



LENOIR

NORTH CAROLINA

City of Lenoir, NC Quick Facts

Creative energy thrives in Lenoir. From the entrepreneurs who made Lenoir the furniture manufacturing center of the South to the employees of local biotech and cyberspace industries, Lenoir has always been a place where people forge partnerships to build a better future.

City Tax Rate	\$0.58	Land area in square miles	19.64
Rescue Readiness Tax	\$0.0085	Population per square mile	928.1
Downtown District Tax	\$0.25	Median household income	\$33,947
Annual Budget	\$25M	Largest Employer: Bernhardt Furniture Co., Inc ..	1,000+
Full-time Employees	258	Source: https://www.census.gov/quickfacts/fact/table/lenoircitynorthcarolina,US/PST045218	
Part-time Employees	104		
Population (April 1, 2010)	18,228		

CITY COUNCIL

The City of Lenoir City Council consists of the mayor and seven council members. Member has served since year shown below.

Joe Gibbons, Mayor	2005	Ben Willis	2011
Crissy Thomas, Mayor Pro Tem	2013	Jonathan Beal	2017
		Todd Perdue	2003
		Ike Perkins	2013
		Ralph Prestwood	2019
		David Stevens	2003

CITY MANAGER • Scott Hildebran

2 employees • City Clerk

- Manages day-to-day operations of the City
- Oversees the City's ~25 million budget
- Serves as Council's chief adviser, and carries out

- Council's policies.
- Handles scheduling for City Council, creates Council agendas, records Council minutes
- Advertises all public meetings and hearings and compiles and distributes the Council agendas and Council Calendars

COMMUNICATION & PUBLIC INFORMATION

Joshua Harris, Director

1 employee

- Manages external and internal communications
- Writes and publishes press releases promoting city

- services and events
- Monitors public engagement with the city
- Manages the city's digital presence including the city website and social media channels
- Oversees the Veterans Memorial and Memorial Pavers on the Square
- Manages city branding standards



DOWNTOWN ECONOMIC DEVELOPMENT

Kaylynn Horn, *Director*

2 employees

- Administers the City of Lenoir Main Street Program
- Organizes local events
- Promotes downtown businesses

- Works with developers and entrepreneurs to open new businesses and residences in downtown
- Maintains a listing on available properties in the downtown district
- Manages the city's BUILD program, which offers incentive grants to provide assistance with the improvement and rehabilitation of downtown properties
- www.DowntownLenoirNC.com

FINANCE • Donna Bean, *Director*

13 employees

Divisions: Human Resources, IT Services, Risk Management/Purchasing

- Manages the City's financial accounts
- Assists the City Manager in preparing the annual budget
- Manages accounts payable, payroll, billing, and collections

- Collects utility bills and tax bills for 10,000 customers
- Processes employment applications; maintains personnel records and benefits plans for full-time and part-time employees
- Distributed more than 400 W-2s in 2018
- Provides IT services for the City
- Manages city insurance policies, safety programs, procurement, and purchasing

FIRE • Ken Hair, *Chief*

62 employees (58 full-time, 4 part-time)

Divisions: Administration, Suppression, Training / Prevention

- Maintains a Class 3 ISO Rating
- Provides fire suppression services
- Administers fire code enforcement
- Provides fire education
- Operates three fire stations in the city limits

2018 STATISTICS

- 25 Building fires
- 14 Vehicle fires
- 45 Brush or grass fires
- 19 Other Fires
- 1,617 Medical Calls
- 109 Vehicle Accidents with Injuries
- 116 Vehicle Accidents with no Injuries
- 1,173 Other Calls
- 3,118 Total Calls for Assistance

INSPECTIONS & EDUCATION

- 312 Fire inspections
- 44 Education programs
- 107 Smoke alarms issued and installed

PARKS AND RECREATION

Kenny Story, *Director*

83 employees (19 full time and 64 part time/seasonal)

Divisions: Lenoir Aquatic & Fitness Center, MLK Jr. Center, Mulberry Rec Center, Parks & Grounds

- Manages 11 city parks and 3 recreation facilities
- Provides youth sports leagues, classes, and camps
- Organizes special events in the city
- Maintains ~84 acres and landscaping

CITY PARKS & GROUNDS

- Broyhill Walking Park
- J.E. Broyhill Park
- Lenoir Greenway system
- Lenoir High School Auditorium & Gym
- Lenoir Optimist Park
- Lenoir Rotary Soccer Complex
- Mack Cook Stadium
- Wilson Athletic Park
- Unity Park & Community Gardens
- West End Community Park

RECREATIONAL FACILITIES

- Lenoir Aquatic & Fitness Center
- Martin Luther King Jr. Center
- Mulberry Recreation Center



PLANNING & COMMUNITY DEVELOPMENT

Jenny Wheelock, AICP, *Director*

4 employees

Divisions: Code enforcement, GIS, Stormwater Management

- Administers land use and development codes

- Implements comprehensive, long-range growth plans
- Reviews development plans for new residential, commercial, and industrial development
- Administers housing nuisance codes
- Engages residents in community planning projects to stabilize property values, eliminate vacant/substandard housing, and build neighborhood pride and a unique sense of place.

