equipment	14,590	13,000	15,000	15,000
Vehicle Maintenance	2,104	7,500	7,500	7,500
Contracted Services	111,394	126,595	110,000	110,000
Technology	-	-	-	-
Insurance & Bonds	18,772	21,000	21,000	21,000
Total Operating	\$299,367	\$361,415	\$312,920	\$312,920
Capital Outlay				
Capital Improvements	250.00	35,000	45,000	45,000
Total Capital Outlay	\$250	\$35,000	\$45,000	\$45,000
GRAND TOTAL	\$1,446,946	\$1,597,957	\$1,598,499	\$1,598,499

Police Detectives

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4311				
General/Police Detectives				
Personnel				
Salaries & Wages	584,596	640,526	663,734	663,734
Overtime Pay	17,671	15,739	15,739	15,739
Holiday Pay	26,496	-	-	-
Vacation Pay	16,316	-	-	-
Sick Pay	7,137	-	-	-
Separation Allowance	14,752	44,256	15,000	15,000
FICA Expense	46,518	53,590	50,776	50,776
Group Insurance	93,216	96,850	107,800	107,800
Retirement Expense	53,150	62,050	71,894	71,894
401k Contribution	29,480	32,026	32,679	32,679
Total Personnel	\$889,331	\$945,037	\$957,622	\$957,622
Operating				
Uniforms	6,680	7,800	7,800	7,800
Nuisance Expenses	11,262	12,000	20,000	20,000
Departmental Supplies	11,769	10,000	10,000	10,000
Confidential Funds	20,000	20,000	25,000	25,000
Miscellaneous Expense	11,417	500	4,000	4,000
Travel & Training	9,989	10,060	8,000	8,000
Telephone Service	12,258	-	-	-
Vehicle Maintenance	15,752	14,500	14,500	14,500
Insurance & Bonds	24,462	24,500	24,500	24,500
Total Operating	\$123,588	\$99,360	\$113,800	\$113,800
Capital Outlay				
Capital Outlay Equipment	45,903	20,000	20,000	20,000
Total Capital Outlay	\$45,903	\$20,000	\$20,000	\$20,000
GRAND TOTAL	\$1,058,822	\$1,064,397	\$1,091,422	\$1,091,422

Police Patrol

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4312				
General/Police Patrol				
Personnel				
Salaries & Wages	1,357,241	1,580,685	1,629,068	1,629,068
Wages Part Time	8,186	12,000	12,000	12,000
Overtime Pay	32,847	50,000	50,000	50,000
Holiday Pay	67,057	60,173	60,173	60,173
Vacation Pay	37,031	-	-	-
Sick Pay	28,585	-	-	-
Separation Allowance	41,530	27,000	34,200	34,200
FICA Expense	118,185	132,334	133,970	133,970
Group Insurance	261,621	275,650	284,900	284,900
Retirement Expense	132,687	153,326	176,591	176,591
401k Contribution	71,803	79,034	81,453	81,453
Total Personnel	\$2,156,773	\$2,370,203	\$2,462,356	\$2,462,356
Operating				
Uniforms	71,721	55,000	70,000	70,000
Departmental Supplies	24,119	20,000	20,000	20,000
Miscellaneous Expense	4,529	500	500	500
Travel & Training	25,777	18,000	14,000	14,000
Telephone Service	37,490	12,000	38,000	38,000
Vehicle Maintenance	115,696	120,000	120,000	120,000
Contracted Services	15,000	-	-	-
Insurance & Bonds	81,391	85,000	85,000	85,000
Total Operating	\$375,723	\$310,500	\$347,500	\$347,500
Debt Expense				
Equip. Purchase Contracts Principal	130,520	53,387	34,121	34,121
Equip. Purchase Contracts Interest	2,401	393	5,435	5,435
Total Debt Expense	\$132,921	\$53,780	\$39,556	\$39,556
Capital Outlay				
Capital Outlay Equipment	232,743	200,000	250,000	250,000
Total Capital Outlay	\$232,743	\$200,000	\$250,000	\$250,000
GRAND TOTAL	\$2,898,161	\$2,934,483	\$3,099,412	\$3,099,412

Fire Support Services

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4340				
General/Fire Support				
Personnel				
Salaries & Wages	268,779	378,154	389,199	389,199
Overtime Pay	14,618	13,000	13,000	13,000
Holiday Pay	13,007	9,000	9,000	9,000
Vacation Pay	16,646	-	-	-
Sick Pay	1,878	-	-	-
FICA Expense	21,980	28,929	29,774	29,774
Group Insurance	37,212	44,700	46,200	46,200
Group Insurance Retirees	4,502	-	-	-
Retirement Expense	24,382	34,525	40,087	40,087
Total Personnel	\$403,003	\$508,308	\$527,260	\$527,260
Operating				
Professional Services	26,683	500	500	500
Uniforms	162	1,750	1,750	1,750
Departmental Supplies	1,068	2,000	2,000	2,000
OSHA	225	4,000	4,000	4,000
Miscellaneous Expense	1,296	1,500	1,500	1,500
Travel & Training	628	3,000	2,000	2,000
Telephone Service	1,110	2,000	2,000	2,000
Postage	-	50	50	50
Electricity	1,693	3,000	3,000	3,000
Water & Sewer	403	350	350	350
Maint. & Repairs Bldg & Grounds	34,069	2,000	2,000	2,000
Maint. & Repairs Equipment	-	1,000	1,000	1,000
Vehicle Maintenance	25	3,000	3,000	3,000
Contracted Services	74,195	37,500	37,500	37,500
Transfer to Fire Station III	60,000	-	-	-
Insurance & Bonds	4,539	3,500	5,000	5,000
Dues & Subscriptions	5,010	5,000	5,000	5,000
Total Operating	\$211,105	\$70,150	\$70,650	\$70,650
Debt Expense				
Property Purchase Contracts Princ.	68,000	136,000	129,685	129,685
Total Debt Expense	\$68,000	\$136,000	\$129,685	\$129,685
Capital Outlay				
Capital Outlay Equipment	25,099	-	-	-
Total Capital Outlay	\$25,099	\$0	\$0	\$0
GRAND TOTAL	\$707,207	\$714,458	\$727,595	\$727,595

Fire Suppression

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4341				
General/Fire Suppression				
Personnel				
Salaries & Wages	1,587,945	1,813,020	1,875,147	1,875,147
Wages Part Time	44,583	30,000	30,000	30,000
Overtime Pay	162,276	103,000	103,000	103,000
Holiday Pay	79,199	60,000	60,000	60,000
Vacation Pay	97,142	-	-	-
Sick Pay	47,632	-	-	-
FICA Expense	144,822	148,871	158,213	158,213
Group Insurance	373,140	379,950	392,700	392,700
Group Insurance Retirees	19,491	21,262	22,112	22,112
Retirement Expense	160,101	174,933	209,929	209,929
Total Personnel	\$2,716,331	\$2,731,035	\$2,851,102	\$2,851,102
Operating				
Uniforms	18,680	28,000	35,000	35,000
Departmental Supplies	17,041	35,000	35,000	35,000
OSHA	1,050	3,500	3,500	3,500
Travel & Training	12,194	16,500	13,000	13,000
Telephone Service	3,915	5,500	5,500	5,500
Electricity	35,152	40,000	40,000	40,000
Natural/Propane Gas	2,506	5,000	5,000	5,000
Water & Sewer	4,745	6,000	6,000	6,000
Maint. & Repairs Bldg & Grounds	9	25,000	25,000	25,000
Maint. & Repairs Equipment	12,409	20,000	20,000	20,000
Vehicle Maintenance	41,655	40,000	40,000	40,000
Insurance & Bonds	77,226	95,000	95,000	95,000
Total Operating	\$226,581	\$319,500	\$323,000	\$323,000
Debt Expense				
Equip. Purchase Contracts Principal	197,216	143,989	-	-
Equip. Purchase Contracts Interest	3,014	1,060	-	-
Total Debt Expense	\$200,230	\$145,048	\$0	\$0
Capital Outlay				
Capital Outlay Equipment	-	-	150,000	150,000
Capital Improvements	-	33,000	19,000	19,000
Total Capital Outlay	\$0	\$33,000	\$169,000	\$169,000
GRAND TOTAL	\$3,143,141	\$3,228,583	\$3,343,102	\$3,343,102

Fire Prevention/Training

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4342				
General/Fire Prevention & Training				
Personnel				
Salaries & Wages	51,850	55,734	57,406	57,406
Holiday Pay	2,486	-	-	-
Vacation Pay	845	-	-	-
Sick Pay	835	-	-	-
FICA Expense	4,185	4,264	4,392	4,392
Group Insurance	7,426	7,450	7,700	7,700
Retirement Expense	4,478	5,088	5,913	5,913
Total Personnel	\$72,105	\$72,536	\$75,410	\$75,410
Operating				
Uniforms	116	600	600	600
Departmental Supplies	4,725	2,000	2,000	2,000
OSHA	-	1,500	750	750
Travel & Training	1,505	1,500	750	750
Telephone Service	226	750	300	300
Vehicle Maintenance	416	1,000	1,000	1,000
Insurance & Bonds	131	150	150	150
Total Operating	\$7,118	\$7,500	\$5,550	\$5,550
GRAND TOTAL	\$79,223	\$80,036	\$80,960	\$80,960

