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Parks & Recreation Administrative Office (828)757-2165 - Fax (828) 758-1315
Lenoir Aquatic & Fitness Center Main Office (828) 757-2196

After Hours Contact Information: Zack Carter, LAFC Center Director 851-9435~Maury Patterson, Mulberry Recreation Center Director 850-5198 ~
Kenny Story, LPR Director 612-7410~
Lester Whittington, Martin Luther King Jr. Center Director 850-5306

Lenoir Aquatic & Fitness Center

Rental Reservation Form

Type of Rental _____ Date & Time Requested _____

Name of Group _____

Name of Contact Person _____

Phone # (day) _____ (evening) _____

Mailing Address _____ City _____ ZIP _____

General Age of Participants _____ Approx. # in Group _____

Date Submitted _____

Waiver & Release

In consideration of the acceptance of this event, I hereby, for myself, my heirs, executors, administrators, & assigns, release, & discharge the City of Lenoir, William B. Stronach Jr., Lenoir Aquatic & Fitness Center, promoters, sponsors, managers, directors, officials, agents, employees, & volunteers from any & all claims of injury or liabilities of any kind, illness, or damages suffered by me as a result of my participation in traveling to & from this event to be held at the Lenoir Aquatic & Fitness Center on the date of the event listed above. I also give my permission for the free use of my name & picture in any broadcast, telecast, or written account of the event. I further state that I am in proper physical condition to participate in the event that I am requesting to have at the Lenoir Aquatic & Fitness Center.

Signature

Date

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(For Center Use Only)

Date Request Received _____ By: _____

Confirmed and Booked on Calendar _____ By: _____

Approval of Aquatic Director _____ By: _____

Lenoir Aquatic & Fitness Center Birthday Party Reservation Guidelines

Birthday Party Reservations must be made in advance but no more than 6 weeks in advance. Parties are booked on a first-come, first-serve basis. **Your party is not booked on the calendar until the \$40.00 city non-refundable deposit/ the \$60.00 non-city non-refundable deposit is paid.** When the non-refundable deposit is paid your party has the use of the shelter (summer) or the balcony (winter). Group swim head counts and the subsequent admission payment will be taken on the day of the party. Cancellations must be called in to the office manager within 48 hours prior to party. Failure to call 48 hours in advance will result in fees being charged and billed for the approximate number of children that would have attended the party. Party reservations can be processed at the Lenoir Aquatic and Fitness Center during normal working hours.

Party Reservation Time

<u>Saturday</u>	11:00 – 1:00pm	11:00pm – 12:30pm Swimming	<u>12:30pm – 1:00pm Refreshments*</u>
	2:00 – 4:00pm	2:00pm – 3:30pm Swimming	<u>3:30pm – 4:00pm Refreshments*</u>
<u>Sunday</u>	2:00 – 4:00pm	2:00pm – 3:30pm Swimming	<u>3:30pm – 4:00pm Refreshments*</u>

Plan to swim first and have refreshments the last 30 minutes in the designated refreshment area.

***Note: Children should swim first and eat last because some may get cramps or upset stomachs resulting in loss of bodily fluids in the pool which would cause the quarantine of the pool for 18 hours.**

There is a 30 minute time allotment before and at the end of the party for setting up and cleaning up. Party must be concluded and the area must be cleaned within the reserved time allotment. **There is only 2 hours allocated for each party, the party must end when that 2 hours expires.** Picnic tables are provided for outside use. Tables and chairs are provided for inside use located on the balcony overseeing the indoor pool. Cleaning towels and disinfectant spray, trash bags, broom, and dust pan are provided for use upon request.

Party Rates

The fees listed below are to be paid on the day the group comes in to swim. Party sponsors should pay admission fee as soon as the entire group has been assembled.

Children 17 and under \$3.00

Adults 18 and over \$5.00

Party Guidelines

Before the day of the party, we ask that you become familiar with our facility Rules and Regulations.

- ***Everyone must have proper swim attire and swimsuits must have liners.**
- ***No cotton material, cotton blend clothing, or denim allowed in the pool.**
- *Food and/or drink are **not allowed** on the pool deck at any time. Chewing gum is prohibited in all areas of the facility.
- *Please bring table cloths to cover our tables.
- *Please do not use electronics in the pool area or balcony.
- *Please – Do not bring breakable, glass containers for party foods / beverages!
- *The indoor pool is 4 feet deep in the shallow end and the outdoor pool is 3 1/2 feet deep in shallow end.
- *A group of 10-20 children must have 2 adults to supervise on the pool deck at all times.**
- *A group of 20-30 children must have at least 3 adults to supervise on the pool deck at all times.**
- *Supervising parents/adults must stay on the pool deck with the group. Children cannot be left alone.**
- *Children may wear flotation devices such as swimmies/life jackets, but an adult 16 years of age or older must be in the water with the child and within arm's reach of them. Swimming Rings and Noodles are NOT Allowed.**
- *Any child wanting use the waterslides at the indoor pool must pass a swim test administered by a lifeguard; any child wanting to use the waterslides at the outdoor pool must be at least 48" tall. No flotation devices are allowed on the slides or in the diving area.**
- *Party groups are limited to a maximum of 35 children. If more than 35 children are expected the party must be approved by the Facility Director or Supervisor at least 2 weeks prior to party date.
- *A group of both boys and girls need to have men and women with them for locker room assistance and supervision.
- *No one is admitted inside the LAFC until hours of operation.
- *No one attending the party will be permitted on the fitness side.** If someone would like to use the fitness side they must be 16 years of age or older and must pay admission.

I, the above-mentioned party contact person, have reviewed the William B. Stronach Jr., Lenoir Aquatic & Fitness Center rental party guidelines and understand the information and agree to abide by the rules and regulations set forth in their content.

Initials