POLICE • Brent Phelps, *Chief*

87 employees (71 full time and 16 part time; 4 volunteer chaplains, 3 canines)

Divisions: Investigations, Patrol, Support Services

INVESTIGATIONS

- Investigates white collar crime, cyber crime, property crime, crimes against persons, sex crimes, and narcotics
- Provides Evidence Control and Crime Scene Investigation
- Provides Nuisance Abatement

PATROL

- Responds to all dispatched calls for police service
- Bike Patrol, K-9, Special Response Team, Honor Guard, Explorers Post, Auxiliary Reserve, Parking Enforcement, Mentoring, School Resource

SUPPORT SERVICES

- Provides emergency 9-1-1 services for police, medical, fire, and rescue needs within the city
- Oversees records management, logistics, finances, and training
- Generate crime analysis, trend assessment, and mapping for members of the department and public

2018 STATISTICS

COMMUNICATIONS PROCESSED:

- 46,916 CAD calls

OFFICERS RESPONDED TO:

- 31,576 calls for service
- 13,121 property checks
- 865 call follow-ups
- 1,202 traffic crashes

TOOK IN:

- 372.5 lbs of prescription drugs (351.5 lbs from lobby drop box and 21 lbs. from 5 mobile events)
- \$905,748 in property recovered by investigations
- \$204,765 was seized in illegal narcotics (Joint Effort)

COMMUNITY IMPACT:

- 681 students received DARE instruction
- SROs were active in 6 elementary schools, 1 middle school, and 1 high school
- 9 lives saved through use of Naloxone
- 3,277 hours worked beyond regular duties
- 11,298 hours of training completed
- 72% of officers hold Intermediate or Advanced Law Enforcement Certificate

FACILITIES

Lenoir, NC 28645

Bellview Cemetery

610 Finley Ave NW

Blue Ridge Memorial Park

2017 Wilkesboro Boulevard,

City Hall

801 West Avenue NW

City/County Chambers

905 West Avenue NW

Community Garden

1419 College Ave

Fairfield Cemetery

Beall Street

Fire Station 1

602 Harper Ave

Fire Station 2

1927 Norwood St

Fire Station 3

1015 Wilkesboro Blvd NE

J.E. Broyhill Park

509 Ridge St. NW

Lenoir Aquatic & Fitness Center

1130 Jim Barger Court

Lenoir Greenway

710 Powell Rd NE

Lenoir High School

Auditorium & Gym

114 College Ave SW

Lenoir Optimist Park

701 Mulberry Street SW

Lenoir Rotary Soccer Complex

1050 Zacks Fork Rd

Mack Cook Stadium

114 College Ave SW

Martin Luther King Jr. Center

313 Greenhaven Drive NE

Mulberry Recreation Center

720 Mulberry Street SW

Police Department

1035 West Avenue NW

Public Works / Public Utilities Headquarters

510-B Greer Circle

Recycling Center

1121 Pennton Avenue

T.H. Broyhill Walking Park

945 Lakewood Cir SW

T. Henry Wilson Athletic Park

1010 Powell Rd NE



PUBLIC UTILITIES

Radford Thomas, *Director*

49 employees

Divisions: *Utilities Maintenance, Water Distribution / Wastewater Collection, Water Treatment, Wastewater Treatment*

- Approves design plans for new utility infrastructure
- Prepares, submits and oversees \$8 million dollar budget and enterprise fund
- Tracks and documents work orders for state compliance
- Coordinates departmental projects

UTILITIES MAINTENANCE

- Maintains 16 water pump stations and sewer lift stations
- Performs maintenance on pumps, chemical feeders, mixers, blowers, and other equipment at each of the three treatment facilities

WATER DISTRIBUTION / WASTEWATER COLLECTION

- Maintains 219 miles of water lines, 209 miles of sewer lines, 1,100 fire hydrants, 11,000 service lines, plus meters and meter boxes
- Installs new services, both residential and commercial

WATER TREATMENT

- 9 State-certified employees
- Operates 24 hours per day / 365 days per year
- Storage Capacity-13.4 million gallons
- Pumping ability-9,375 gallons per minute
- Provides water to ~55,000 residents in Lenoir and Caldwell County

WASTEWATER TREATMENT

- Lower Creek WWTP treated 1.1 billions gallons of wastewater in 2018. Gunpowder Creek WWTP treated 470.7 million.
- Staff hold 20 certifications including seven Grade 4 operator certifications, two Grade 4 lab analyst certifications, and three Land Application certifications
- State certified laboratory performed more than 6,500 individual tests during 2018 on both plants, industries, and water plant

PUBLIC WORKS

Jared Wright, *Director*

46 employees

Divisions: *Building Maintenance, Cemeteries, Solid Waste, Streets, Vehicle Services*

- Coordinates public works projects as they relate to street construction, building maintenance, cemetery, sanitation, and motor fleet functions

BUILDING MAINTENANCE

- Responsible for all mechanical, electrical, plumbing, and general construction repairs and maintenance to the City's 45 public buildings and all non-vehicular mechanical and electrical equipment
- Coordinates downtown infrastructure improvements and assists with festival and event logistics for vendors

CEMETERIES / DOWNTOWN GROUNDS

- Maintains three city cemeteries totaling about 30 acres - Bellview, Blue Ridge, and Fairfield
- Manages sales of grave plots and markers
- Maintains public spaces in downtown

SOLID WASTE

- Provides residential curbside garbage pick up in the city
- Operates a Recycling Center on Pennton Avenue
- Removes bagged yard waste and animal carcasses from streets and curbside
- Operates leaf collection Oct. 15 through Jan. 15

STREETS

- Maintains 124.96 miles of paved and 2.69 miles of unpaved streets
- Provides support for state-maintained streets
- Manages construction of new streets and highways as well as the City's Greenway system
- Provides residential brush removal
- Maintains City right-of-way, storm drainage system, sidewalks, snow removal, traffic signage, street and parking lot striping, event set-up

VEHICLE SERVICES

- Responsible for the maintenance of 520 motor vehicles, "off- road, non-highway use" vehicular equipment, and internal combustion equipment in the city fleet
- Provides fuel for all City vehicles, as well as a number of county fire departments and rescue squads