Public Works Administrative

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4270				
General/Engineering				
Personnel				
Salaries & Wages	109,751	122,218	125,884	125,884
Holiday Pay	5,437	-	-	-
Vacation Pay	5,650	-	-	-
Sick Pay	1,229	-	-	-
FICA Expense	8,933	9,350	9,630	9,630
Group Insurance	14,907	14,900	15,400	15,400
Retirement Expense	9,759	11,158	12,966	12,966
Total Personnel	\$155,665	\$157,626	\$163,880	\$163,880
Operating				
Professional Services	98,964	46,600	43,600	43,600
Uniforms	433	650	650	650
Departmental Supplies	2,737	3,300	3,300	3,300
OSHA	275	300	300	300
Miscellaneous Expense	2,466	1,950	1,950	1,950
Travel & Training	276	750	750	750
Telephone Service	1,225	1,400	1,400	1,400
Postage	191	300	300	300
Electricity	12,270	11,000	14,000	14,000
Natural/Propane Gas	5,797	6,000	6,000	6,000
Water & Sewer	711	700	700	700
Maint. & Repairs Bldg & Grounds	8,160	7,000	7,000	7,000
Maint. & Repairs Equipment	726	1,000	1,000	1,000
Vehicle Maintenance	1,316	1,100	1,100	1,100
Contracted Services	7,860	8,000	8,000	8,000
Insurance & Bonds	12,401	14,100	14,100	14,100
Dues & Subscriptions	250	800	800	800
Reimburse from Water Fund	(36,288)	(49,980)	(50,980)	(50,980)
Total Operating	\$119,771	\$54,970	\$53,970	\$53,970
Debt Expense				
Vehicle Financing Principal	210,412	46,802	-	-
Vehicle Financing Interest	3,029	344	-	-
Total Debt Expense	\$213,441	\$47,147	\$0	\$0
Capital Outlay				
Capital Outlay Equipment	250	-	-	-
Capital Improvements	-	16,250	-	-
Total Capital Outlay	\$250	\$16,250	\$0	\$0
GRAND TOTAL	\$489,127	\$275,993	\$217,851	\$217,851

Vehicle Services

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4250				
General/Vehicle Services				
Personnel				
Salaries & Wages	125,003	149,014	156,033	156,033
Overtime Pay	4,410	-	-	-
Holiday Pay	6,333	-	-	-
Vacation Pay	9,043	-	-	-
Sick Pay	1,697	-	-	-
FICA Expense	11,312	11,400	11,937	11,937
Group Insurance	26,507	29,800	30,800	30,800
Retirement Expense	11,719	13,605	16,071	16,071
Total Personnel	\$196,024	\$203,818	\$214,841	\$214,841
Operating				
Vehicle Allowance	6,000	7,000	7,000	7,000
Uniforms	1,441	1,500	1,500	1,500
Departmental Supplies	47,815	50,000	40,000	40,000
OSHA	505	1,100	1,100	1,100
Miscellaneous Expense	547	500	600	600
Travel & Training	1,374	2,000	2,000	2,000
Telephone Service	996	1,000	1,000	1,000
Postage	13	50	50	50
Electricity	993	2,000	2,000	2,000
Natural/Propane Gas	6,907	7,700	7,700	7,700
Water & Sewer	723	700	700	700
Maint. & Repairs Bldg & Grounds	4,433	7,125	7,200	7,200
Maint. & Repairs Equipment	5,975	6,250	6,250	6,250
Vehicle Maintenance	23,516	4,400	16,540	16,540
Vehicle Parts & Fuel Contract	2,377	5,000	5,000	5,000
Contracted Services	11,449	11,000	11,000	11,000
Insurance & Bonds	8,649	9,900	9,900	9,900
Reimburse from Water Fund	(96,941)	(115,566)	(117,880)	(117,880)
Total Operating	\$26,773	\$1,659	\$1,660	\$1,660
Capital Outlay				
Capital Outlay Equipment	-	10,000	-	-
Total Capital Outlay	\$0	\$10,000	\$0	\$0
GRAND TOTAL	\$222,797	\$215,477	\$216,500	\$216,500

Street Administrative

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4510				
General/Street Administration				
Personnel				
Salaries & Wages	85,408	92,864	95,650	95,650
Holiday Pay	4,061	-	-	-
Vacation Pay	2,370	-	-	-
Sick Pay	332	-	-	-
FICA Expense	6,487	7,104	7,317	7,317
Group Insurance	14,852	14,900	15,400	15,400
Retirement Expense	7,369	8,478	9,852	9,852
Total Personnel	\$120,878	\$123,346	\$128,219	\$128,219
Operating				
Uniforms	1,122	1,450	1,200	1,200
Departmental Supplies	5,344	7,200	7,200	7,200
OSHA	593	700	700	700
Miscellaneous Expense	1,166	1,300	1,300	1,300
Travel & Training	2,416	1,000	1,000	1,000
Telephone Service	3,884	3,250	3,700	3,700
Postage	8	-	-	-
Electricity	65	100	200	200
Maint. & Repairs Bldg & Grounds	374	1,950	1,220	1,220
Maint. & Repairs Equipment	124	1,000	700	700
Vehicle Maintenance	8,242	4,700	5,700	5,700
Insurance & Bonds	3,983	4,500	4,500	4,500
Total Operating	\$27,323	\$27,150	\$27,420	\$27,420
Debt Expense				
Equip. Purchase Contracts Principal	65,253	65,253	65,253	65,253
Equip. Purchase Contracts Interest	4,468	2,843	1,411	1,411
Total Debt Expense	\$69,721	\$68,096	\$66,664	\$66,664
GRAND TOTAL	\$217,922	\$218,593	\$222,303	\$222,303

Street Maintenance

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4511				
General/Street Maintenance				
Personnel				
Salaries & Wages	338,159	389,527	373,546	373,546
Wages Part Time	4,297	5,000	5,000	5,000
Overtime Pay	1,208	-	-	-
Holiday Pay	15,837	-	-	-
Vacation Pay	4,031	-	-	-
Sick Pay	4,739	-	-	-
FICA Expense	25,772	34,799	33,576	33,576
Group Insurance	89,383	89,400	92,400	92,400
Retirement Expense	28,627	31,455	33,840	33,840
Total Personnel	\$512,054	\$550,181	\$538,363	\$538,363
Operating				
Professional Services	2,700	10,000	7,000	7,000
Uniforms	3,855	2,000	5,000	5,000
OSHA	1,638	2,000	2,000	2,000
Travel & Training	1,122	1,000	1,000	1,000
Maint. & Repairs Streets	82,238	95,000	95,000	95,000
Vehicle Maintenance	101,275	66,000	66,000	66,000
Resurfacing	391,451	385,000	390,000	390,000
Bridge Repair/Replacement	6,335	35,000	35,000	35,000
Sidewalk Repair/Replacement	3,782	40,000	40,000	40,000
Insurance & Bonds	26,210	30,000	30,000	30,000
Transfer to Capital Project	-	100,000	200,000	200,000
Greenway Improvements	-	-	75,000	75,000
Reimburse from Water Fund	(13,709)	(48,297)	(49,270)	(49,270)
Total Operating	\$606,896	\$717,703	\$896,730	\$896,730
Debt Expense				
Equip. Purchase Contracts Principal	37,083	-	-	-
Equip. Purchase Contracts Interest	357	-	-	-
Total Debt Expense	\$37,440	\$0	\$0	\$0
Capital Outlay				
Capital Outlay Equipment	30,263	\$80,000	\$90,000	\$90,000
Capital Improvements	122,857	-	-	-
Total Capital Outlay	\$153,120	\$80,000	\$90,000	\$90,000
GRAND TOTAL	\$1,309,509	\$1,347,884	\$1,525,093	\$1,525,093

Street Traffic Control

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4512				
General/Traffic Control				
Personnel				
Salaries & Wages	4,118	55,048	57,310	57,310
Overtime Pay	-	-	-	-
Holiday Pay	105	-	-	-
Vacation Pay	749	-	-	-
Sick Pay	-	-	-	-
FICA Expense	378	4,211	4,384	4,384
Group Insurance	1,232	14,900	15,400	15,400
Retirement Expense	395	5,026	5,903	5,903
Total Personnel	\$6,977	\$79,185	\$82,997	\$82,997
Operating				
Uniforms	311	750	750	750
Departmental Supplies	1,605	2,500	2,500	2,500
OSHA	72	1,000	1,000	1,000
Street Signs & Pavement Marking	19,498	15,000	15,000	15,000
Street Striping	13,280	19,000	19,000	19,000
Travel & Training	280	500	500	500
Electricity	344,533	304,000	304,000	304,000
Vehicle Maintenance	26,047	2,500	2,500	2,500
Total Operating	\$405,627	\$345,250	\$345,250	\$345,250
GRAND TOTAL	\$412,603	\$424,435	\$428,247	\$428,247

Sanitation Residential

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4710				
General/Sanitation Residential				
Personnel				
Salaries & Wages	328,626	386,558	348,473	348,473
Wages Part Time	24,302	35,000	-	-
Overtime Pay	16,920	10,000	10,000	10,000
Holiday Pay	16,159	-	-	-
Vacation Pay	11,882	-	-	-
Sick Pay	11,360	-	-	-
FICA Expense	30,727	33,014	28,188	28,188
Group Insurance	92,604	104,300	92,400	92,400
Retirement Expense	31,146	35,293	40,528	40,528
Total Personnel	\$563,725	\$604,165	\$519,589	\$519,589
Operating				
Uniforms	7,057	7,000	7,000	7,000
Departmental Supplies	1,692	1,500	1,500	1,500
Purchases for Resale	5,317	6,200	6,200	6,200
OSHA	2,149	2,500	2,500	2,500
Miscellaneous Expense	798	700	700	700
Travel & Training	-	700	700	700
Telephone Service	3,570	4,000	4,000	4,000
Electricity	576	800	800	800
Maint. & Repairs Equipment	4,433	4,000	4,000	4,000
Vehicle Maintenance	104,222	66,000	66,000	66,000
Advertising & Printing	3,297	4,000	4,000	4,000
Contracted Services	2,604	3,500	3,500	3,500
Tipping Fees	74,553	66,150	70,000	70,000
Recycling Services	30,498	33,000	33,000	33,000
Insurance & Bonds	24,462	25,000	25,000	25,000
Total Operating	\$265,227	\$225,050	\$228,900	\$228,900
 GRAND TOTAL	 \$828,952	 \$829,215	 \$748,489	 \$748,489

Recreation Administrative

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
6120				
General/Recreation Administration				
Personnel				
Salaries & Wages	125,391	132,025	133,945	133,945
Board Salaries	840	2,500	2,500	2,500
Wages Part Time	22,824	25,000	25,000	25,000
Holiday Pay	6,024	-	-	-
Vacation Pay	2,137	-	-	-
Sick Pay	2,380	-	-	-
FICA Expense	11,009	12,892	12,351	12,351
Group Insurance	22,305	22,350	23,100	23,100
Retirement Expense	10,854	12,054	13,796	13,796
Total Personnel	\$203,764	\$206,821	\$210,692	\$210,692
Operating				
Professional Services	-	200	200	200
Uniforms	-	200	200	200
Departmental Supplies	2,136	3,100	3,100	3,100
Sports Equipment	17,440	17,000	17,000	17,000
OSHA	-	500	500	500
Concert/Events exp.	18,127	17,988	18,000	18,000
Miscellaneous Expense	2,901	3,000	3,000	3,000
Travel & Training	4,974	4,500	3,000	3,000
Telephone Service	11	1,000	1,000	1,000
Postage	99	150	150	150
Adult Basketball	708	1,000	1,000	1,000
Maint. & Repairs Bldg & Grounds	11,404	5,000	5,000	5,000
Maint. & Repairs Equipment	1,475	2,500	2,500	2,500
Vehicle Maintenance	7,290	8,000	8,000	8,000
Advertising & Printing	4,942	5,500	5,500	5,500
Youth Basketball	4,628	5,000	5,000	5,000
Youth Tournaments	1,149	1,200	1,200	1,200
Youth Baseball	5,278	5,500	5,500	5,500
Youth Softball	170	500	500	500
Youth Tennis	744	1,000	1,000	1,000
Youth Wrestling	646	1,000	1,000	1,000
Youth Soccer	11,762	6,000	6,000	6,000
Blackberry Festival	1,800	2,000	2,000	2,000
Christmas Parade	1,770	2,000	2,000	2,000
Contracted Services	5,697	5,000	5,000	5,000
Insurance & Bonds	6,116	7,000	7,000	7,000
Total Operating	\$111,267	\$105,838	\$104,350	\$104,350
Debt Expense				
Equip. Purchase Contracts Principal	42,188	19,200	-	-
Equip. Purchase Contracts Interest	818	141	-	-
Total Debt Expense	\$43,005	\$19,342	\$0	\$0
GRAND TOTAL	\$358,036	\$332,000	\$315,042	\$315,042

Aquatic-Fitness Center

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
6121				
General/Aquatic-Fitness Center				
Personnel				
Salaries & Wages	170,778	178,407	183,039	183,039
Wages Part Time	109,073	110,000	110,000	110,000
Overtime Pay	9,951	-	-	-
Holiday Pay	7,833	-	-	-
Vacation Pay	6,324	-	-	-
Sick Pay	3,078	-	-	-
FICA Expense	24,195	22,063	22,417	22,417
Group Insurance	43,799	44,700	46,200	46,200
Retirement Expense	15,050	16,289	18,853	18,853
Total Personnel	\$390,080	\$371,459	\$380,510	\$380,510
Operating				
Uniforms	844	1,240	1,240	1,240
Departmental Supplies	36,883	35,000	35,000	35,000
Purchases for Resale	2,118	1,500	1,500	1,500
Concessions For Resale	5,219	3,000	3,000	3,000
OSHA	941	500	500	500
Miscellaneous Expense	882	920	920	920
Travel & Training	1,944	3,076	2,590	2,590
Telephone Service	1,358	1,500	1,500	1,500
Postage	33	150	150	150
Electricity	66,025	55,000	55,000	55,000
Natural/Propane Gas	15,268	12,500	12,500	12,500
Water & Sewer	18,771	11,000	11,000	11,000
Maint. & Repairs Bldg & Grounds	28,429	6,000	6,000	6,000
Maint. & Repairs Equipment	6,824	6,000	6,000	6,000
Advertising & Printing	1,415	1,700	1,700	1,700
Contracted Services	10,389	10,000	10,000	10,000
Insurance & Bonds	6,815	7,200	7,200	7,200
Dues & Subscriptions	-	500	500	500
Total Operating	\$204,156	\$156,786	\$156,300	\$156,300
Capital Outlay				
Capital Improvements	-	-	55,000	55,000
Total Capital Outlay	\$0	\$0	\$55,000	\$55,000
GRAND TOTAL	\$594,236	\$528,245	\$591,810	\$591,810

Mulberry Center

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
6122				
General/Mulberry Center				
Personnel				
Salaries & Wages	63,439	68,332	70,382	70,382
Wages Part Time	11,065	15,000	5,000	5,000
Overtime Pay	2,203	2,000	2,000	2,000
Holiday Pay	3,028	-	-	-
Vacation Pay	2,561	-	-	-
Sick Pay	981	-	-	-
FICA Expense	5,335	6,757	5,920	5,920
Group Insurance	14,824	14,900	15,400	15,400
Retirement Expense	5,685	6,239	7,249	7,249
Total Personnel	\$109,121	\$113,228	\$105,951	\$105,951
Operating				
Professional Services	-	200	200	200
Uniforms	45	750	750	750
Departmental Supplies	6,213	7,100	7,100	7,100
Purchases for Resale	434	500	500	500
Concessions For Resale	2,246	2,000	2,000	2,000
OSHA	-	300	300	300
Miscellaneous Expense	689	800	400	400
Travel & Training	415	250	250	250
Telephone Service	1,138	1,200	1,200	1,200
Electricity	22,678	24,000	24,000	24,000
Natural/Propane Gas	8,309	10,500	10,500	10,500
Water & Sewer	1,094	2,500	2,500	2,500
Maint. & Repairs Bldg & Grounds	5,975	8,000	8,000	8,000
Maint. & Repairs Equipment	718	2,000	2,000	2,000
After School Program	985	200	200	200
Contracted Services	16,863	14,750	14,750	14,750
Insurance & Bonds	17,218	17,430	17,430	17,430
Technology	1,790	-	-	-
Dues & Subscriptions	-	100	100	100
Total Operating	\$86,811	\$92,580	\$92,180	\$92,180
Debt Expense				
Equip. Purchase Contracts Principal	11,162	11,162	11,162	11,162
Equip. Purchase Contracts Interest	764	486	46	46
Total Debt Expense	\$11,926	\$11,648	\$11,208	\$11,208
Capital Outlay				
Capital Outlay Equipment	-	10,000	-	-
Total Capital Outlay	\$0	\$10,000	\$0	\$0
GRAND TOTAL	\$207,858	\$227,456	\$209,339	\$209,339

ML King Center

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
6123				
General/ML King Center				
Personnel				
Salaries & Wages	88,833	104,561	107,698	107,698
Wages Part Time	9,226	7,000	7,000	7,000
Overtime Pay	4,736	-	-	-
Holiday Pay	4,663	-	-	-
Vacation Pay	4,348	-	-	-
Sick Pay	8,656	-	-	-
FICA Expense	8,683	8,534	8,774	8,774
Group Insurance	14,824	22,350	23,100	23,100
Retirement Expense	8,839	9,546	11,093	11,093
Total Personnel	\$152,809	\$151,992	\$157,665	\$157,665
Operating				
Uniforms	190	500	500	500
Departmental Supplies	1,580	1,500	1,500	1,500
Concessions For Resale	399	500	500	500
OSHA	69.95	150	150	150
Miscellaneous Expense	841	800	800	800
Travel & Training	581	800	400	400
Telephone Service	670	900	900	900
Electricity	16,722	15,500	15,500	15,500
Natural/Propane Gas	8,878	9,100	10,000	10,000
Water & Sewer	658	600	600	600
Harambee Festival	15,412	11,200	11,200	11,200
Black History Month Exp.	8,250	5,500	5,500	5,500
Maint. & Repairs Bldg & Grnds	5,420	6,000	6,000	6,000
Maint. & Repairs Equipment	4,499	6,000	6,000	6,000
After School/Special Program	768	800	800	800
Cheerleading Program	347	200	200	200
Basketball Camp	3,000	3,000	3,000	3,000
Holiday Basketball Tournament	-	600	600	600
Contracted Services	8,026	5,486	5,500	5,500
Insurance & Bonds	6,378	7,300	7,300	7,300
Total Operating	\$82,686	\$76,436	\$76,950	\$76,950
Capital Outlay				
Capital Outlay Equipment	250.00	13,500	-	-
Total Capital Outlay	\$250	\$13,500	\$0	\$0
GRAND TOTAL	\$235,746	\$241,928	\$234,615	\$234,615

Parks and Grounds

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
6130				
General/Parks				
Personnel				
Salaries & Wages	159,692	190,821	199,152	199,152
Wages Part Time	15,246	-	-	-
Overtime Pay	901	2,000	2,000	2,000
Holiday Pay	7,891	-	-	-
Vacation Pay	9,892	-	-	-
Sick Pay	1,143	-	-	-
FICA Expense	14,809	14,888	15,388	15,388
Group Insurance	40,103	44,700	53,900	53,900
Retirement Expense	14,357	17,422	20,513	20,513
Total Personnel	\$264,034	\$269,831	\$290,952	\$290,952
Operating				
Uniforms	3,463	3,000	3,000	3,000
Departmental Supplies	21,425	25,500	22,000	22,000
OSHA	838	1,000	1,000	1,000
Concert/Events Exp.	3,000	2,000	2,000	2,000
Miscellaneous Expense	1,594	715	720	720
Travel & Training	726	800	400	400
Telephone Service	4,049	3,500	3,500	3,500
Electricity	34,727	31,500	35,000	35,000
Natural/Propane Gas	7,288	8,000	8,000	8,000
Water & Sewer	5,891	5,500	6,000	6,000
Maint. & Repairs Bldg & Grounds	4,918	5,000	6,000	6,000
Maint. & Repairs Equipment	5,812	5,000	5,000	5,000
Vehicle Maintenance	193	5,000	4,000	4,000
Maint. & Repairs Broyhill Park	19,441	16,000	16,000	16,000
Maint. & Repairs LHS Auditorium	873	1,500	1,500	1,500
Special Programs	9,000	9,000	9,000	9,000
Contracted Services	3,516	3,000	3,000	3,000
Insurance & Bonds	6,989	7,000	7,000	7,000
Total Operating	\$133,741	\$133,015	\$133,120	\$133,120
Capital Outlay				
Capital Outlay Equipment	-	-	35,000	35,000
Total Capital Outlay	\$0	\$0	\$35,000	\$35,000
GRAND TOTAL	\$397,775	\$402,846	\$459,072	\$459,072

Cemeteries

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4740				
General/Cemeteries				
Personnel				
Salaries & Wages	143,147	182,504	188,681	188,681
Wages Part Time	2,504	-	-	-
Overtime Pay	8,769	5,000	5,000	5,000
Holiday Pay	7,920	-	-	-
Vacation Pay	9,605	-	-	-
Sick Pay	4,312	-	-	-
FICA Expense	13,961	13,962	14,817	14,817
Group Insurance	43,210	44,700	46,200	46,200
Retirement Expense	15,022	16,663	19,434	19,434
Total Personnel	\$248,451	\$262,828	\$274,132	\$274,132
Operating				
Uniforms	116	500	500	500
Departmental Supplies	17,925	15,000	15,000	15,000
Purchases for Resale	49,752	40,000	40,000	40,000
OSHA	315	500	500	500
Miscellaneous Expense	-	500	500	500
Travel & Training	-	500	500	500
Telephone Service	607	500	600	600
Electricity	7,028	7,700	7,700	7,700
Water & Sewer	529	148	150	150
Maint. & Repairs Bldg & Grounds	708	750	750	750
Maint. & Repairs Equipment	150	-	-	-
Vehicle Maintenance	9,306	6,600	6,600	6,600
Contracted Services	11,145	11,000	11,000	11,000
Insurance & Bonds	6,989	8,000	8,000	8,000
Total Operating	\$104,570	\$91,698	\$91,800	\$91,800
Capital Outlay				
Capital Outlay Equipment	9,900	-	-	-
Total Capital Outlay	\$9,900	\$0	\$0	\$0
GRAND TOTAL	\$362,921	\$354,526	\$365,932	\$365,932

SPECIAL DOWNTOWN DISTRICT REVENUES

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
Special Downtown District				
AD VALOREM TAXES 2008	1,623	-	-	-
AD VALOREM TAXES 2009	820	-	-	-
AD VALOREM TAXES 2010	1,578	-	-	-
AD VALOREM TAXES 2011	4,039	-	-	-
AD VALOREM TAXES 2012	3,015	-	-	-
AD VALOREM TAXES 2013	3,072	-	-	-
AD VALOREM TAXES 2014	3,364	-	-	-
AD VALOREM TAXES 2015	3,792	-	-	-
AD VALOREM TAXES 2016	6,178	-	-	-
AD VALOREM TAXES 2017	7,629	-	-	-
AD VALOREM TAXES 2018	27,922	-	-	-
AD VALOREM TAXES 2019	-	2,000	2,000	2,000
AD VALOREM TAXES 2020	-	30,000	30,000	30,000
AD VALOREM TAXES 2020 M. VEH	-	300	300	300
MISC. REVENUE	350	-	-	-
POP OUT DINNING	1,200	-	-	-
CHRISTMAS PARADE	1,580	-	-	-
INT. EARNED ON INVEST.	784	200	200	200
SUBTOTAL	\$66,946	\$32,500	\$32,500	\$32,500
FUND BALANCE APPROPRIATED				
CONTRIB FROM GENERAL FUND	161,327	151,236	151,238	151,238
GRAND TOTAL	\$228,273	\$183,736	\$183,738	\$183,738

Downtown District Expenditures

Fund/Department	Final Actual 2018-2019	Final Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
4920				
Special Downtown District				
Personnel				
Salaries & Wages	75,830	88,996	91,666	91,666
Board Salaries	1,610	3,508	3,500	3,500
Wages Part Time	580	-	-	-
Overtime Pay	2,041	-	-	-
Holiday Pay	4,055	-	-	-
Vacation Pay	3,053	-	-	-
Sick Pay	1,631	-	-	-
FICA Expense	6,454	7,076	7,280	7,280
Group Insurance	16,610	14,900	15,400	15,400
Retirement Expense	6,669	8,125	9,442	9,442
Total Personnel	\$118,535	\$122,606	\$127,288	\$127,288
Operating				
Professional Services	405	2,000	2,000	2,000
Departmental Supplies	1,959	2,680	2,750	2,750
Christmas Decorations	1,882	2,500	2,500	2,500
Miscellaneous Expense	1,374	800	800	800
Contingency	-	-	15,300	15,300
Travel & Training	3,838	3,000	3,000	3,000
Telephone Service	2,186	2,000	2,000	2,000
Postage	128	400	300	300
Electricity	3,245	2,500	2,500	2,500
Natural/Propane Gas	1,784	1,500	1,500	1,500
Vehicle Maintenance	305	750	300	300
Streetscape Maintenance	225	4,000	4,000	4,000
Advertising & Printing	10,120	5,000	2,000	2,000
Promotions	18,101	5,000	2,000	2,000
Ad Valorem Taxes Parking Lots	-	1,000	1,000	1,000
Contracted Services	9,193	11,000	7,500	7,500
Dues & Subscriptions	1,386	2,000	2,000	2,000
Façade Incent. Grants	21,149	15,000	5,000	5,000
Economic Incentives	-	-	-	-
Total Operating	\$77,279	\$61,130	\$56,450	\$56,450
GRAND TOTAL	\$195,814	\$183,736	\$183,738	\$183,738
Revenue Over(Under) Expenditures	\$32,459	\$0	\$0	\$0

Lenoir Tourism Budget

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
Tourism Development Authority				
Occupancy Tax Revenue	\$92,972	\$75,000	\$50,000	\$50,000
Operating Expenses				
Concert/Events Expense	11,278	30,000	5,000	5,000
Travel & Training	4,408	6,000	6,000	6,000
Advertising & Printing	-	-	10,000	10,000
Contracted Services	38,794	39,000	29,000	29,000
Total Operating	\$54,481	\$75,000	\$50,000	\$50,000
GRAND TOTAL	\$54,481	\$75,000	\$50,000	\$50,000
Revenue Over(Under)				
Expenditures	\$38,491	\$0	\$0	\$0

WATER/SEWER FUND SUMMARY

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
General Fund Summary				
Water/Sewer Revenue	\$9,431,924	\$8,941,688	\$8,581,300	\$8,581,300
Water/Sewer Expenditures				
Personnel				
Rhodhiss Treatment Plt.	489,053	485,742	500,402	500,402
Water Distribution	505,228	584,950	607,283	607,283
Water Resources	233,076	241,179	251,320	251,320
Administration & Engineering	174,122	174,694	181,637	181,637
Waste Water Collection	352,063	416,081	419,097	419,097
Waste Water Pretreatment	54,270	133,688	140,627	140,627
Gunpowder Treatment Plt	76,931	77,759	80,842	80,842
Lower Creek Treatment Plt	540,286	455,955	481,220	481,220
Total Personnel	\$2,425,029	\$2,570,048	\$2,662,428	\$2,662,428
Operating Expense				
Rhodhiss Treatment Plt.	827,854	919,460	885,000	885,000
Water Distribution	642,894	726,837	679,400	679,400
Water Resources	62,614	70,050	72,150	72,150
Administration & Engineering	215,292	142,100	127,600	127,600
Waste Water Collection	492,954	546,701	547,240	547,240
Waste Water Pretreatment	35,021	52,300	42,300	42,300
Gunpowder Treatment Plt	470,350	545,611	488,150	488,150
Lower Creek Treatment Plt	798,727	804,221	773,760	773,760
Total Operating	\$3,545,705	\$3,807,279	\$3,615,600	\$3,615,600
Debt Expense				
Rhodhiss Treatment Plt.	925,892	918,148	703,289	703,289
Water Distribution	21,034	570,787	573,647	573,647
Water Resources	-	-	-	-
Administration & Engineering	-	-	-	-
Waste Water Collection	143,350	146,651	146,652	146,652
Waste Water Pretreatment	-	-	-	-
Gunpowder Treatment Plt	204,683	204,683	204,684	204,684
Lower Creek Treatment Plt	-	-	-	-
Total Debt	\$1,294,959	\$1,840,269	\$1,628,272	\$1,628,272
Capital Outlay				
Rhodhiss Treatment Plt.	111,361	75,000	75,000	75,000
Water Distribution	241,863	247,592	400,000	400,000
Water Resources	26,835	20,000	-	-
Administration & Engineering	-	40,000	-	-
Waste Water Collection	125,480	26,500	-	-
Waste Water Pretreatment	-	-	-	-
Gunpowder Treatment Plt	109,634	265,000	-	-
Lower Creek Treatment Plt	32,072	50,000	200,000	200,000
Total Capital	\$647,245	\$724,092	\$675,000	\$675,000
Department Totals				
Rhodhiss Treatment Plt.	2,354,160	2,398,350	2,163,690	2,163,690
Water Distribution	1,411,019	2,130,166	2,260,330	2,260,330
Water Resources	322,524	331,229	323,470	323,470
Administration & Engineering	389,414	356,794	309,237	309,237
Waste Water Collection	1,113,847	1,135,933	1,112,989	1,112,989
Waste Water Pretreatment	89,291	185,988	182,927	182,927
Gunpowder Treatment Plt	861,599	1,093,052	773,676	773,676
Lower Creek Treatment Plt	1,371,085	1,310,176	1,454,980	1,454,980
Grand Total	\$7,912,938	\$8,941,688	\$8,581,300	\$8,581,300
Revenue Over/(Under)				
Expenditures	\$1,518,985	\$0	\$0	\$0

WATER/SEWER FUND REVENUE

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
Utility Fund Revenue				
WATER CHARGES	5,536,687	5,023,245	5,035,000	5,035,000
SEWER TREATMENT CHARGES	2,492,864	2,511,848	2,325,000	2,325,000
WATER CHARGES HUDSON	479,117	523,900	520,000	520,000
WW TRMNT. CHARGES HUDSON	406,046	543,695	530,000	530,000
LATE PAYMENT CHARGES	180,715	197,000	50,000	50,000
RECONNECTION FEES	55,005	32,000	20,000	20,000
WASTEWATER SURCHARGE	-	4,000	4,000	4,000
MISC. REVENUE	61,156	24,000	24,000	24,000
SEPTIC DISPOSAL FEES	51,062	30,000	25,000	25,000
WATER TAPS	52,034	22,000	22,000	22,000
SEWER TAPS	19,750	10,000	8,000	8,000
INT. EARNED ON INVEST.	95,284	20,000	18,300	18,300
REVENUE FROM SCRAP	2,205	-	-	-
TOTAL REVENUE	\$9,431,924	\$8,941,688	\$8,581,300	\$8,581,300

Rhodhiss Water Treatment Plant

Fund/Department	Final Actual 2018-2019	Final Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
7130				
Utility/Rhodhiss Plant				
Personnel				
Salaries & Wages	329,651	350,438	357,163	357,163
Overtime Pay	358	-	-	-
Wages Part Time	4,697	-	-	-
Holiday Pay	15,360	-	-	-
Vacation Pay	12,061	-	-	-
Sick Pay	2,400	-	-	-
FICA Expense	26,173	26,809	27,323	27,323
Group Insurance	59,402	67,050	69,300	69,300
Group Insurance Retirees	9,814	9,450	9,828	9,828
Retirement Expense	29,138	31,995	36,788	36,788
Total Personnel	\$489,053	\$485,742	\$500,402	\$500,402
Operating				
Professional Services	-	5,000	5,000	5,000
Uniforms	4,605	3,000	3,000	3,000
Departmental Supplies	8,635	15,000	15,000	15,000
Chemicals	158,788	190,000	170,000	170,000
OSHA	791	1,500	1,500	1,500
Miscellaneous Expense	716	1,000	1,000	1,000
Travel & Training	415	1,900	1,900	1,900
Telephone Service	1,608	2,500	2,500	2,500
Electricity	332,806	350,000	299,500	299,500
Fuel Oil	7,711	13,000	13,000	13,000
Maint. & Repairs Bldg & Grounds	4,373	10,000	60,000	60,000
Maint. & Repairs Equipment	53,074	42,000	42,000	42,000
Vehicle Maintenance	35,984	5,000	6,500	6,500
Advertising & Printing	-	2,000	2,000	2,000
Contracted Services	61,473	93,000	75,000	75,000
State Water Testing	17,451	31,000	31,000	31,000
Insurance & Bonds	22,617	22,850	22,850	22,850
Dues & Subscriptions	4,400	4,200	4,200	4,200
Reimburse from General Fund Admin	112,407	126,511	129,050	129,050
Total Operating	\$827,854	\$919,460	\$885,000	\$885,000
Debt Expense				
Water Plant	293,250	293,250	262,173	262,173
SRL Prin. Whitnel Pump Station	148,864	169,170	167,324	167,324
SRL Int. Whitnel Pump Station	44,302	20,305	18,460	18,460
SRL Prin. Raw Water Intake	182,636	208,990	206,963	206,963
SRL Int. Raw Water Intake	56,763	26,354	24,328	24,328
Lease Prin. 05-06 Renov	169,106	169,105	-	-
Lease Int. 05-06 Renov	6,932	6,932	-	-
Lease Prin. 06-07 Renov	22,458	22,598	22,598	22,598
Lease Int. 06-07 Renov	1,581	1,443	1,443	1,443
Total Debt Expense	925,892	\$918,148	\$703,289	\$703,289
Capital Outlay				
Capital Outlay Equipment	111,361	75,000	75,000	75,000
Total Capital Outlay	\$111,361	\$75,000	\$75,000	\$75,000
GRAND TOTAL	\$2,354,160	\$2,398,350	\$2,163,690	\$2,163,690

Water Distribution

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
7131				
Utility/Water Distribution				
Personnel				
Salaries & Wages	327,604	421,366	433,813	433,813
Wages Part Time	502	-	-	-
Overtime Pay	5,477	8,929	8,900	8,900
Holiday Pay	16,321	-	-	-
Vacation Pay	17,959	-	-	-
Sick Pay	7,681	-	-	-
Unemployment Insurance	-	2,000	2,000	2,000
FICA Expense	26,693	32,234	33,187	33,187
Group Insurance	72,969	81,950	84,700	84,700
Retirement Expense	30,022	38,471	44,683	44,683
Total Personnel	\$505,228	\$584,950	\$607,283	\$607,283
Operating				
Professional Services	48,473	20,000	15,000	15,000
Uniforms	3,309	4,000	4,000	4,000
Departmental Supplies	47,818	108,326	92,700	92,700
Meters & Meter Boxes	36,715	30,000	30,000	30,000
OSHA	884	10,500	10,500	10,500
Miscellaneous Expense	664	2,000	2,000	2,000
Travel & Training	3,549	1,500	1,500	1,500
Telephone Service	8,641	8,000	8,000	8,000
Postage	52,213	50,000	51,000	51,000
Electricity	23,893	40,000	40,000	40,000
Natural/Propane Gas	5,667	6,000	9,000	9,000
Water & Sewer	(6,479)	500	8,000	8,000
Maint. & Repairs Bldg & Grounds	7,514	9,000	13,000	13,000
Maint. & Repairs Equipment	5,225	7,500	10,000	10,000
Vehicle Maintenance	61,732	35,000	40,000	40,000
Maint & Repairs Dist System	21,065	37,000	37,000	37,000
Maint Hudson Dist System	18,300	16,000	16,000	16,000
Contracted Services	128,825	135,000	82,650	82,650
Service Extensions	-	1,000	1,000	1,000
Insurance & Bonds	61,636	68,000	68,000	68,000
Dues & Subscriptions	840	1,000	1,000	1,000
Economic Development	-	10,000	10,000	10,000
Reimburse from General Fund Admin	112,407	126,511	129,050	129,050
Total Operating	\$642,894	\$726,837	\$679,400	\$679,400

Water Distribution

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
Debt Expense				
MeterSYS Principal	-	440,000	440,000	440,000
MeterSYS Interest	-	109,753	112,613	112,613
Lease Prin. Utility Line Constr.	19,651	19,651	19,651	19,651
Lease Int. Utility Line Constr.	1,383	1,383	1,383	1,383
Total Debt Expense	\$21,034	\$570,787	\$573,647	\$573,647
Capital Outlay				
Capital Outlay Equipment	195,163	122,842	-	-
Capital Improvements	46,700	124,750	400,000	400,000
Total Capital Outlay	\$241,863	\$247,592	\$400,000	\$400,000
GRAND TOTAL	\$1,411,019	\$2,130,166	\$2,260,330	\$2,260,330

Utilities Maintenance

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
7132				
Utility/Utilities Maintenance				
Personnel				
Salaries & Wages	148,372	174,627	180,433	180,433
Overtime Pay	166	-	-	-
Holiday Pay	7,051	-	-	-
Vacation Pay	12,211	-	-	-
Sick Pay	3,439	-	-	-
FICA Expense	12,974	13,359	13,803	13,803
Group Insurance	35,170	37,250	38,500	38,500
Retirement Expense	13,691	15,943	18,585	18,585
Total Personnel	\$233,076	\$241,179	\$251,320	\$251,320
Operating				
Professional Services	-	-	-	-
Uniforms	2,414	2,000	2,000	2,000
Departmental Supplies	12,549	5,000	5,000	5,000
OSHA	731	2,000	2,000	2,000
Miscellaneous Expense	189	250	250	250
Travel & Training	711	900	2,500	2,500
Telephone Service	1,281	2,000	2,000	2,000
Maint. & Repairs Bldg & Grounds	1,123	1,000	1,000	1,000
Maint. & Repairs Equipment	24,100	35,000	35,000	35,000
Vehicle Maintenance	15,631	11,000	11,000	11,000
Contracted Services	400	7,300	7,300	7,300
Insurance & Bonds	3,484	3,500	3,500	3,500
Dues & Subscriptions	-	100	600	600
Total Operating	\$62,614	\$70,050	\$72,150	\$72,150
Capital Outlay				
Capital Outlay Equipment	26,835	20,000	-	-
Total Capital Outlay	\$26,835	\$20,000	\$0	\$0
GRAND TOTAL	\$322,524	\$331,229	\$323,470	\$323,470

Administration & Engineering

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
7133				
Utility/Administration & Engineering				
Personnel				
Salaries & Wages	123,346	136,833	140,938	140,938
Holiday Pay	6,005	-	-	-
Vacation Pay	5,896	-	-	-
Sick Pay	3,323	-	-	-
FICA Expense	9,816	10,468	10,782	10,782
Group Insurance	14,907	14,900	15,400	15,400
Retirement Expense	10,830	12,493	14,517	14,517
Total Personnel	\$174,122	\$174,694	\$181,637	\$181,637
Operating				
Professional Services	179,969	115,000	100,000	100,000
Water Management Group Services	11,684	12,000	12,000	12,000
Departmental Supplies	1,560	2,000	2,000	2,000
Miscellaneous Expense	1,692	1,000	1,000	1,000
Travel & Training	2,264	3,000	3,000	3,000
Telephone Service	401	1,000	1,000	1,000
Postage	157	200	200	200
Vehicle Maintenance	2,980	1,900	1,900	1,900
Contracted Services	12,626	5,500	6,000	6,000
Dues & Subscriptions	1,960	500	500	500
Total Operating	\$215,292	\$142,100	\$127,600	\$127,600
Capital Outlay				
Capital Improvements	-	40,000	-	-
Total Capital Outlay	-	40,000	\$0	\$0
GRAND TOTAL	\$389,414	\$356,794	\$309,237	\$309,237

Wastewater Collection

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
7140				
Utility/Wastewater Collection				
Personnel				
Salaries & Wages	210,859	282,610	277,232	277,232
Wages Part Time	12,105	16,000	19,802	19,802
Overtime Pay	5,969	3,000	3,000	3,000
Holiday Pay	10,750	-	-	-
Vacation Pay	9,708	-	-	-
Sick Pay	7,219	-	-	-
FICA Expense	19,229	21,620	21,208	21,208
Group Insurance	56,741	67,050	69,300	69,300
Retirement Expense	19,483	25,802	28,555	28,555
Total Personnel	\$352,063	\$416,081	\$419,097	\$419,097
Operating				
Professional Services	27,350	44,000	35,000	35,000
Uniforms	3,084	2,500	2,500	2,500
Departmental Supplies	18,245	24,000	24,000	24,000
OSHA	3,154	4,000	4,000	4,000
Miscellaneous Expense	827	1,000	1,000	1,000
Travel & Training	1,335	1,500	1,500	1,500
Telephone Service	1,538	1,000	7,000	7,000
Electricity	51,825	49,000	50,000	50,000
Water & Sewer	1,575	4,500	4,500	4,500
Maint. & Repairs Equipment	5,407	10,000	10,000	10,000
Vehicle Maintenance	52,162	30,000	30,000	30,000
Maint Collection System	69,221	70,000	70,000	70,000
Maint Hudson Sewer System	25,557	15,000	15,000	15,000
Contracted Services	60,899	92,190	92,190	92,190
Service Extensions	-	1,000	1,000	1,000
Inflow & Infiltration	8,747	10,000	10,000	10,000
Insurance & Bonds	49,369	50,000	50,000	50,000
Dues & Subscriptions	250	500	500	500
Subdiv. Sewer Line Reimbursement	-	10,000	10,000	10,000
Reimburse from General Fund Admin	112,407	126,511	129,050	129,050
Total Operating	\$492,954	\$546,701	\$547,240	\$547,240
Debt Expense				
Principal Financing	73,798	77,100	77,100	77,100
Principal DENR Hudson Purchase	14,463	14,462	14,463	14,463
Hwy 18 Principal	51,376	48,981	48,981	48,981
Hwy 18 Interest	3,714	6,108	6,108	6,108
Total Debt Expense	\$143,350	\$146,651	\$146,652	\$146,652
Capital Outlay				
Capital Outlay Equipment	125,480	26,500	-	-
Total Capital Outlay	\$125,480	\$26,500	\$0	\$0
GRAND TOTAL	\$1,113,847	\$1,135,933	\$1,112,989	\$1,112,989

Wastewater Pretreatment

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
7141				
Utility/Wastewater Pretreatment				
Personnel				
Salaries & Wages	34,945	95,340	99,641	99,641
Holiday Pay	1,799	-	-	-
Vacation Pay	3,427	-	-	-
Sick Pay	441	-	-	-
FICA Expense	3,012	7,294	7,623	7,623
Group Insurance	7,398	22,350	23,100	23,100
Retirement Expense	3,247	8,705	10,263	10,263
Total Personnel	\$54,270	\$133,688	\$140,627	\$140,627
Operating				
Professional Services	-	3,000	3,000	3,000
Uniforms	516	450	450	450
Departmental Supplies	3,835	13,500	13,500	13,500
OSHA	-	500	500	500
Miscellaneous Expense	680	900	900	900
Travel & Training	881	750	750	750
Telephone Service	-	200	200	200
Maint. & Repairs Equipment	47	1,000	1,000	1,000
Vehicle Maintenance	16,503	2,000	2,000	2,000
Contracted Services	12,560	30,000	20,000	20,000
Total Operating	\$35,021	\$52,300	\$42,300	\$42,300
GRAND TOTAL	\$89,291	\$185,988	\$182,927	\$182,927

Gunpowder Plant

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
7142				
Utility/Gunpowder Plant				
Personnel				
Salaries & Wages	47,083	56,160	57,845	57,845
Holiday Pay	2,505	-	-	-
Vacation Pay	5,437	-	-	-
Sick Pay	1,412	-	-	-
FICA Expense	4,142	4,296	4,425	4,425
Group Insurance	7,509	7,450	7,700	7,700
Group Insurance Retirees	4,331	4,725	4,914	4,914
Retirement Expense	4,512	5,127	5,958	5,958
Total Personnel	\$76,931	\$77,759	\$80,842	\$80,842
Operating				
Professional Services	-	70,000	5,000	5,000
Uniforms	1,552	1,600	1,600	1,600
Departmental Supplies	6,376	10,000	10,000	10,000
Chemicals	60,100	60,000	60,000	60,000
OSHA	-	1,700	1,700	1,700
Miscellaneous Expense	118	1,500	1,500	1,500
Travel & Training	-	500	500	500
Telephone Service	2,218	3,800	3,800	3,800
Electricity	114,022	110,000	115,000	115,000
Water & Sewer	93,958	85,000	85,000	85,000
Maint. & Repairs Bldg & Grounds	1,129	5,000	5,000	5,000
Maint. & Repairs Equipment	24,318	22,000	22,000	22,000
Vehicle Maintenance	18,264	11,000	11,000	11,000
Contracted Services	20,504	20,000	20,000	20,000
Insurance & Bonds	15,385	17,000	17,000	17,000
Reimburse from General Fund Admin	112,407	126,511	129,050	129,050
Total Operating	\$470,350	\$545,611	\$488,150	\$488,150
Debt Expense				
Principal SRL Gunpowder	204,683	204,683	204,684	204,684
Total Debt Expense	\$204,683	\$204,683	\$204,684	\$204,684
Capital Outlay				
Capital Outlay Equipment	109,634	265,000	-	-
Total Capital Outlay	\$109,634	\$265,000	\$0	\$0
GRAND TOTAL	\$861,599	\$1,093,052	\$773,676	\$773,676

Lower Creek Plant

Fund/Department	Final Actual 2018-2019	Adopted Budget 2019-2020	Departmental Request 2020-2021	Manager's Recommendation 2020-2021
7143				
Utility/Lower Creek Plant				
Personnel				
Salaries & Wages	350,351	322,149	338,076	338,076
Holiday Pay	16,430	-	-	-
Vacation Pay	19,588	-	-	-
Sick Pay	4,078	-	-	-
FICA Expense	28,201	24,644	25,863	25,863
Group Insurance	85,705	74,500	77,000	77,000
Group Insurance Retirees	4,725	5,250	5,460	5,460
Retirement Expense	31,207	29,412	34,822	34,822
Total Personnel	\$540,286	\$455,955	\$481,220	\$481,220
Operating				
Professional Services	-	10,000	2,000	2,000
Uniforms	3,124	2,500	2,500	2,500
Departmental Supplies	29,051	20,000	20,000	20,000
Chemicals	52,979	100,000	75,000	75,000
OSHA	-	3,000	3,000	3,000
Miscellaneous Expense	2,572	4,000	4,000	4,000
Travel & Training	1,754	2,000	2,000	2,000
Telephone Service	3,736	4,000	4,000	4,000
Postage	1,341	2,000	2,000	2,000
Electricity	231,596	235,000	235,000	235,000
Water & Sewer	80,019	82,000	82,000	82,000
Maint. & Repairs Bldg & Grounds	2,409	5,000	5,000	5,000
Maint. & Repairs Equipment	44,520	60,000	60,000	60,000
Vehicle Maintenance	18,335	10,000	10,000	10,000
Contracted Services	194,607	115,000	115,000	115,000
Insurance & Bonds	20,278	23,210	23,210	23,210
Reimburse from General Fund Admin	112,407	126,511	129,050	129,050
Total Operating	\$798,727	\$804,221	\$773,760	\$773,760
Capital Outlay				
Capital Outlay Equipment	32,072	50,000	200,000	200,000
Total Capital Outlay	\$32,072	\$50,000	\$200,000	\$200,000
GRAND TOTAL	\$1,371,085	\$1,310,176	\$1,454,980	\$1,454,980

City of Lenoir Lenoir, North Carolina

APPENDIX

- ◆ ***Capital Items for Operating Budget 2020-2021***
- ◆ ***Staffing Levels***
- ◆ ***Capital Projects List***

**CAPITAL ITEMS
FISCAL YEAR 2020-2021**

General Fund

Streets	(2) Trucks	\$90,000
Police Patrol	(4) Vehicles and Upfit	\$246,000
	Ice Machine	\$4,000
Police Detective	(2) Used Vehicles	\$20,000
Police Support	Building Repairs - ADA Compliance	\$45,000
Fire Administration	(3) Quick Response Vehicles	\$120,000
	Repairs at Fire Station #2 - Apron	\$19,000
	(4) SCBAs	\$30,000
Parks & Rec.	Aquatic Center Repairs	\$55,000
	Ventrac Compact 4500 Tractor	\$35,000

General Fund Total **\$664,000**

Utility Fund

Rhodhiss Water Plant	Service Truck Replacement	\$75,000
Water Distribution	Major Pressure Release Valve Vault	\$300,000
	Hudson System Water Valve Installations	\$100,000
Lower Creek WWTP	Sewer Camera Replacement	\$125,000
	Truck Replacement	\$75,000

Utility Fund Total **\$675,000**

STAFFING BY POSITION TYPE/DEPARTMENT

DEPARTMENT/ POSITION TYPE	2019-2020 AUTHORIZED	CURRENT EMPLOYMENT 5/18/2020	FY2020-2021 REQUESTED POSITIONS	FY2020-2021 RECOMMENDED POSITIONS	FY2020-2021 APPROVED POSITIONS
4120 Administration					
Full-time	5	5	5	5	
Part-time	0	0	0	0	
4920 Main Street					
Full-time	2	2	2	2	
Part-time	0	0	0	0	
4130 Finance					
Full-time	8	8	8	8	
Part-time	0	0	0	0	
4910 Planning					
Full-time	4	4	4	4	
Part-time	0	0	0	0	
4930 Stormwater					
Full-time	0	0	0	0	
Part-time	0	0	0	0	
4340 Fire Admin.					
Full-time	6	6	6	6	
Part-time	0	0	0	0	
4341 Suppression					
Full-time	51	51	51	51	
Part-time	5	1	5	5	
4342 Fire Training					
Full-time	1	1	1	1	
Part-time	0	0	0	0	

DEPARTMENT/ POSITION TYPE	2019-2020 AUTHORIZED	CURRENT EMPLOYMENT 5/18/2020	FY2020-2021 REQUESTED POSITIONS	FY2020-2021 RECOMMENDED POSITIONS	FY2020-2021 APPROVED POSITIONS
4310 Police Support					
Full-time	20	19	20	20	
Part-time	9	9	9	9	
4311 Police Detectives					
Full-time	13	13	13	13	
Part-time	0	0	0	0	
4312 Police Patrol					
Full-time	37	34	37	37	
Part-time	7	5	7	7	
4740 Cemeteries					
Full-time	6	6	6	6	
Part-time	0	0	0	0	
4250 Vehicles Services					
Full-time	4	4	5	4	
Part-time	0	0	0	0	
4510 Street Administration					
Full-time	2	2	2	2	
Part-time	0	0	0	0	
4511 Street Maintenance					
Full-time	11	11	11	11	
Part-time	1	0	0	0	
4512 Street Traffic					
Full-time	2	2	2	2	
Part-time	0	0	0	0	
4710 Sanitation Residential					
Full-time	13	11	11	11	
Part-time	1	1	1	1	

DEPARTMENT/ POSITION TYPE	2019-2020 AUTHORIZED	CURRENT EMPLOYMENT 5/18/2020	FY2020-2021 REQUESTED POSITIONS	FY2020-2021 RECOMMENDED POSITIONS	FY2020-2021 APPROVED POSITIONS
4260 Building Maintenance					
Full-time	6	6	6	6	
Part-time	0	0	0	0	
4270 PW Admin. & Eng.					
Full-time	2	2	2	2	
Part-time	0	0	0	0	
7130 Water Treatment Plant					
Full-time	9	9	9	9	
Part-time	0	0	0	0	
7142 Gunpowder					
Full-time	1	1	1	1	
Part-time	0	0	0	0	
7143 Lower Creek					
Full-time	10	10	10	10	
Part-time	0	0	0	0	
7141 Wastewater Pretreat.					
Full-time	3	3	3	3	
Part-time	0	0	0	0	
7132 Water Resources					
Full-time	5	5	5	5	
Part-time	0	0	0	0	
7133 Water Res. Admin.					
Full-time	2	2	2	2	
7131 Water Distribution					
Full-time	12	10	11	11	
Part-time	0	0	0	0	

DEPARTMENT/ POSITION TYPE	2019-2020 AUTHORIZED	CURRENT EMPLOYMENT 5/18/2020	FY2020-2021 REQUESTED POSITIONS	FY2020-2021 RECOMMENDED POSITIONS	FY2020-2021 APPROVED POSITIONS
7140 WW Collection					
Full-time	7	8	8	8	
Part-time	1	1	1	1	
6120 Recreation					
Full-time	3	3	3	3	
Part-time	29	25	29	29	
6121 Aquatic/Fitness Center					
Full-time	6	6	6	6	
Part-time	30	35	30	30	
6122 Mulberry					
Full-time	2	2	2	2	
Part-time	2	1	2	2	
6123 MLK Center					
Full-time	3	3	3	3	
Part-time	2	2	2	2	
6130 Parks/Grounds					
Full-time	6	5	6	6	
Part-time	1	0	1	1	
TOTAL					
Full-time	262	254	261	260	
Part-time	87	79	86	86	

**CITY OF LENOIR
GENERAL FUND CIP**

General Fund	Total Project Cost	Remaining	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Public Works									
Arrowwood St. Bridge	\$400,000	\$300,000	\$100,000	\$100,000	\$100,000				
Annual Project Funding	\$900,000	\$500,000	\$100,000			\$100,000	\$100,000	\$100,000	\$100,000
Greenway	\$275,000	\$275,000	\$75,000	\$50,000		\$50,000		\$50,000	\$50,000
Automated Garbage Truck		\$250,000		\$250,000					
Resurfacing	\$4,435,000	\$2,800,000	\$390,000	\$390,000	\$400,000	\$400,000	\$405,000	\$405,000	\$410,000
Smith Crossroads Improvements/Branding	\$800,000	\$800,000		\$200,000	\$200,000	\$200,000	\$200,000		
Street Trucks	\$90,000	\$90,000	\$90,000						
Total - Public Works	\$6,900,000	\$5,015,000	\$755,000	\$990,000	\$700,000	\$750,000	\$705,000	\$555,000	\$560,000
Fire									
Turnout Gear/Structure PPE	\$144,000	\$168,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000
CPR Tool/LUCAS	\$48,000	\$48,000		\$16,000	\$16,000	\$16,000			
P25 Communication Radio Upgrades	\$50,000	\$50,000				\$50,000			
Fire Station #2 Apparatus Apron Repairs	\$19,000	\$19,000	\$19,000						
Fire Station #1 Apparatus Apron Repairs	\$38,000	\$38,000		\$38,000					
3 Quick Response Vehicles (QRVs)/Medical Trucks	\$117,330	\$120,000	\$120,000						
SCBAs	\$210,000	\$210,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Total Fire	\$605,330	\$578,000	\$180,000	\$98,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
Police									
Building Repairs/Remodeling	\$90,000	\$90,000	\$45,000	\$45,000					
Computers/Workstations	\$105,000	\$105,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Ice Machine	\$4,000	\$4,000	\$4,000						
Evidence Tracking System	\$25,000	\$25,000		\$25,000					
Firing Range Management	\$50,000	\$50,000		\$40,000		\$5,000		\$5,000	
Mobile In-Car Radios	\$170,000	\$170,000			\$170,000				
Parking Lot Repaving	\$80,000	\$80,000		\$80,000					
Portable Walkie Radios	\$20,000	\$20,000		\$20,000					
Total Police	\$549,000	\$544,000	\$64,000	\$225,000	\$185,000	\$20,000	\$15,000	\$20,000	\$15,000
Technology Infrastructure									
Computers, Telephone Upgrades & Software	\$390,000	\$250,000	\$40,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000

**CITY OF LENOIR
GENERAL FUND CIP**

General Fund	Total Project Cost	Remaining	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Servers	\$50,000	\$50,000		\$10,000		\$10,000	\$10,000	\$10,000	\$10,000
Software Upgrade -Split with Enterprise Fund	\$50,000	\$50,000		\$50,000					
Total Technology Infrastructure	490,000	350,000	40,000	95,000	35,000	45,000	45,000	45,000	45,000
Recreation									
Disc Golf Course	\$25,000	\$25,000			\$25,000				
Greenway Improvements	\$200,000	\$200,000		\$50,000		\$50,000		\$50,000	\$50,000
L AFC Renovations	\$55,000	\$55,000	\$55,000						
Mulberry Gym Upgrades	\$10,000	\$10,000		\$10,000					
Vehicles/Equipment/Mower	\$110,000	\$110,000	\$35,000	\$25,000		\$25,000		\$25,000	
Total Recreation	\$400,000	\$400,000	\$90,000	\$85,000	\$25,000	\$75,000		\$75,000	\$50,000
Grand Total	\$8,374,330	\$6,887,000	\$1,129,000	\$1,493,000	\$1,005,000	\$950,000	\$825,000	\$755,000	\$730,000
Other Funding Sources	Total Project Cost	Remaining	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2025-2026
Public Works									
Columbarium	\$20,000	\$20,000		\$20,000					
Cemetery Master Plan	\$45,000	\$45,000		\$45,000					
Hospital Avenue Sidewalk	\$1,000,000	\$800,000	\$800,000						
Vehicles/Equipment	\$2,864,000	\$1,800,000		\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
Cemetery Paving	\$35,000	\$35,000		\$35,000					
Total Public Works - Other	\$3,964,000	\$2,700,000	\$800,000	\$400,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
Fire									
2 Rescue/Pumpers Apparatus	\$1,155,000	\$1,155,000		\$560,000	\$595,000				
Total Fire - Other	\$1,155,000	\$1,155,000	\$0	\$560,000	\$595,000	\$0	\$0	\$0	\$0
Police									
Fencing at Firing Range	\$100,000	\$100,000		\$100,000					
Vehicles	\$3,782,600	\$2,608,000	\$266,000	\$388,000	\$388,000	\$388,000	\$388,000	\$390,000	\$400,000
Total Police - Other	\$3,882,600	\$2,708,000	\$266,000	\$488,000	\$388,000	\$388,000	\$388,000	\$390,000	\$400,000
Recreation									
Security Fence @ Zack Fork	\$52,000	\$52,000			\$52,000				
MLK Playground Improvements	\$100,000	\$100,000		\$100,000					

**CITY OF LENOIR
GENERAL FUND CIP**

General Fund	Total Project Cost	Remaining	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Splash Play Area @ Mulberry	\$100,000	\$100,000				\$100,000			
Stadium Lights	\$100,000	\$100,000			\$100,000				
LAFC Renovations	\$750,000	\$750,000		\$200,000	\$200,000	\$350,000			
MLK Renovations	\$195,000	\$195,000			\$50,000	\$145,000			
Total Recreation - Other	\$1,297,000	\$1,297,000	\$0	\$300,000	\$402,000	\$595,000	\$0	\$0	\$0
Total Other Funding Sources	\$10,298,600	\$7,860,000	\$1,066,000	\$1,748,000	\$1,685,000	\$1,283,000	\$688,000	\$690,000	\$700,000

**TABLE 1
CITY OF LENOIR
WATER AND SEWER FUND
CAPITAL IMPROVEMENTS PLAN - 2020**

PROJECT NUMBER	PROJECT LOCATION	COST	2020	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEARS 11+
			2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031+
WATER IMPROVEMENTS														
DISTRIBUTION SYSTEM														
1	ROOF REPLACEMENT	45,000	45,000											
2	WATER SYSTEM IMPROVEMENTS	4,700,000		4,700,000										
3	MAJOR PRESSURE REDUCING VALVE VAULTS	640,000		300,000					340,000					
4	HUDSON VALVE INSERTIONS	100,000		100,000										
5	WHITNEL TRANSMISSION LINE REPLACEMENT- PHASE 1	4,930,000			4,930,000									
6	WALT ARNEY ROAD WATER LINE REPLACEMENT	550,000					550,000							
7	HUDSON TANK PUMP UPGRADES	500,000				500,000								
8	PLEASANT HILL ROAD WATER IMPROVEMENTS	1,110,000										1,110,000		
9	ZACK FORKS TO COTTRELL HILL WATER SUPPLY LOOP	0												1,550,000
10	WHITNEL TRANSMISSION LINE REPLACEMENT- PHASE 2	0												12,300,000
11	DIVISIONAL VALVE REPLACEMENTS	911,000			90,000	92,000	95,000	98,000	101,000	104,000	107,000	110,000	114,000	
BERNHARDT TREATMENT PLANT														
12	FLASH MIX BASIN REPAIRS	450,000			450,000									
13	AWIA COMPLIANCE PROJECTS	400,000			100,000	100,000	100,000	100,000						
14	FILTER VALVE REPLACEMENTS	680,000				680,000								
15	FINISHED WATER PUMP STATION EXPANSION	870,000					870,000							
16	BACKWASH SUPPLY	290,000					290,000							
17	OPERATIONS BUILDING UPGRADES	1,780,000							1,780,000					
18	GENERATOR AND ELECTRICAL SYSTEM LOOP	0												2,640,000
	VEHICLES	651,000	50,000	75,000	60,000		58,000	48,000	70,000	140,000	50,000	50,000	50,000	
	WATER IMPROVEMENTS SUBTOTAL	18,607,000	95,000	5,175,000	5,630,000	1,372,000	1,963,000	246,000	2,291,000	244,000	157,000	1,270,000	164,000	16,490,000
WASTEWATER IMPROVEMENTS														
COLLECTION SYSTEM														
19	CROSSROADS SHOPPING CENTER TO LENOIR GOLF CLUBHOUSE SEWER	2,775,000		2,775,000										
20	MANHOLE IMPROVEMENTS	1,270,000			500,000	180,000	180,000		200,000		210,000			
21	PENNTON TO HWY 18 SEWER	920,000				920,000								0
22	ZACKS FORK REPLACEMENT	1,970,000					1,970,000							0
23	MAIN STREET SEWER REPLACEMENT	950,000					950,000							0
24	REHAB BLAIRS FORK OUTFALL	750,000					750,000							0
25	GOLF COURSE SEWER REPLACEMENT	3,120,000						3,120,000						0

**TABLE 1
CITY OF LENOIR
WATER AND SEWER FUND
CAPITAL IMPROVEMENTS PLAN - 2020**

PROJECT NUMBER	PROJECT LOCATION	COST	YEAR											YEARS 11+ 2031+		
			2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030			
26	GUNPOWDER CREEK INTERCEPTOR REPLACEMENT	3,100,000								3,100,000						
27	EAST HARPER AVENUE SEWER REPLACEMENT	500,000									500,000					
28	MEADOWOOD UPSTREAM SEWER REPLACEMENT	1,660,000													1,660,000	
29	MEADOWOOD LIFT STATION IMPROVEMENTS	440,000									440,000					
<i>LOWER CREEK TREATMENT PLANT</i>																
30	SEPTAGE RECEIVING STATION / VACTOR DUMP	510,000					510,000									
	LOWER CREEK WWTP CONCRETE REPAIRS	500,000				500,000										
31	OTHER LOWER CREEK WWTP NEEDS	7,400,000										7,400,000				
	SEWER CAMERA SYSTEM	125,000		125,000												
	VEHICLES	668,000	50,000	75,000	45,000	50,000			48,000			400,000				
	WASTEWATER IMPROVEMENTS SUBTOTAL	26,658,000	50,000	2,975,000	545,000	1,650,000	4,360,000	3,168,000	3,300,000	940,000	8,010,000	0	1,660,000			0
	TOTAL	45,265,000	145,000	8,150,000	6,175,000	3,022,000	6,323,000	3,414,000	5,591,000	1,184,000	8,167,000	1,270,000	1,824,000			16,490,000



DEBT PACKAGES

	DEBT PKG 1	DEBT PKG 2	DEBT PKG 3	DEBT PKG 4	DEBT PKG 5	DEBT PKG 6	DEBT PKG 7	DEBT PKG 8	DEBT PKG 9	DEBT PKG 10
38,015,000	4,700,000		4,930,000	2,100,000	5,340,000	3,120,000	1,780,000		7,400,000	2,770,000
		2,775,000					3,100,000			

ANNUAL DEBT
ANNUAL CAPITAL OUTLAY

38,015,000	0	7,475,000	4,930,000	2,100,000	5,340,000	3,120,000	4,880,000	0	7,400,000	1,110,000	1,660,000
7,250,000	145,000	675,000	1,245,000	922,000	983,000	294,000	711,000	1,184,000	767,000	160,000	164,000

2020 Council Budget Priorities

- 1. Employee Recruitment/Retention:**
 - Continue efforts to offer competitive compensation and benefits for employees
 - Increase Employee Engagement
 - Incentivize/Reward Efficiencies
- 2. Housing:**
 - Continue Minimum Housing & Code Enforcement (acquire tracking software)
 - Pursue Market Rate Housing
 - Market City-owned Properties to Sell
 - Encourage Downtown Living
 - Continue to promote shovel-ready areas such as Hibriten Mountain, Stonecroft, Huntington Woods, Summerhill, Park Ridge, Parkview, Heritage Hills (Woodbine/Williamsburg) & Georgetown Estates
 - Work with WPCOG Vacant & Substandard Housing Task Force
- 3. Community Beautification:**
 - Develop & Implement Branding/Wayfinding Signage
 - Support Code Enforcement (including Strategic Foreclosures)
 - Work on Commercial Blight (city-wide & downtown)
 - Address Major Visibility Issues (city entry corridors)
 - Develop West End Area Neighborhood Plan
 - Implement North Main Area Plan & Fairfield South Plan
- 4. Healthy Infrastructure:**
 - Technology/Cybersecurity/Digital Services
 - Street Paving
 - Sidewalks/Greenway/OVT
 - City Facilities/Fleet
 - Water/Sewer Improvements
 - Stormwater Improvements
 - Downtown 2-Way Traffic Implementation
 - Bike/Ped Plan
- 5. Economic Development:**
 - Encourage Public/Private Partnerships
 - Continue Work with Caldwell EDC
- 6. Public Engagement:**
 - State of the City Presentations – Lenoir 2020
 - Market Quality of Life Amenities
 - Neighborhood Meetings
 - Walk-through's